



Monday, December 8, 2025

## Board of Selectmen Minutes - FINAL

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**Board Members Present:** Derek Tremblay (Chair); Dianne Craig (Vice-Chair); Sebastian Zyzdorf

**Guest (s):** Building Code Enforcer Bruce Nadeau; Police Chief Ed Andersen; Road Agent ShaeDel Simino; Recording Secretary Melissa Salinardi

### CALL TO ORDER

Chair Tremblay called the meeting to order at 6:31pm.

### CONSENT AGENDA

All consent agenda items were reviewed, signed, and approved.

### PLEDGE OF ALLEGIANCE

### APPOINTMENTS

- **Personnel Matter - Non-Public Session:** The Board agreed to enter into a non-public session under RSA 91-A:3, II (a) & (c) (e).

*Dianne Craig motioned to go into Non-Public Session under RSA 91-A:3, II (a) “the dismissal, promotion, compensation or disciplining an employee, or the investigation of any charges against him/her,” (c) “Matters which, if discussed to public, would likely affect adversely the reputation of any person, other than a member of the Board,” And (e), “Consideration or negotiation of pending claims or litigation.” Sebastian Zyzdorf seconded the motion. Roll call vote: Derek Tremblay -yes; Dianne Craig-yes; Sebastian Zyzdorf-yes; motion carried, 3-0.*

The Board entered non-public session at 6:34 p.m.

The Board invited Building Code Enforcer, Bruce Nadeau into the non-public session.

A personnel matter was discussed.

*Dianne Craig motioned to come out of the Non-Public Session at 6:55p.m. Sebastian Zyzdorf seconded the motion. Roll call vote: Derek Tremblay -yes; Dianne Craig-yes; Sebastian Zyzdorf-yes; motion carried, 3-0.*

*Dianne Craig motioned to seal the minutes indefinitely as it would adversely affect the reputation of any person other than a member of this board and it would render a proposed action ineffective. Sebastian Zyzdorf seconded the motion. Roll call vote: Derek Tremblay -yes; Dianne Craig-yes; Sebastian Zyzdorf-yes; motion carried, 3-0.*

### ROAD AGENT REPORT

- **General Update:** Shae Simino shared a brief report with the Board. He stated that he has not heard any news from Anna White of UVLSRPC on the red-listed Ball Park Road Bridge. However, Ms. White has reached out and is planning to hold a road agent, mutual aid networking meeting at the Town Hall on Thursday, December 11th.

Shae reported that the new truck, the Freightliner, has an issue that he hopes will be resolved under warranty.

Shae brought a transfer station matter to the Board's attention. The matter involved outdated dump pass tickets and the Board agreed with Shae's decision to move forward and only accept non-expired tickets. Further conversation regarding the dump pass tickets and operation policies were discussed.

## APPROVAL OF MINUTES

### • Review of Regular Meeting Minutes (November 10<sup>th</sup>):

*Derek Tremblay motioned to approve the Regular and Non-Public Meeting Minutes of November 10, 2025 "as is". Dianne Craig seconded the motion. All were in favor-yes; motion carried, 2-0. Sebastian Zyzdorf abstained.*

### • Review of Public Hearing Meeting Minutes (November 24<sup>th</sup>):

*Dianne Craig motioned to approve the Public Hearing Meeting Minutes of November 24, 2025 "as is". Sebastian Zyzdorf seconded the motion. All were in favor-yes; motion carried, 2-0. Derek Tremblay abstained.*

### • Review of Regular Meeting Minutes (November 24<sup>th</sup>):

*Dianne Craig motioned to approve the Regular and Non-Public Meeting Minutes of November 24, 2025 "as is". Sebastian Zyzdorf seconded the motion. All were in favor-yes; motion carried, 2-0. Derek Tremblay abstained.*

## PUBLIC COMMENTS

None

## ADMINISTRATIVE ASSISTANT UPDATES

- **Vendor Contract Review:** The Board reviewed two 2026 vendor contracts. The Board had no questions or concerns and signed the contracts.

