



Monday, December 16, 2024

Board of Selectmen Minutes – FINAL APPROVED

Board Members Present: Dianne Craig (Chair, Selectmen); Derek Tremblay, (Vice-Chair, Selectmen)

Guest (s): Anna White (UVLSRPC); Road Agent Shae Simino; Recording Secretary Melissa Salinardi (arrived at 6:45 p.m.), Mark Caron, Kim Caron, Jessica Dennis, Sebastian Zyzdorf

CONSENT AGENDA

The Board signed and reviewed the consent agenda.

CALL TO ORDER

Vice-Chair Derek Tremblay called the regular meeting to order at 6:31 pm.

PLEDGE OF ALLEGIANCE

APPOINTMENTS

BUDGET COMMITTEE (Barbara Paronto)

A discussion ensued regarding the proposed budget including whether or not the Administrative Assistant qualifies for overtime based on hours worked on multiple boards. The hours are tracked by the Administrative Assistant and self-reported for approval to the other boards where she serves as recording secretary. Other topics discussed included: warrant articles, the Transfer Station Fund referenced in the Town Meeting minutes of March 8, 1994 (see attached documents); Town building maintenance and repairs; highway (which is not finalized); legal expenses for library; patriotic purposes and Old Home Day; the internet bond; trash canisters.

ROAD AGENT REPORT

- **General Update:** Two feet of snow since Thanksgiving. One ton needed warranty work on emissions system.
- **New Truck:** The new truck is currently at the highway garage and ready for service. New truck was delivered December 12. The old truck needs to be removed from service in 30 days; the old truck needs to be decommissioned within 90 days. Cutting edges changed on the big plows and shoes installed on the plow.
- **Highway Budget Review:** The final budget will be prepared based on the previous guidance from BOS by January 6, 2025.

APPROVAL OF MINUTES

- **Review of Regular Meeting Minutes (December 2, 2024):**

Dianne Craig motioned to approve both the Non-Public Session and the Regular Meeting Minutes of December 2, 2024 “as is”. Derek Tremblay seconded the motion. All were in favor-yes; motion carried, 2-0.

PUBLIC COMMENTS:

A resident asked a question about the ambulance contract with the Town of Newport given that an RFP has been sent out by the Town of Newport for ambulance services. No further information is known at this time.

ADMINISTRATIVE ASSISTANT UPDATES

A discussion involving the new truck warranty, the UVLSRPC hazardous waste agreement, and then an outstanding invoice from the Center Road bridge project. The Board agreed to add the extended five-year warranty to the new truck – this extra amount will come out of the highway budget.

NEW BUSINESS

None

OLD BUSINESS

• Handbook (Holiday Pay):

Derek Tremblay made a motion to edit the current policy regarding holiday pay to read as follows:

Full-time employees are entitled to the paid holidays listed below. For hourly employees, holiday pay will be paid at the straight time hourly rate based on schedule as approved by the Board of Selectmen. Part-time and temporary employees are not entitled to paid holidays. Employees are only eligible to be paid for holidays if the observed day coincides with a scheduled workday.

Employees required to work on holidays will be paid at double time for the scheduled workday. If the hours worked do not accrue to a scheduled workday, then the employee will be paid double time for the hours worked, plus the holiday pay. Overtime hours will be paid at time and a half if the employee accrues beyond forty hours on the worked holiday.

The Board discussed the above wording and agreed to make the change to policy. Derek Tremblay stated that the highway employees will receive a correction to their compensation for the hours worked on the Thanksgiving holiday in accordance to the new amended policy. He added that the Board appreciates the time that the highway employees worked and stated that the Board intended to “make things right”.

VOTE: Dianne Craig seconded the motion. All were in favor-yes; motion carried, 2-0.

The Board will continue to review the handbook during the January 6th meeting.

• FEMA: No new updates were given.

STANDING ITEMS & OTHER BUSINESS (Some standing items may not have been discussed during the current meeting).

