

**Town of Goshen  
Planning Board  
Minutes of August 15, 2024  
FINAL APPROVED**

**Planning Board members present (quorum = 3):** Sebastian Zyzdorf (Chair), Kayla Frink (Vice-Chair), Philip Stasulli, Derek Tremblay (ex-officio to the Select Board)

Guest (s): Vickie Davis

**Meeting was called to order at 7:04 p.m.**

**Review of Minutes (8/1/24)**

*Kayla Frink motioned to accept the minutes of August 1, 2024 ‘as is’; Philip Stasulli seconded the motion. All were in favor-yes; motion carried, 4-0.*

**Master Plan**

Vickie Davis presented a PowerPoint presentation of the proposed Master Plan survey questions. The survey program used was ArcGIS Survey 123 and the presentation included an introduction to the survey, an about the individual section, and hypothetical questions that may be included in the Master Plan survey. Ms. Davis encouraged the Board to determine a date for the survey to end as well as how the Board intends to disperse the survey to others.

Some discussion regarding zoning districts was had and it was suggested that a map be created for the Zoning districts. Ms. Davis will look into the cost for creating a map of the zoning districts.

Ms. Davis continued her presentation and the Board reviewed the potential survey questions including sections regarding housing needs and development, density, business district development, ordinance changes and understanding, employment, use of funds, community services, infrastructure priorities, residential concerns, etc. Ms. Davis will send a draft survey to the Board for their review and she encouraged the Board to take the survey as a preliminary test and make edits before distribution.

The Board discussed distributing the survey information within the first week of November with a postcard mailer. They also discussed having members of the Board present for the General Election on November 5<sup>th</sup> to pass out information regarding the survey. The Board agreed on a survey end date of December 20, 2024. Ms. Davis will work with the recording secretary to determine post card size and move forward with sending the Board a draft survey for them to review. The Board thanked Ms. Davis for her time and presentation.

**Subdivision (Ball Park Road)**

The proposed major subdivision application for 332 Ball Park Road (Tax Map 402, Lot 11) is scheduled to be reviewed during the upcoming Public Hearing on September 5, 2024 at 7:00 p.m.

All abutter notifications have been sent and public notices have been displayed in the designated locations in Town and in the Eagle Times.

### **Member Discussion (ongoing)**

Additional alternate members and full-time members are still needed for the Planning Board, this topic will remain a standing agenda item until filled.

Anyone interested in becoming an alternate member or well full-time member of the Planning Board should stop by any of the Planning Board meetings at the first or third Thursday of the month at 7pm in the Goshen Town Hall. Applications for the alternate position can be found on the Planning Board webpage.

### **Other Business**

- **Driveway Permit:** A driveway permit was submitted for a property located at 12 Cross Road (Tax Map 206, Lot 9). Ms. Carolyn Stiles is requesting to move her current driveway to another portion of her property. The Board reviewed the application but agreed that they would like to have the Road Agents thoughts before proceeding.
- **Regulation Review:** Tabled until a future meeting.
- **Upcoming Meetings:** The next meeting of the Planning Board will be the first Thursday in September – September 5, 2024.
- **Capital Improvement Plan (CIP):** An email was sent to department chairs but no responses have been received at this time. The Board will discuss this at a future meeting.

### **Standing/Upcoming items**

- Master Plan Review – In Progress
- Capital Improvement Plan
- Regulation Changes – Culvert Maintenance (Pending)
- Excavation Permit Renewal Period – Discussion to be had in the Summer/Fall 2024
- Rand Pond Beach Discussion for inclusion in Master Plan - Standing Item
- Member Discussion - Standing Item
- *Budget due November 1, 2024*
- *Annual report due January 1, 2025*
- *Annual audit of CIP (May/June)*
- *Annual review of the Master Plan CRF (November 1, 2024)*

***Sebastian Zyzdorf made a motion to adjourn the meeting. Philip Stasulli seconded the motion. All were in favor-yes; motion carried, 5-0.***

**Meeting adjourned at 9:04 p.m.**

Respectfully Submitted,  
Melissa Salinardi

Recording Secretary