

Olive G. Pettis Library
Board of Trustees
DRAFT Minutes for March 19, 2026

1. Call to Order

- Roll call/ Approval of Agenda
 - Meeting called to order at 6:01pm ET
 - Present: Trustees Trisha Labossiere, Rachel Ratay, Bonnie Belden, Kim McInnis, Judy Robinson, Librarian Mary Hudson
- Review minutes of Feb. 19
 - Trisha motioned to accept
 - Kim seconded
 - Motion passed 5-0.
- Correspondence:
 - Additional memorial to the courtyard

2. Reports:

- Treasurer's report
 - Balance: \$8,549.03
 - Both of our old phones have been disconnected! We will use the new phone moving forward.
 - Kim motioned and Judy seconded.
 - Motion passed 5-0.
- Library Manager's report
 - Story hours are going well!
 - Zootopia 2 is Friday at 4 and Saturday at 10:30am.
 - Continuing partnerships with local libraries.
 - Starting early literacy program.
 - Accessibility for the website - working with DubBot
 - We can register as a historic building!
 - February - 138 total check outs, 101 visitors

3 Action Items/ Unfinished Business:

- Porch work project update:
 - Decided on a design and grant went through
 - Requested \$11,500
- WNHTRS update:
 - Trisha has donation letters available
- Egg-stravaganza: March 28/ Rain date April 2 (Easter Apr. 5):
 - Stuff eggs the 26th at 4:30pm ET
 - Movie at 5:30pm ET
- Rabies Clinic: April 18, 10-noon
- Trustee Handbook: updates
 - Everyone to have a draft of their responsibilities for next meeting
- Policy Work:

- o Request to Access Minor's Library Records: 2nd reading/adoption
 - Add to "D" of section 2.
 - Trisha motioned.
 - Rachel seconded.
 - Motion passed 5-0.
- o Operational Policy update
 - Under number 2: anyone under 15 needs parental permission for a library card.
 - Trisha motioned to accept the policy changes in red.
 - Bonnie seconded.
 - Motion passed 5-0.
- NHLTA Conference update: registrations
 - o Need to register and save the receipt

4. New Business:

- Librarian yearly review
 - o Our policies state that a librarian should have a review at least once per year. Next review will be August 2026.
- Other
 - o Upper Valley Lake Sunapee Regional Planning Commission opportunity - Bonnie will respond to get more information to move forward. Goal would be to improve parking lot area.

5. Grants

- Discovery Park End of Grant: Grant funds expended; work completed. Final inspection not completed.
- Signature was obtained for pending LWCF documents at Select Board meeting on Feb. 23.

6. Announcements:

- Next Meeting: April 16, 2026 @ 6:00 to include voting for board members
 - o Trust Funds
 - o Operational Policy update

7. Adjournment:

- a. Trisha motioned to adjourn.
- b. Bonnie seconded.
- c. Meeting adjourned at 7:05pm ET.