

Tuesday, March 10, 2026

## Board of Selectmen Minutes – Town Election Day

**FINAL APPROVED**

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**In attendance: Sebastian Zyzdorf (Selectmen) – arrived at 8:05 am., Dianne Craig (Selectmen, Chair) – arrived at 8:26 am., Derek Tremblay (Selectmen) – arrived at 11:13 am.**

A quorum of Selectmen was met at 8:26 AM to act as Election Officers per RSA 652:14 during the Town Election.

### **Items Discussed:**

- **Credit/Exemptions:** The Board reviewed resident applications for elderly, solar and veterans ‘credits and exemptions.
- **Selectmen Ethics and Conduct Policy:** The Board reviewed and discussed the official ethics policy of the Selectmen meetings.

*Sebastian Zyzdorf motioned to adopt the Selectmen Ethics and Conduct Policy, effective March 10, 2026. Dianne Craig seconded the motion. All were in favor-yes; motion carried, 3-0.*

- **Other:** The Board also spoke with the Building Code Enforcement Officer regarding building code enforcement processes and procedures.

No further discussion was had.

All members left at 8:14 p.m.

Respectfully submitted by Melissa Salinardi



## Selectboard Ethics & Conduct Policy

As members of the Selectboard and Executive Boards in the State of New Hampshire, we are legally and ethically obligated to uphold the highest standards of public service as outlined in the New Hampshire Revised Statutes Annotated (RSAs), particularly RSA 91-A (Right-to-Know Law), RSA 41 (Selectmen: Powers and Duties), and related statutes governing municipal governance. Our conduct must reflect transparency, fairness, and accountability; we are required to deliberate and make decisions openly, maintain accurate records, and act solely in the public interest without personal bias or conflict.

Additionally, as representatives of our Town, we must refrain from commenting on Board matters in public forums or on social media outside of official meetings or designated communications. It is imperative that we do not disparage or "bash" fellow Select Board members, town officials, or staff, whether in person or online. All discussions and disagreements should remain professional, respectful, and confined to official settings.

We must not use our position for personal gain or to benefit ourselves, our families, or associates, in accordance with state and local ethics provisions. Adhering to these standards safeguards public trust and ensures that our actions always serve the best interests of the community. Failure to abide by these legal and ethical requirements may result in disciplinary action, legal consequences, and a loss of confidence in our governance.

Regarding meetings and attendance, the Selectboard is required to hold at least two meetings per month, and it is essential that a quorum—defined as a majority of board members—is present to conduct official business, as mandated by state law and local ordinance. Consistent attendance is a critical responsibility. Selectboard members are expected to attend a minimum of 18 out of the 24 scheduled meetings per year, except in cases of illness, emergency, or other extenuating circumstances such as acts of God. Failure to meet this attendance standard may be grounds for review and possible action by the Board. Our collective integrity and the effectiveness of our board depend on every member's commitment to these principles and responsibilities.

**By authority of the Selectboard; March 10th, 2026**

Derek Tremblay, Chair

Dianne Craig, Vice-Chair

Sebastian Zyzdorf, Member