

Olive G. Pettis Library  
Board of Trustees  
DRAFT Minutes for October 17, 2024

1. Call to Order

- Roll call/ Approval of Agenda
  - Meeting called to order at 6:03pm ET.
  - Present: Librarian Alex Hess, Trustees Trisha Labossier, Bonnie Belden, Kim McInnis, Rachel Ratay, Friends of the Library Wanda
- Meeting goal:
- Review minutes of September 19, 2024
  - Change one second from Alex to Kim
  - Trisha motioned to accept with changes
  - Rachel seconded
  - Motion passed 4-0
- Correspondence:
  - 22 Thank you letters were sent from LWTR

2. Reports:

- Treasurer's report
  - Balance: \$12,230.37
  - Bonnie motioned, Rachel seconded.
  - Motion passed 4-0.
- Librarian's report
  - Great discussion during book club.
  - Working on signage for tech event.
  - Received and cataloged 31 new books.
  - There was a wonderful review of the Discovery Park by a family with children.
  - Book club recommendation: *Old Girls Behaving Badly*
  - Bonnie will get a trap for any critters
- Friends of Library report
  - Deposited \$965
  - Friends Pancake Breakfast
    - Change to December 7, 2024 from 9-11am ET
    - Wanda to connect with Alan to confirm space on December 6 to clean (10am)
    - \$10/ticket

3 Action Items/ Unfinished Business:

- Discovery Park Signs
  - Here! Just need to put up
- Scarecrow Build
  - Ready to go for 11am
  - Bonnie will get cider and donuts
- Trunk or Treat
  - 10/27 at 4pm
- "Wanda's Diner" Take-and-Bake

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- Holiday Breakfast by Friends of Library, Nov. 30
  - See notes above under Friends of Library Report
  
- 4. New Business:
  - DRAFT budget for 2025
    - Budget items discussed.
    - Send in for 11/1/24.
    - Increase of ~5% for budget.
    - Trisha motioned, Kim seconded.
    - Motion passed 4-0.
  - Substitute coverage
    - Cyd can do Tuesdays starting November 5th
    - Wednesdays?
    - Tammy can do Thursdays
    - Allison can do Friday nights
  - Updated Hours
    - Tuesday and Wednesday making them the same hours - 10-4
    - Thursday and Friday making the hours 1-7
    - Temporarily closed on Saturdays
  - Ad postings:
    - Kim will post on Craigslist
    - Trisha will post on Indeed
    - Rachel will post on LinkedIn
    - Bonnie will post on NH Listserv
    - Everyone send each other what we post
    - \$18-\$20/hour
  
- 5. Ongoing/ Grants and funded projects:
  - *See written report for current grants on Status of Grants*
    - Warrant - Chris not available
    - Stairs - do them like this: “—”
  
- 6. Announcements:

Next Meeting: November 21, 2024 @ 6:00  
Need to schedule some time to winterize Discovery Park
  
- 7. Adjournment:
  - Trisha motioned to adjourn at 7:57pm ET. Kim seconded.
  - Motion passed 4-0.