



**Monday, November 24, 2025**

## **Board of Selectmen Minutes - FINAL**

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**Board Members Present:** Dianne Craig (Vice-Chair); Sebastian Zyzdorf

**Guest (s):** Town Treasurer Heather Peckham; Road Agent ShaeDel Simino; Recording Secretary Melissa Salinardi

### **CALL TO ORDER**

Vice-Chair Craig called the regular meeting to order at 6:41pm.

### **CONSENT AGENDA**

All consent agenda items were reviewed, signed, and approved.

### **APPOINTMENTS**

None

### **NEW BUSINESS**

#### **TAN Loan:**

*Dianne Craig motioned to move that the vote entitled, "Vote to Authorize \$850,000 Tax Anticipation Note for Fiscal Year 2025," be approved in the form presented to this meeting, and that an attested copy of said Vote to be included with the minutes of this meeting. Sebastian Zyzdorf seconded the motion. Roll call vote: Sebastian Zyzdorf-yes; Dianne Craig-yes; motion carried, 2-0.*

The Board and Treasurer Heather Peckham reviewed the paperwork to be signed for the TAN Loan. No questions or concerns were made. The documents were signed and will be submitted on Tuesday, November 25<sup>th</sup>.

### **ROAD AGENT REPORT**

- **General Update:** Shae Simino reported that the winter sand has been delivered. He stated that the Highway Department has been getting vehicles ready for the winter months. He also mentioned that he and Mark Caron attended a training session the previous week.

Shae updated that he spoke with Anna White from UVLSRPC and was told that the engineering costs for the red-listed Ball Park Road bridge was a potential use for the funds that were discussed at the last meeting. He will continue to wait for further information from Ms. White before moving forward. He added that Ms. White asked if he was interested in participating in a mutual aid group specifically for highway departments. Dianne Craig thought that the Town was already part of mutual aid group that specialized in this type of assistance to towns. Shae will further investigate this topic.

Shae stated that the weather forecast for Thanksgiving week looks favorable and he does not foresee additional assistance for plowing needed; however, he believes that the following week may bring the first snow fall of the season.

Sebastian Zyzdorf asked whether the free sand offered by Newport Sand & Gravel was ever received. Shae stated that due to factors out of his control the sand was not able to be received this year; however, he hopes to acquire that sand next year.

Shae proposed changes to the layout of the winter sand pile and proposed an additional entrance path that would make the sand more accessible to the highway department and allow for easier travel once an additional entrance/exit onto Brook Road was established. The Board tabled this proposal until a future meeting; however, Dianne Craig stated that if an additional entrance was needed for Brook Road, the proper permitting through the state would need to be received first. The Board had no further questions or concerns.

## **APPROVAL OF MINUTES**

- **Review of Regular Meeting Minutes (November 10<sup>th</sup>):** Quorum of the recent minutes were not met. The Board tabled the approval of the minutes until a future meeting.

## **PUBLIC COMMENTS**

Heather Peckham asked whether there were any updates on the Ball Park Road red-listed bridge. Dianne Craig stated that the Board is looking into options for fixing that bridge as soon as possible. She added that Shae has been in communication with Anna White of UVLSRPC to discuss whether grant funding can be used for the engineering costs of that bridge. Shae and the Board will continue to look into options for preventative maintenance of the bridge so that it will no longer need to be on the state's red-list.

## **ADMINISTRATIVE ASSISTANT UPDATES**

None

## **NEW BUSINESS**

- **Intent to Cut – Gebo, Craig (Route 31):** The Board reviewed an intent to cut for Mr. Craig Gebo's property located on Route 31 (Tax Map 401, Lot 007). The Board had no questions or concerns and signed the intent to cut.
- **2026 Proposed Budget Review:** The Board will do a preliminary review of the budget during a non-public session (see below) and tabled additional discussion until all members were present.

## **OLD BUSINESS**

- **Ball Park Bridge Update:** This topic was discussed during the Public Hearing portion of this meeting – see Public Hearing minutes of 11-24-25. The Board discussed calling the references for the engineering companies that presented during the Public Meeting.

*Sebastian Zyzdorf motioned to nominate Derek Tremblay to move forward and call all references for the three engineering companies represented at the Public Hearing on Monday, November 24, 2025. Dianne Craig seconded the motion. All were in favor-yes; motion carried, 2-0.*

*Heather Peckham and Shae Simino left the meeting at 7:41 p.m.*

- **Non-Public Session – Litigation Update (Hazardous Building, Property Concern, & Personnel Matter):** The Board agreed to enter into a non-public session under RSA 91-A:3, II (a) & (e).

*Dianne Craig motioned to go into Non-Public Session under RSA 91-A:3, II (a) “the dismissal, promotion, compensation or disciplining an employee, or the investigation of any charges against him/her,” And (e),*

***“Consideration or negotiation of pending claims or litigation.” Sebastian Zyzdorf seconded the motion. Roll call vote: Sebastian Zyzdorf-yes; Dianne Craig-yes; motion carried, 2-0.***

The Board entered non-public session at 7:41 p.m.

The Board invited Melissa Salinardi into the non-public session.

The Board discussed ongoing litigation matters. The Board agreed to move forward with legal counsels’ advice for all matters.

The Board will discuss all litigation matters further once all members are present.

The Board performed a preliminary review of the budgets and they will discuss this further at the next meeting.

***Sebastian Zyzdorf motioned to come out of the Non-Public Session at 9:12p.m. Dianne Craig seconded the motion. Roll call vote: Sebastian Zyzdorf-yes; Dianne Craig-yes; motion carried, 2-0.***

***Sebastian Zyzdorf motioned to seal the minutes indefinitely as it would adversely affect the reputation of any person other than a member of this board and it would render a proposed action ineffective. Dianne Craig seconded the motion. Roll call vote: Sebastian Zyzdorf-yes; Dianne Craig-yes; motion carried, 2-0.***

#### **OTHER BUSINESS:**

The Board discussed having a work session on Monday, December 15<sup>th</sup> at 6:00 p.m.

***Dianne Craig motioned to hold a working session to get caught up on any outstanding items on Monday, December 15, 2025 from 6:00-8:00p.m. Sebastian Zyzdorf seconded the motion. All were in favor-yes; motion carried, 2-0.***

#### **STANDING ITEMS & OTHER**

- **Budget Review**
- **Abandoned Property**
- **Planning Board Update:** The next Planning Board meeting will take place on December 4<sup>th</sup>.

***Sebastain Zyzdorf motioned to adjourn at 9:20 p.m. Dianne Craig seconded the motion. All were in favor-yes; motion carried, 2-0.***

The meeting adjourned at 9:20 p.m.

Respectfully submitted by Melissa Salinardi.