

Monday, May 13, 2024



Board of Selectmen Minutes – FINAL APPROVED

Board Members Present: Dianne Craig (Chair, Selectmen); Derek Tremblay (Vice-Chair, Selectmen); Alicea Bursey (Selectmen)

Guest (s): Recording Secretary Melissa Salinardi; Chris Moen; Sherri Moen; Road Agent Shae Simino (arrived at 6:51p.m.)

CALL TO ORDER

Chair Craig called the meeting to order at 6:31 pm.

PLEDGE OF ALLEGIANCE

PUBLIC HEARING

Chair Craig called the Public Hearing to order.

Chair Craig explained that the Board was motioning to ratify all actions and votes taken by the Board of Selectmen during meetings held on the following dates. She added that reason of non-compliance is stated with each date. Alicea Bursey read the meeting dates and reasons for ratification.

Alicea Bursey motioned to ratify all actions and votes taken by the Board of Selectmen during meetings held on the following dates and for the following reasons;

January 15, 2024 – Meeting started earlier than posted time; December 18, 2023 – Meeting started earlier than posted time; November 13, 2023 – Meeting started earlier than posted time; August 28, 2023 – Meeting started earlier than posted time; August 3, 2023 – Non-Public meeting not posted; July 27, 2023 – Non-Public meeting not posted; July 27, 2023 – Non-Public meeting not posted; August 22, 2022 – Meeting started earlier than posted time; August 2, 2022 – Meeting was not posted; July 25, 2022 – Meeting started earlier than posted time; July 18, 2022 – Non-Public meeting not posted; July 14, 2022 – Non-Public meeting not posted; July 8, 2022 – Non-Public meeting not posted; June 28, 2022 – Non-Public meeting not posted; June 21, 2022 – Non-Public meeting not posted; January 24, 2022 – No time recorded on Minutes; October 11, 2021 – Meeting was not posted. Derek Tremblay seconded the motion.

Chair Craig opened to floor for further discussion. No comments were made from the Board or the public.

VOTE: Roll call vote, Alicea Bursey-yes; Dianne Craig-yes; Derek Tremblay-yes; motion carried, 3-0.

Alicea Bursey stated that the motion will be added to all ratified meeting minutes and repost on the Town's website.

Chair Craig ended the public hearing and the Board continued regular meeting business.

REGULAR MEETING

The regular business portion of the meeting began at 6:36 pm.

NEW BUSINESS:

- **Building Inspector Position:** Chair Craig read aloud the Building Inspector, Bruce Nadeau's, resignation letter for his position.

Alicea Bursey motioned to accept Mr. Bruce Nadeau's resignation letter effective July 1, 2024. Derek Tremblay seconded the motion. All were in favor-yes; motion carried, 3-0.

APPROVAL OF MINUTES

- **Review of Minutes (April 22, 2024):**

Derek Tremblay motioned to approve the minutes of April 22, 2024 "as is". Dianne Craig seconded the motion. All were in favor; motion carried, 2-0. Alicea Bursey abstained.

- **Review of Non-Public Minutes (April 22, 2024):**

Dianne Craig motioned to approve the non-public session minutes of April 22, 2024 "as is". Derek Tremblay seconded the motion. All were in favor; motion carried, 2-0. Alicea Bursey abstained.

- **Review of Minutes (May 6, 2024):**

Alicea Bursey motioned to approve the minutes of May 6, 2024 "as is". Derek Tremblay seconded the motion. All were in favor; motion carried, 2-0. Dianne Craig abstained.

- **Review of Non-Public Minutes (May 6, 2024):**

Alicea Bursey motioned to approve the non-public session minutes of May 6, 2024 "as is". Derek Tremblay seconded the motion. All were in favor, 2-0. Dianne Craig abstained.

