

Monday, July 29, 2024



Board of Selectmen Minutes – FINAL

Board Members Present: Dianne Craig (Chair, Selectmen); Alicea Bursey (Selectmen); Derek Tremblay (Vice-Chair, Selectmen)

Guest (s): Bonnie Belden; Road Agent Shae Simino; Recording Secretary Melissa Salinardi

PUBLIC HEARING

See Minutes of 7-29-24 - Public Hearing.

CALL TO ORDER

Chair Craig called the regular meeting to order at 6:33 pm.

CONSENT AGENDA

The Board signed and reviewed the consent agenda.

PLEDGE OF ALLEGIANCE

APPOINTMENTS

• **Health Officer Renewal:**

The Board reviewed an email from the New Hampshire Division of Public Health Services (DPHS) regarding the Health Officer position. The email indicated that the current Health Officer's appointment had expired July 10, 2024. It was noted that Mr. Bruce Nadeau offered to remain Health Officer.

The Board discussed the position and requirements established by the state. Alicea Bursey and Derek Tremblay were interested in opening the position up to other individuals. Dianne Craig was unsure whether there was a timeframe for appointing a person to the position.

The Board agreed to first determine if there was a timeframe that the position needed to be filled by and then speak with the current Health Officer to make him aware of the Board's decision to open the position to other individuals. The position will then be made public for applications.

• **Library:**

Bonnie Belden requested to use Gunnison Lake for the Lilyan Wright Trail Race on Saturday, September 14, 2024. The Board had no concerns and approved the request.

Bonnie Belden asked whether alcoholic prizes could be distributed if they were closed and the recipients were told to not open on premises. The Board stated that the recreation ordinances state that there is to be no alcohol on premises.

Bonnie gave a Discovery Park grant update and shared a map of the up-to-date progress of the park. The Board had no questions or concerns. Bonnie continued and stated that she had an appointment with the Planning Board to discuss parking. She added that according to one of the conditions of the grant, two

designated parking spots needed to be made available. Bonnie shared letters from Primex regarding the safety concerns and changes that will have to be made. She stated that safety signs on some of the structures and caution signs will be added to some of the play areas. Bonnie mentioned that the abandoned well should be filled in for safety purposes and the Board discussed other options to safely secure the well. Bonnie will continue to keep the Board updated on the parks progress and she encouraged the Board members to take a walk in the park to see the progress for themselves.

Melissa Salinardi mentioned that there was an inquiry about the repair of the veteran's monument. Dianne Craig asked if the plan was still to move the plaques to the new Library retaining wall. Bonnie Belden stated that the Library still wants to move the plaques onto the wall but that the walls needed to be completed before that process took place. Dianne Craig didn't think that the plaques would be able to be redone, but discussed the possibility of adding additional plaques. Bonnie stated that the plaques could be rearranged on the wall to leave room for additions. The Board and Bonnie Belden are hopeful that work can begin in the following year to move the plaques to the new location.

Bonnie stated that the Library trustees are very interested in assisting with preparations and planning for another Goshen Old Home Days. Alicea Bursey will post a volunteer sign-up sheet for committee members. The Board is hopeful that a committee can be formed and host their first planning session in September.

ROAD AGENT REPORT

Shae Simino stated that the Highway Department was working on fixing some of the roads and put material on parts of Messer, Mummery East, and Badger Road. He added that there is also a possibility that the roller may be able to be fixed.

Shae mentioned that Mark Caron donated an asphalt crack filler to the Highway Department which will be very helpful for the maintenance of the roads. Shae stated that as of next week, he will be taking two weeks leave of absence. He provided the Board with a list of tasks that the Assistant Road Agent will be working on.

Shae mentioned that he only heard back from United Construction regarding a quote for the partial repair of Lear Hill Road. Shae stated that he hopes that the partial repair of the road will be at least a three-year fix. The Board discussed the budget for the project and whether the project would help in the overall restoration of the road. Shae stated that he has the funds for this project mostly in the Capital Reserve Funds but also partially in his yearly budget. He added that when the Town completely restores Lear Hill Road, the material will get recycled and used in the restoration of the road. The Board asked Shae to send out one final email to companies requesting quotes but agreed to support Shae in his decision to move forward with the partial restoration of Lear Hill Road. Shae hopes to start this project after he returns from his leave of absence. Dianne Craig stated that all residents that live on the road should be made aware of the repair and road closure when the time comes.

Shae mentioned that FEMA has declared the Nor'easter storm of April 3rd-5th, 2024 a disaster and there may be potential for the Town to receive financial assistance. Melissa Salinardi added that she will look into submitting the RPA (Request for Public Assistance) before the deadline of August 9th.

Alicea Bursey asked if there was any news on the new truck. Shae stated that he has not heard anything; however, the order for the truck has been placed.