- **Monthly Budget Review:** A budget report was reviewed while discussing the budget, see above notes.
- **Veterans Monument Repair**
- **Planning Board Update:** No new information was presented.
- **Brickyard Road Bridge**
- **Abandoned Property**

Derek Tremblay motioned to adjourn. Dianne Craig seconded the motion. All were in favor-yes; motion carried, 2-0.

The meeting adjourned at 7:30 p.m.

Respectfully submitted by Derek Tremblay.

Town Meeting March 8, 1994

Motion by Howard Caron and seconded by Lilyan Wright.

VOTED TO ESTABLISH A CAPITAL RESERVE FUND UNER THE PROVISIONS OF RSA 35:1 FOR THE CONSTRUCTION AND RECONSTRUCTION OF A SEPTIC SYSTEM, PARKING LOTS, RAMPS AND ALL OTHER ITEMS NECESSARY TO PROVIDE HANDICAP ACCESS TO THE TOWN HALL AND THOSE BUILDINGS WHICH HAVE THE CAPACITY TO BE PART OF A SINGLE SYSTEM AND TO RAISE AND APPROPRIATE THE SUM OF \$2,000 (TWO THOUSAND) TO BE PLACED IN THIS FUND AND TO DESIGNATE THE SELECTMEN AS AGENTS TO EXPEND.

ARTICLE 24. To see if the Town will vote to allow the Selectmen to offer alternative health benefit packages, for example dental or eye plans, beyond the current Health/Accident Insurance now offered. Any plan would not exceed the currently allowed plan.

Motion by James Walter and seconded by Arne Nilsen.

VOTED TO ALLOW THE SELECTMEN TO OFFER ALTERNATIVE HEALTH BENEFIT PACKAGES, FOR EXAMPLE DENTAL OR EYE PLANS, BEYOND THE CURRENT HEALTH/ACCIDENT INSURANCE NOW OFFERED. ANY PLAN WOULD NOT EXCEED THE CURRENTLY ALLOWED PLAN.

ARTICLE 25. To see if the Town will vote to accept the provisions of RSA 202-A:4c providing that any town may, at annual meeting, adopt an article authorizing indefinitely, until specific rescission of such authority the public library trustees to apply for, accept and expend, without further action by the town meeting unanticipated money from a state, federal or other governmental unit or private source which becomes available during the fiscal year. (majority vote required)

Motion by Ralph Galpin and seconded by Lilyan Wright.

VOTED TO ACCEPT THE PROVISIONS OF RSA 202-A:4c PROVIDING THAT ANY TOWN MAY, AT ANNUAL MEETING, ADOPT AN ARTICLE AUTHORIZING INDEFINITELY, UNTIL SPECIFIC RESCISSION OF SUCH AUTHORITY THE PUBLIC LIBRARY TRUSTEES TO APPLY FOR, ACCEPT AND EXPEND, WITHOUT FURTHER ACTION BY THE TOWN MEETING UNANTICIPATED MONEY FROM A STATE, FEDERAL OR OTHER GOVERNMENTAL UNIT OR PRIVATE SOURCE WHICH BECOMES AVAILABLE DURING THE FISCAL YEAR.

ARTICLE 26. To see if the Town will vote to adopt the provisions of RSA 31:95-C to restrict the revenues from transfer station user fees, both the decal permits and the coupon fees, to expenditures of the transfer station beyond normal maintenance. Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the Transfer Station Fund, separate from the general fund. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended only after the vote by the legislative body to appropriate a specific amount from the said fund for a specific purpose related to the transfer station. (majority vote required)

Motion by Arne Nilsen and seconded by David Stephan.

