

Monday, October 27, 2025



Board of Selectmen Minutes – FINAL APPROVED

Board Members Present: Derek Tremblay (Chair); Dianne Craig (Vice-Chair); Sebastian Zyzdorf

Guest (s): Mary Hudson; Trisha LaBossiere; Dave Dumas; Road Agent ShaeDel Simino; Recording Secretary Melissa Salinardi

CALL TO ORDER

Chair Tremblay called the meeting to order at 6:00pm.

CONSENT AGENDA

All consent agenda items were reviewed, signed, and approved.

PLEDGE OF ALLEGIANCE

Non-Public Session:

- **Employee Review (Non-Public Session):** The Board agreed to enter into a non-public session under RSA 91-A:3, II (a).

Sebastain Zyzdorf motioned to go into Non-Public Session under RSA 91-A:3, II (a) “the dismissal, promotion, compensation or disciplining an employee, or the investigation of any charges against him/her.” Dianne Craig seconded the motion. Roll call vote: Derek Tremblay-yes; Dianne Craig-yes; Sebastian Zyzdorf-yes; motion carried, 3-0.

The Board entered non-public session at 6:02 p.m.

The Board invited Shae Simino into the non-public session.

An employee review was conducted.

Dianne Craig motioned to come out of the Non-Public Session at 6:32p.m. Derek Tremblay seconded the motion. Roll call vote: Derek Tremblay-yes; Dianne Craig-yes; Sebastian Zyzdorf-yes; motion carried, 3-0.

Dianne Craig motioned to seal the minutes indefinitely as it would adversely affect the reputation of any person other than a member of this board and it would render a proposed action ineffective. Derek Tremblay seconded the motion. Roll call vote: Derek Tremblay-yes; Dianne Craig-yes; Sebastian Zyzdorf-yes; motion carried, 3-0.

- **Employee Review (Non-Public Session):** The Board agreed to enter into a non-public session under RSA 91-A:3, II (a).

Derek Tremblay motioned to go into Non-Public Session under RSA 91-A:3, II (a) “the dismissal, promotion, compensation or disciplining an employee, or the investigation of any charges against him/her.” Dianne Craig seconded the motion. Roll call vote: Derek Tremblay-yes; Dianne Craig-yes; Sebastian Zyzdorf-yes; motion carried, 3-0.

The Board entered non-public session at 6:33 p.m.

The Board invited Melissa Salinardi into the non-public session.

An employee review was conducted.

Dianne Craig motioned to come out of the Non-Public Session at 6:48p.m. Derek Tremblay seconded the motion. Roll call vote: Derek Tremblay-yes; Dianne Craig-yes; Sebastian Zyzdorf-yes; motion carried, 3-0.

Dianne Craig motioned to seal the minutes indefinitely as it would adversely affect the reputation of any person other than a member of this board and it would render a proposed action ineffective. Derek Tremblay seconded the motion. Roll call vote: Derek Tremblay-yes; Dianne Craig-yes; Sebastian Zyzdorf-yes; motion carried, 3-0.

APPOINTMENTS

- **Olive G. Pettis Library:** Mary Hudson and Trisha LaBossiere discussed a proposal for fixing the front porch of the Library building. They noted that originally \$2,000 had been placed in the budget last year for this purpose; however, a recent contractor estimate indicated that the project could be significantly higher. Trisha LaBossiere asked if the \$2,000 that was appropriated in last year's budget could be saved for this project in the future. She added that she intends to bookmark the appropriated money and keep it designated specifically for the purpose of fixing the front porch. The Board stated that the Town does not ask for money back from the Library once they have received the appropriated funds. They added that the Library may use the funds based on their budget and agreed with her suggestion to designate the funds for the specific project.

Mary Hudson mentioned that before the project is brought to the Town for an additional funding request, she hopes that she will be able to qualify the project for grant assistance through the NH's Land and Community Heritage Investment Program (LCHIP). Both Trisha LaBossiere and Mary Hudson hope that additional funding will not be needed by the Town, but they will present more information to the Board if necessary. The Board thanked them for looking into alternative options.

Trisha LaBossiere and Mary Hudson left at 7:02 p.m.

ROAD AGENT REPORT

- **General Update:** Shae Simino reported that the Highway Department has been ditching on Four Corners Road to alleviate water runoff. Shae met with interested engineer companies to discuss the Ball Park Road Bridge project.

The following three winter sand bids were received for 750 tons of sand:

- St. Pierres: 750 tons = \$19,500 plus \$2,200 for machinery
- K.A. Stevens: 750 tons = \$9,375
- United Construction: \$8,085

Shae recommended using United Construction for the 750 tons of winter sand. The Board agreed with Shae's recommendation.

Shae met with Daniel's Construction regarding the red listed Ball Park Road Bridge. Daniel's Construction provided him with some options for fixing the bridge so that it can be taken off the red listed NH DOT list. The options given were 1. repair the existing deteriorate steel beam, 2. replace the existing deteriorate steel beam, or 3. replace the bridge deck. Dianne Craig mentioned that NHDOT should be contacted to determine if

those options would be enough to take the bridge off the red list without needing additional improvements. Sebastian Zyzdorf agreed that NHDOT confirmation should be acquired and the Board agreed that additional bids for this project would be needed. Shae will present more information to the Board at a future meeting.

