**TOWN OF GOSHEN**
**PLANNING BOARD**
**DRAFT MEETING MINUTES**
**August 30, 2005**

**Members Present:** Chairman John Wirkkala, Rich Moen, Judith Filkins, Carl Wideberg, John Scranton, Selectmen's Representative Jim Carrick and Ingrid Locher, Secretary.

**Others Present:** Mary Wirkkala, Fred Smith, Howard and Priscilla Caron.

The Planning Board Meeting was called to order by Chairman John Wirkkala at 7:01 pm.
R. Bennett absence J Scranton voting member for item #1

**Agenda Item 1: Discuss Site Plan Review Fee Schedule and Application Form**

The Planning Board reviewed the proposed site plan review fees, correspondence from the Town Counsel and comments by Ken McWilliams from the UVLSRPC.

Fred Smith expressed his concern of fees being passed on to the consumers. How would a salaried person calculate their cost when keeping track of hours. Judy Filkins expressed that site plan review fees are to cover the costs not to over charge developers. Chairman John Wirkkala stated that keeping track of hours will help determine that fees are within reason.

Selectman Jim Carrick stressed he still had a concern about the need to contract out a building inspector for special projects.

Mary Wirkkala expressed that the Planning Board needs to separate application costs from construction costs and the site plan review fees are looking at the application costs. Selectman Jim Carrick thought it was important that a developer know from the beginning that the Planning Board may need to recommend an engineer expert in a particular field.

Carl Wideberg said he felt that developers may not agree with additional requirements implemented by the Planning Board and had a concern about collecting fees above and beyond escrow.

Judy Filkins said that the Planning Board can always review site plan fees in the future and made a motion to accept the site plan review fees as revised. Carl Wideberg seconded the motion. All were in favor.

Judy acted as Chairman Carl Wideberg and Jack Scranton acted as members of board Wirkkala excused due to past family connection w/ Mr. Caron

**Agenda Item 2: Preliminary Discussion on possible subdivision of Bartlett property presented by Howard Caron.**

The Planning Board reviewed the possible subdivision of the Bartlett property on Brook Road (Tax map #410 Lot 2) presented by Howard Caron. He would like to take 5.25 acres out of a 65 acre parcel owned by Mr. Bartlett for his personal home. Rich Moen noted that the preliminary requirements of road frontage and lot size seemed adequate. Mr. Moen requested that the final plat show the right of way, approximate location of the house, septic, well and perc test results. Mr. Caron said he will ask his surveyor to state these on the final plat. Mr. Caron said he has received a state driveway permit for entrance on Brook Rd.

Mr. Caron submitted an abutters list and would like to be scheduled for the last Tuesday of September Planning Board Meeting because he and his wife are leaving the area for the winter. Chairman John Wirkkala agreed to add the Caron/Bartlett subdivision proposal to the Planning Board's September 27th agenda.

**Agenda Item 3: Correct minutes of previous meeting:**
***July 26, 2005**
***August 2, 2005**

Jack Scranton made a motion to accept the July 26th minutes with minor changes. Carl Wideberg seconded the motion. All were in favor.

Carl Wideberg made a motion to accept the August 2nd minutes with minor changes. Judy Filkins seconded the motion. All were in favor.

**Agenda Item 4: Other Business**

The Planning Board discussed the use of the new Planning Board forms, the organization of them and the master copies in the town office.

Chairman John Wirkkala passed out Planning for NH Housing needs pamphlets he had received.

Selectman Jim Carrick made a motion to close the meeting, Carl Wideberg seconded the motion. All were in favor. The meeting adjourned at 9:00 pm.

Respectfully submitted,
Ingrid Locher
Planning Board Secretary