VOTED TO ADOPT THE PROVISIONS OF RSA 31:95-C TO RESTRICT THE REVENUES FROM TRANSFER STATION USER FEES, BOTH THE DECAL PERMITS AND COUPON FEES, TO EXPENDITURES OF THE TRANSFER STATION BEYOND NORMAL MAINTENANCE. SUCH REVENUES AND EXPENDITURES SHALL BE ACCOUNTED FOR IN A SPECIAL REVENUE FUND TO BE KNOWN AS THE TRANSFER STATION FUND, SEPARATE FROM THE GENERAL FUND. ANY SURPLUS IN SAID FUND SHALL NOT BE DEEMED PART OF THE GENERAL FUND ACCUMULATED SURPLUS AND SHALL BE EXPENDED ONLY AFTER THE VOTE BY THE LEGISLATIVE BODY TO APPROPRIATE A SPECIFIC AMOUNT FROM THE SAID FUND FOR A SPECIFIC PURPOSE RELATED TO THE TRANSFER STATION.

ARTICLE 27. To see if the Town will vote to accept the provisions of RSA 33:7 providing that the Town may, at an annual meeting, adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to issue tax anticipation notes. (majority vote required)

Motion by Howard Caron and seconded by Ralph Galpin.

VOTED TO ACCEPT THE PROVISIONS OF RSA 33:7 PROVIDING THAT THE TOWN MAY, AT AN ANNUAL MEETING, ADOPT AN ARTICLE AUTHORIZING INDEFINITELY, UNTIL SPECIFIC RESCISSION OF SUCH AUTHORITY, THE SELECTMEN TO ISSUE TAX ANTICIPATION NOTES.

ARTICLE 28. To see if the Town will accept the provisions of RSA 31:95-B providing that a town, may at an annual meeting, adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to apply for, accept and spend, without further action by the town meeting, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year. This authorization will remain in effect until rescinded by a vote of the municipal meeting. (majority vote required)

Motion by Ralph Galpin and seconded by Deborah E. Stevens.

VOTED TO ACCEPT THE PROVISIONS OF RSA 31:95-B PROVIDING THAT A TOWN, MAY AT AN ANNUAL MEETING, ADOPT AN ARTICLE AUTHORIZING INDEFINITELY, UNTIL SPECIFIC RESCISSION OF SUCH AUTHORITY, THE SELECTMEN TO APPLY FOR, ACCEPT AND SPEND, WITHOUT FURTHER ACTION BY THE TOWN MEETING, UNANTICIPATED MONEY FROM A STATE, FEDERAL OR OTHER GOVERNMENTAL UNIT OR A PRIVATE SOURCE WHICH BECOMES AVAILABLE DURING THE FISCAL YEAR. THIS AUTHORIZATION WILL REMAIN IN EFFECT UNTIL RESCINDED BY A VOTE OF THE MUNICIPAL MEETING.

ARTICLE 29. To see if the Town will vote to authorize the Board of Selectmen to accept gifts of personal property, other than cash, to the municipality for any public purpose. This authorization in accordance with RSA 31:95-E shall remain in effect until rescinded by a vote of the municipal meeting. (majority vote required)

Motion by Arne Nilsen and seconded by Richard Wright.

VOTED TO AUTHORIZE THE BOARD OF SELECTMEN TO ACCEPT GIFTS OF PERSONAL PROPERTY, OTHER THAN CASH, TO THE MUNICIPALITY FOR ANY PUBLIC PURPOSE. THIS AUTHORIZATION IN ACCORDANCE WITH RSS 31:95-E SHALL REMAIN IN EFFECT UNTIL RESCINDED BY A VOTE OF THE MUNICIPAL MEETING.

ARTICLE 30. To take up any other business as may legally come before this meeting.

Daniel Peterson - The grader will be needing a motor and we will need some more money. Can I make a motion to raise and appropriate \$4,000.00 and to reconsider article 13. Seconded by James Walter. After much discussion motion for reconsideration was defeated.

MOTION TO ADJOURN BY RALPH GALPIN AND SECONDED, SO VOTED AND ADJORNED AT 11:00 P. M.

49.49 % VOTED - 193 VOTED-NAMES ON CHECKLIST 390

AMOUNT VOTED TO BE RAISED AND APPROPRIATED \$334,423.00

Rhyllis M. Baker
TOWN CLERK