Dianne Craig asked when the culvert replacement would take place on Brickyard Road and asked whether the Highway Department would be closing the road. Shae stated that he was going to keep a single lane open and that the project would hopefully start this week; if not this week, then next week for sure. Dianne Craig suggested making sure the residents of the road are aware so they can plan accordingly.

APPROVAL OF MINUTES

• Review of Regular Meeting Minutes (October 6th):

Derek Tremblay motioned to approve the Regular and Non-Public Meeting Minutes of October 6, 2025 “as is”. Sebastian Zyzdorf seconded the motion. All were in favor-yes; motion carried, 3-0.

PUBLIC COMMENTS

Chair Tremblay opened the floor for discussion.

Dave Dumas addressed his concerns regarding the increased speed of vehicles on Route 31/Washington Road. He requested that the Board of Selectmen take action and shared that the speed of vehicles has become a real issue and safety concern. Sebastain Zyzdorf, who also lives on Route 31, agreed with Mr. Dumas that traffic speed has increased and this has become an evident concern. Dave Dumas remarked that he believes that the flashing speed signs have not helped resolve the problem.

Chair Tremblay stated that the Board can discuss the matter further with Chief Andersen. It was also suggested that the Sherrif’s department get involved and the state be contacted. Sebastian Zyzdorf stated that he will make an effort to contact the Sherrif’s department and see if he can get additional patrol for the area. Chair Tremblay stated that the Board will also speak with Chief Andersen about the issue.

ADMINISTRATIVE ASSISTANT UPDATES

- **Healthtrust Transmittal Review and Renewal:** The Board received the annual employee health insurance contract. They agreed to review the 2026 proposal and discuss the topic further during the November 10th meeting.
- **Vendor Contract and Compliance Discussion:** The Board discussed recent compliance issues with the Town’s assessing vendor. An email was sent; however, no response has been received. Melissa Salinardi will send out a certified copy of the letter.
- **Town Hall Rental Request:** The Board reviewed a Town Hall rental request form and had no issues or concerns. The request was approved.

NEW BUSINESS

None

OLD BUSINESS

- **Ball Park Bridge Update:** Melissa Salinardi reported that three qualified engineer companies have responded to the RFQ requests. The Board agreed to review and appoint an engineer over the Ball Park Road Bridge replacement project during a Public Hearing scheduled for November 24th at 6:30 p.m.

- **Non-Public Session – Litigation Update (Hazardous Building, Property Concern, & Personnel Matter):**
The Board agreed to enter into a non-public session under RSA 91-A:3, II (a) & (e).

Dianne Craig motioned to go into Non-Public Session under RSA 91-A:3, II (a) “the dismissal, promotion, compensation or disciplining an employee, or the investigation of any charges against him/her,” And (e), “Consideration or negotiation of pending claims or litigation.” Sebastain Zyzdorf seconded the motion. Roll call vote: Derek Tremblay-yes; Dianne Craig-yes; Sebastian Zyzdorf-yes; motion carried, 3-0.

The Board entered non-public session at 7:37 p.m.

The Board invited Melissa Salinardi into the non-public session.

The Board discussed ongoing litigation matters. The Board agreed to move forward with legal counsels’ advice for all matters. The Board agreed to allow the Town’s legal counsel to speak on behalf of the Board to all opposing legal counsels.

Chair Tremblay will follow-up with Chief Andersen regarding a property issue.

Melissa Salinardi left the non-public session at 7:55 p.m.

The Board continued the non-public session and discussed an employee matter. They determined to contact legal counsel to discuss next steps in an employee matter.

Derek Tremblay motioned to come out of the Non-Public Session at 8:18p.m. Sebastian Zyzdorf seconded the motion. Roll call vote: Derek Tremblay-yes; Dianne Craig-yes; Sebastian Zyzdorf-yes; motion carried, 3-0.

Derek Tremblay motioned to seal the minutes indefinitely as it would adversely affect the reputation of any person other than a member of this board and it would render a proposed action ineffective. Sebastian Zyzdorf seconded the motion. Roll call vote: Derek Tremblay-yes; Dianne Craig-yes; Sebastian Zyzdorf-yes; motion carried, 3-0.

STANDING ITEMS & OTHER

- **Budget Review:** The Board reviewed the monthly budget report. It was noted that departmental budget reports will be presented to the Board during the upcoming month. No questions or concerns were raised.
- **Abandoned Property**
- **Planning Board Update:** The next Planning Board meeting will take place on November 6th.

Derek Tremblay motioned to adjourn at 8:29p.m. Sebastian Zyzdorf seconded the motion. All were in favor-yes; motion carried, 3-0.

The meeting adjourned at 8:29 p.m.

Respectfully submitted by Melissa Salinardi.