

Monday, July 8, 2024



## Board of Selectmen Minutes – FINAL APPROVED

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**Board Members Present:** Dianne Craig (Chair, Selectmen); Alicea Bursey (Selectmen); Derek Tremblay (Vice-Chair, Selectmen)

**Guest (s):** Lou Bradbard; Doug Frost; Road Agent Shae Simino; Recording Secretary Melissa Salinardi; Ryan Hall (arrived at 7:13pm)

### CONSENT AGENDA

The Board signed and reviewed the consent agenda.

### CALL TO ORDER

Chair Craig called the meeting to order at 6:31 pm.

### PLEDGE OF ALLEGIANCE

### APPOINTMENTS

- **Website Design/Management Update:**

Derek Tremblay thanked Lou Bradbard for helping with the Town website all these years. He explained to Mr. Bradbard that the Board was looking at options to update the website and create a more secure technology platform for the Town. He added that the Board is establishing a technology committee to assist in moving forward with a more secure domain name and an update of the website. The Board asked Lou Bradbard if he was interested in joining this committee. Lou Bradbard said, “yes.”

Lou Bradbard asked if there was a budget for this project. Derek Tremblay responded, saying that the Board would be working to include a budget item for this project in the upcoming budget. Lou Bradbard stated that he would like to see the Town holding the responsibility of website maintenance.

The Board discussed the current WordPress website system and Lou Bradbard explained that the current system is the most basic model; however, if the Board wanted to have more website options, other packages could be purchased.

Doug Frost thanked Lou Bradbard for his role in the website maintenance and monitoring and he explained his experience in cybersecurity. He stated that he has spoken with the Department of Technology Overwatch Foundation and has gotten the Town of Goshen on the list for a .gov migration. He added that the timeframe may be lengthy but encouraged the Board to continue to wait as the Overwatch foundation would be an asset to the Town. The Board agreed to wait to hear back from the foundation. In the meantime, the technology committee will get connected via email and brainstorm website design options. No further actions were made at this time.

## ROAD AGENT REPORT

- **Highway Update:** Shae reported that he put more material on Mountain Road and Page Hill Road. He also mentioned that he has only received one bid for the Lear Hill Road partial renovation project. He will follow-up with the remaining companies to see if anyone else is interested.

- **Non-Public Session:**

*Alicea Bursey motioned to go into Non-Public Session under RSA 91-A:3, II (c), "Matters that, if discussed in public, would adversely affect the reputation of someone other than a member of the public body. However, if that person requests it, the meeting must be public. Such matters include any application for assistance or tax abatement, or waiver of fees or fines based on poverty or inability to pay." Derek Tremblay seconded the motion. Roll call vote: Alicea Bursey-yes; Dianne Craig-yes; Derek Tremblay-yes, 3-0.*

The Board invited Shae Simino into the Non-Public Session.

The Board entered non-public session at 7:05 p.m.

The Board discussed a hiring matter.

*Alicea Bursey motioned to come out of the Non-Public Session at 7:16 p.m. Derek Tremblay seconded the motion. Roll call vote: Alicea Bursey-yes; Dianne Craig-yes; Derek Tremblay-yes; 3-0.*

## APPOINTMENTS CONTINUED:

- **Fire Department Update:** Ryan Hall gave a brief update on the Fire Department. He provided the Board details with details regarding the upcoming Chicken BBQ fundraiser. He stated that the Fire Department is doing pre-sales for the meal and the cost is \$15.00 per meal; however, they are also accepting same day ordering. The Chicken BBQ will be taking place on July 27<sup>th</sup> starting at 11:00 m at the Goshen Fire Station. Ryan stated that the drive-through method has worked well for the department in the past and they will continue to offer this take and go method.

Ryan Hall stated that he believes that things have been going well at the Fire Department. He has asked the department to do a quality control check for expired products and they have recently purchased a large order to replace and replenish the necessities. He mentioned that trainings have been well attended and that the meetings and calls have also had good response from the firefighters.

Alicea Bursey asked about the expired dates on the rescue equipment and Ryan stated that everything is up to date and he will be providing a list of the updated expiration dates for the stationary AED machines to the Board of Selectmen as soon as possible. He stated that the personal firefighter AED machines that are carried in the individual's bags are left up to the individual firefighter to update. Ryan further added that the call software that sends both messages and emails has been being used more frequently.

Dianne Craig asked if there was anything else was needed from the Selectmen. Ryan stated that he believes there is nothing else needed at this time. He also mentioned that he will be in touch with the Planning Board regarding Capital Improvement updates. Dianne Craig asked if the sale of the truck has been finalized. Ryan stated that the department is still planning on selling the truck but they have not moved forward yet.

*Ryan Hall left the meeting at 7:33 pm.*

## APPROVAL OF MINUTES

- **Review of Minutes (July 1, 2024):**

Alicea Burseley suggested edits to the Solar Farm Discussion section.

*Alicea Burseley motioned to approve the meeting minutes of July 1, 2024 “as amended”. Dianne Craig seconded the motion. All were in favor; motion carried, 3-0.*

## PUBLIC COMMENTS

None

## ADMINISTRATIVE ASSISTANT UPDATES

- **Copier:** Melissa reported that the copier agreement has been sent and the copier is scheduled to be installed on July 16<sup>th</sup>.

## NEW BUSINESS:

- **Hazardous Building:** The Board discussed next steps to a hazardous building on Mill Village Road. It was noted that a certified letter was sent to the property owner and the Board agreed to give the owner more time to respond to the letter.
- **Utility Update:** Alicea Burseley reached out to the Consolidated Communications representative but has not heard back yet. She will continue to keep the Board updated.

## OLD BUSINESS

- **Handbook:** The Board will continue to work on finalizing the handbook.
- **FEMA:** No new updates at this time.

**STANDING ITEMS** (These standing items may not have been discussed during the current meeting).

- **Monthly Budget Review:** To be reviewed monthly during the last meeting of the month.
- **Veterans Monument Repair**
- **Planning Board Update:** No new updates at this time.
- **Brickyard Road Bridge**
- **Abandoned Property**

*Dianne Craig motioned to adjourn. Derek Tremblay seconded the motion. All were in favor-yes; motion carried, 3-0.*

The meeting adjourned at 7:49 pm

Respectfully submitted by Melissa Salinardi