## NEW BUSINESS

- **Litigation Update (Personnel Matter) - Non-Public Session:** The Board agreed to enter into a non-public session under RSA 91-A:3, II (a) & (e).

*Derek Tremblay motioned to go into Non-Public Session under RSA 91-A:3, II (a) "the dismissal, promotion, compensation or disciplining an employee, or the investigation of any charges against him/her," And (e), "Consideration or negotiation of pending claims or litigation." Dianne Craig seconded the motion. Roll call vote: Derek Tremblay -yes; Dianne Craig-yes; Sebastian Zyzdorf-yes; motion carried, 3-0.*

The Board entered non-public session at 7:11 p.m.

The Board invited Police Chief Ed Andersen and Melissa Salinardi into the non-public session.

A legal matter was discussed.

*Derek Tremblay motioned to come out of the Non-Public Session at 7:33p.m. Dianne Craig seconded the motion. Roll call vote: Derek Tremblay -yes; Dianne Craig-yes; Sebastian Zyzdorf-yes; motion carried, 3-0.*

*Derek Tremblay motioned to seal the minutes indefinitely as it would adversely affect the reputation of any person other than a member of this board and it would render a proposed action ineffective. Dianne Craig seconded the motion. Roll call vote: Derek Tremblay -yes; Dianne Craig-yes; Sebastian Zyzdorf-yes; motion carried, 3-0.*

## **OLD BUSINESS**

- **2026 Proposed Budget Review - Non-Public Session:** The Board agreed to enter into a non-public session under RSA 91-A:3, II (a) & (e).

*Sebastian Zyzdorf motioned to go into Non-Public Session under RSA 91-A:3, II (a) “the dismissal, promotion, compensation or disciplining an employee, or the investigation of any charges against him/her.” Dianne Craig seconded the motion. Roll call vote: Derek Tremblay -yes; Dianne Craig-yes; Sebastian Zyzdorf-yes; motion carried, 3-0.*

The Board entered non-public session at 7:36 p.m.

The Board discussed employee salaries.

*Sebastian Zyzdorf motioned to come out of the Non-Public Session at 7:45p.m. Dianne Craig seconded the motion. Roll call vote: Derek Tremblay -yes; Dianne Craig-yes; Sebastian Zyzdorf-yes; motion carried, 3-0.*

The Board continued discussion of the 2026 proposed budgets. Each department’s submission was reviewed and there were no objections with the submitted budgets. The Board asked Shae Simino to clarify certain line items in his Highway Operation budget and Capital Reserve Fund requests, but no edits were made. Chair Tremblay calculated the estimated increase of the proposed 2026 budget to be roughly 3%, he added that in 2025 the budget was estimated at \$1,352,129 and currently, the unofficial 2026 budget is \$1,448,839. The Board will vote to finalize the Selectmen approved budget once all remaining departments have been submitted and reviewed.

- **Ball Park Bridge Update:** The Board discussed the Ball Park Road bridge engineer presentations that took place on November 24<sup>th</sup>. The Board agreed to continue evaluation of the engineer companies, which will include reference checking. The Board agreed to make a decision regarding the engineering company during the January 12, 2026 meeting.

## **STANDING ITEMS & OTHER**

- **Budget Review**
- **Abandoned Property**
- **Planning Board Update:** The next Planning Board meeting will take place on December 18th.

## **OTHER BUSINESS:**

- **Upcoming Meeting Schedule:**

*Dianne Craig motioned to cancel the December 22<sup>nd</sup> meeting due to the holidays. Derek Tremblay seconded the motion. All were in favor-yes; motion carried, 3-0.*

The following meeting dates will be held: December 15, 2025, January 12<sup>th</sup> & 26<sup>th</sup>, 2026.

***Dianne Craig motioned to adjourn at 8:32 p.m. Derek Tremblay seconded the motion. All were in favor-yes; motion carried, 3-0.***

The meeting adjourned at 8:32 p.m.

Respectfully submitted by Melissa Salinardi.