

Olive G. Pettis Library
Board of Trustees
Minutes for August 15, 2024

1. Call to Order

- Roll call/ Approval of Agenda
 - Meeting called to order at 6:03pm ET
 - Present: Trustees Bonnie Belden, Trisha LaBossiere, Carolyn Stiles, Kim McInnis, Rachel Ratay, Librarian Alex Hess
 - Addition of nonpublic session added for NH RSA 91-A3, II
- Meeting goal:
- Review minutes of July 18, 2024
 - Change Scarecrow build to October 19
 - Trisha motioned to accept with changes
 - Carolyn seconded
 - Motion passed 5-0
- Correspondence:
 - N/A

2. Reports:

- Treasurer's report
 - Balance: \$18,182.51
 - Bonnie motioned to accept
 - Kim seconded
 - Motion passed 5-0
- Librarian's report
 - Book sale: October 5 with a rain date of October 14
- Friends of Library report
 - Wanda provided updates

3 Action Items/ Unfinished Business:

- *Holiday Bazaar
 - Change to Friends of the Library breakfast on November 30
 - Motion passed 5-0
- *Capital Improvement Plan 2025
 - Kim will work on this
 - Not for capital improvement plan, but Trisha will look into new book containers for efficient storage - can implement storage plan after next book sale
- *Lilyan Wright 10K progress; final plans:
 - Rachel to make coupon for prizes to staple to outside of bag - Hoptimistic in Sunapee
 - Bonnie got all of the necessary permissions for the event at Gunnison
 - Alex will ask for volunteers to notify library if they can make it & ask public to come support runners
 - Refreshments: apples, bars, crackers, oranges, water for pouring (at least 8 gallons), PB, nutella
 - Wanda to help children's prizes - Trisha to let Wanda know how many children

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- Discovery Park Signs have been ordered w/o post
 - Review post at time of pick up and determine best way to move forward
 - Bonnie to finalize other signage needs
 - Everyone come up with list for sign ideas: no fires, etc. for rules of the park
 - Finalizing plaque information for ordering
 - Scheduling posts, post updates about park
 - Guest book for park
 - Kicked-up publicity plan progress:
4. New Business:
- Host book sale on September 21, 2024 with donkey story time
 - Following weekend is rain date
5. Ongoing/ Grants and funded projects:
- See written report for current grants on Status of Grants
6. Announcements:
- Next Meeting: September 12, 2024 at 4:30pm ET to prep for LW event
September 19, 2024 @ 6:00
7. Addition of nonpublic session added for NH RSA 91-A3, II
- a. At 8:04pm ET, Trisha motioned to enter into a nonpublic session.
 - b. Carolyn seconded.
 - c. Motion passed 5-0.
 - d. Bonnie motioned to seal the minutes. Carolyn, Kim, Rachel, and Trisha accepted.
 - e. At 8:40pm ET, Trisha motioned to close the session.
 - f. Kim seconded.
 - g. Motion passed 5-0.
8. Adjournment:
- a. Trisha motioned to end the meeting at 8:40pm ET.
 - b. Kim seconded.
 - c. Motion passed 5-0.