Shae reported that everything is going well with the new Assistant Road Agent.

Shae discussed road-side mowing and stated that he is waiting for the third quote to present before the Board. He mentioned that August is a good time to mow and that the mowing was not done last year and should be done this year. The Board asked Shae to provide them with the three quotes before a decision could be made.

APPROVAL OF MINUTES

• Review of Minutes (July 8, 2024):

Alicea Bursey motioned to approve the meeting minutes of July 8, 2024 “as is”. Derek Tremblay seconded the motion. All were in favor; motion carried, 3-0.

PUBLIC COMMENTS

None

ADMINISTRATIVE ASSISTANT UPDATES

- **Utility Update:** Alicea Bursey reached out to the Consolidated Communications representative but has not heard back yet. She stated that she will send a follow-up email but does not think she will get a response. Dianne Craig suggested that a letter be drafted to the company.
- **Mold Report:** The Board discussed the report from the air quality test that was conducted at the Town Hall for the moldy smell. Since the report, the smell has dissipated. The report concluded that the spores in the air were normal mold spores; however, suggested doing a deep clean of the surface areas within the Town Hall and also monitoring any areas that may have received water damage in the past. The Board will continue to monitor the situation and schedule a deeper clean of the building.
- **Postage Meter:** Melissa Salinardi made the Board aware that a new postage meter was needed as the old one will no longer receive the necessary updates. She stated that the current contract is up for renewal and that the new contract will include an increase to the monthly cost. The Board had no questions or concerns.
- **Library Key:** The Board discussed making a copy of the back door key for the Library to use when necessary. Alicea Bursey stated that she approved giving the Library Trustees a spare key to the Town Hall back door entrance. Derek Tremblay and Dianne Craig agreed.

NEW BUSINESS:

Meeting Schedule: The Board reviewed the meeting schedule for the remainder of the 2024 year. The Board will hold regular meetings on the following dates: August 5th, August 26th, September 9th, September 10th (Primary Election Day), September 30th, October 7th, October 28th, November 5th (General Election Day), November 25th, December 2nd, December 9th, and December 23rd. All of these meetings will begin at 6:30 p.m. and be posted accordingly.

OLD BUSINESS

- **Hazardous Building:** The Board reviewed a response from a property owner regarding a certified letter that was sent out regarding a hazardous building situation on Mill Village Road. The Board will reach out to the property owner for a status update.
- **Handbook:** The Board will continue to work on finalizing the handbook.

- **FEMA:** No new updates at this time.

STANDING ITEMS & OTHER BUSINESS (Some standing items may not have been discussed during the current meeting).

- **Monthly Budget Review:** The Board reviewed the budget report. Alicea Bursey asked Derek Tremblay if the Planning Board had discussed establishing an impact fee schedule. Derek Tremblay stated that the Planning Board had not discussed this yet. Alicea Bursey suggested that the Planning Board begin to discuss this topic further. Dianne Craig stated that she reached out to Police Chief Ed Anderson regarding the purchase of the speed signs and was told that the signs will be ordered when more information is available. The Board continued to review the budget report and had no further questions or concerns.
 - **Veterans Monument Repair**
 - **Planning Board Update:** No new updates at this time.
 - **Brickyard Road Bridge:**
 - **Abandoned Property:**
- **Building Inspection Update:** Chair Craig stated that she and the Building Inspector performed an on-site inspection to a property. She stated that after speaking to the property owner regarding the dwelling, the Building Inspector and herself returned to the Town Hall to research past assessing reports on the building. It was determined that the Building Inspector would take the information back to the Zoning Board and that the Zoning Board would determine next steps.

- **Employee Position (Non-Public Session):**

Alicea Bursey motioned to go into Non-Public Session under RSA 91-A:3, II (c), "Matters that, if discussed in public, would adversely affect the reputation of someone other than a member of the public body. However, if that person requests it, the meeting must be public. Such matters include any application for assistance or tax abatement, or waiver of fees or fines based on poverty or inability to pay." Dianne Craig seconded the motion. Roll call vote: Dianne Craig-yes; Alicea Bursey-yes; Derek Tremblay-yes, 3-0.

The Board entered non-public session at 8:35p.m.

The Board discussed an employee offer letter.

Alicea Bursey motioned to come out of the Non-Public Session at 8:40 p.m. Derek Tremblay seconded the motion. Roll call vote: Dianne Craig-yes; Alicea Bursey-yes; Derek Tremblay-yes; 3-0.

Derek Tremblay motioned to adjourn. Dianne Craig seconded the motion. All were in favor-yes; motion carried, 3-0.

The meeting adjourned at 8:41 pm

Respectfully submitted by Melissa Salinardi