



**Monday, March 10, 2025**

## **Board of Selectmen Minutes – FINAL**

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**Board Members Present:** Dianne Craig (Chair, Selectmen); Derek Tremblay (Vice-Chair); Sebastian Zyzdorf

**Guest (s):** Dave Dumas, Jane Dumas, Road Agent Shae Simino; Recording Secretary Melissa Salinardi

### **CALL TO ORDER**

Chair Craig called the meeting to order at 6:31 pm.

### **CONSENT AGENDA**

The Board signed and reviewed the consent agenda.

### **APPOINTMENTS**

None

### **ROAD AGENT**

- **Truck Update:** Shae Simino reported that the old yellow truck has officially been decommissioned. He shared that the NH DES representative was present to witness and document the event. He added that everything has been cut accordingly to the grant specifications and recommendations from NH DES representatives. Dianne Craig asked if there had been anyone interested in purchasing the scrapped truck material. Shae stated that he will be contacting Auctions International, but that no offers have been made at this time.
- **General Update:** Shae stated that the culvert at the bottom of Brickyard Road that runs straight across Center Road had failed and the Highway Department responded to the excessive ice build-up and water erosion. He believes that the pipe will need to be replaced in the summer months. He will continue to monitor the area for ice build-up and water levels.
- Shae informed the Board that he plans to start fixing some of the ruts in the roads by filling them with stone. He hopes to get ahead of the change in temperature and preserve the condition of the roads as best as possible.

Dianne Craig reminded Shae that the employee reviews would take place during election day, Tuesday, March 11<sup>th</sup>. She asked Shae if he had been able to complete his reviews for the employees he manages. Discussion regarding the proper way to submit employee reviews was had and Dianne Craig stated that all employees should perform their own review and then be reviewed by both the employee and the manager or the Board of Selectmen.

### **APPROVAL OF MINUTES**

- **Review of Regular Meeting Minutes (February 24, 2025):**

Derek Tremblay made an edit to the minutes in regards to the Planning Board Update section.

*Derek Tremblay motioned to approve the Regular Meeting Minutes of February 24, 2025 “as amended”.  
Dianne Craig seconded the motion. All were in favor-yes; motion carried, 3-0.*

After further review of the minutes, Derek Tremblay rescinded his amendment to the February 24, 2025 meeting minutes and the Board made a new motion.

*Dianne Craig motioned to approve the Regular Meeting Minutes of February 24, 2025 “as is”. Derek Tremblay seconded the motion. All were in favor-yes; motion carried, 3-0.*

## **PUBLIC COMMENTS**

Chair Craig opened the floor to the public. No comments were made.

## **ADMINISTRATIVE ASSISTANT UPDATES**

- **DRA Revaluation Assessment:** Melissa Salinardi updated that the meeting of April 14, 2025 has been confirmed for the DRA presentation regarding the 2025 revaluation. This will occur during the regular time at 6:30 p.m. and has been posted so that residents may participate.
- **Employee Performance Review Scheduling:** The Board discussed the scheduling of the employee reviews. The Board will perform employee reviews during the Town Election on March 11<sup>th</sup>. Both the Administrative Assistant and the Road Agent positions will be reviewed.
- **Veteran’s Credit 5-Year Review:** Melissa reported that she mailed out the 5-year review letter to all the residents receiving a Veteran’s credit. She added that this process is part of the 2025 revaluation. She reported that several letters from residents have already been returned.
- **Ball Park Bridge:** The Board reviewed an email correspondence regarding the Ball Park Bridge funding opportunity from NH DOT. The original funding opportunity letter was signed in March of 2023. The new letter for funding stated an increase to the preliminary cost estimate and needed to be re-signed by the Board. The Board agreed that they would like to continue this project and re-signed the document.

## **NEW BUSINESS**

- **Intent to Cut:** The Board reviewed intent to cuts for Troy Hill Holdings, LLC, located on Lear Hill Road (Map 204, Lots 8, 12 & 10) and for Newport Sand & Gravel, located on Mill Village Road, S. (Map 203, Lot 2). The Board had no questions or concerns and signed the intents to cut.

## **OLD BUSINESS**

Derek Tremblay asked for clarification on an email that had come through the Selectmen’s account regarding the donation of land from individuals to the Town. Dianne Craig stated that she had been speaking to Mr. Shaun Carroll, Jr. regarding the small piece of land that is next to the Grange. Dianne stated that she was not sure whether how this could be done, so she contacted the Town’s attorney. She was told that in order to accept the land as a donation, the Town would have to adopt RSA 41:14-a, which could only be done at a Town meeting. She asked Melissa Salinardi to add a warrant article for the 2026 budget season. There may be other RSA’s that need to be added as warrant articles and the Board will revisit this at a later time.

**STANDING ITEMS & OTHER BUSINESS** (Some standing items may not have been discussed during the current meeting).

- **Monthly Budget Review:** (Monthly reports are reviewed during the last meeting of the month).
- **Veterans Monument Repair:** Dianne Craig stated that there has been discussion about this topic during the Old Home Day meetings. She will bring more information to the Board when it is available.
- **Planning Board Update:** Derek Tremblay reported that the Planning Board met and discussed the advice that was received through legal counsel and will be moving forward with the proposed subdivision for the property on Rand Pond Road.

- **Abandoned Property:** Sebastian Zyzdorf asked if the Board was prepared to send a letter to the resident regarding the ongoing hazardous building concerns. The Board agreed to address this issue after the Town elections.

*Derek Tremblay motioned to adjourn. Sebastian Zyzdorf seconded the motion. All were in favor-yes; motion carried, 3-0.*

The meeting adjourned at 7:03 p.m.

Respectfully submitted by Melissa Salinardi.