APPOINTMENTS

None

PUBLIC COMMENTS

None

ADMINISTRATIVE ASSISTANT UPDATES

- **Backhoe Lease Payment:** Melissa Salinardi mentioned that there has been a mistake in assuming that the backhoe lease payment was completely paid off in 2023. It had been mentioned during the 2023 Town Meeting that the lease payment would be paid in 2023; however, the Town has received a bill for the final payment to be paid in 2024. She added that the payment was never added into the 2024 warrant and that she has been in communication with the Department of Revenue representative to determine the best way to pay this expense.

Dianne Craig suggested that the expense be paid out of the general fund and added that if necessary, the Board can contact legal counsel to determine if the funds can be withdrawn from the Highway Truck and Heavy Equipment Capital Reserve Fund. If the funds can be withdrawn from the CRF a warrant article could be written to put the funds back into the CRF during the next Town meeting in 2025. Derek Tremblay and Alicea Bursey were both in support of paying the bill and waiting to see if the money would need to be pulled out of the CRF.

- **Meeting Schedule:** The Board discussed the upcoming dates for the Board of Selectmen meetings. The Selectmen will have meetings on the following dates: May 20th (to be held in the Town Clerk's office), June 3rd, 10th, 24th & July 1st, 8th, 22nd.
- **Copier:** Melissa mentioned that the copier in the Town Clerk's office is not working. She added that there is no technical support on the copier anymore and that something newer may need to be purchased. She will start looking into options and present them to the Board.
- **Generator Grant:** Melissa reported that she received follow-up information regarding a grant that was submitted last year for a generator for the Fire Department. She added that she is following up with Upper Valley Lake Sunapee Regional Planning Commission for the final LEOP which is needed to continue with the grant process.
- **Building Code Enforcement Material:** The Board reviewed a document to be sent out to residents that are not in compliance with building permit regulations. Suggested edits were made by Alicea Bursey. Dianne Craig and Derek Tremblay agreed to the suggested changes. Dianne Craig stated that she should also like the Building Inspector to review the document before being sent out.

OLD BUSINESS

- **CISA Cybersecurity Report/Website Design:** Derek Tremblay stated that based on the CISA audit, it is clear that some changes to the cybersecurity of the Town is needed. He added that he along with Melissa met with a representative from Civic Plus to discuss their options for website design. He gave a brief summary of the meeting and stated that he believes that the cost estimate is reasonable for the project. He also mentioned the Board could also decide to look into other options based on their purchasing policy. Dianne Craig and Alicea Bursey expressed interest in meeting with the representative of Civic Plus. Derek Tremblay suggested posting a meeting for the demo so that both members can discuss the presentation. A meeting with Civic Plus will be prepared for.

ROAD AGENT UPDATE

- **Grading:** Shae Simino reported that he has continued grading the roads and he estimates that he has roughly two weeks left of grading.
- **Outsourcing:** Shae shared that Alicea Bursey had suggested that he research contractor costs for possible outsourcing of help. He presented some of his findings to the Board. Dianne Craig asked him if he had any leads for Highway helpers. Shae stated that he has someone lined up for the winter season and he will continue to discuss the position further with that individual. He also mentioned that he has spoken to one resident that may be interested in working for the summer months. Dianne Craig asked if he reached out to any colleges or high schools to see if anyone was interested for a summer job. Shae thought that the lack of

experience in a younger person may be an issue as well as a higher safety concern. The Board suggested that Shae continue to research options for workers especially for the summer months.

- **Winter Sand:** Shae presented the following winter sand bids to the Board.
 - Carroll Concrete: \$6.75 per ton (no equipment or operator).
 - K.A. Stevens & Son Construction: \$8.50 per ton – Manufactured sand (includes dozer and operator).
 - K.A. Stevens & Son Construction: \$9.50 per ton – Natural sand (includes dozer and operator).
 - United Construction: No bid was received.
 - St. Pierre: No bid was received.

The Board reviewed the information and agreed with the Road Agent that K.A. Stevens had the best offer for the Town. The Board asked Shae to respond to the other businesses and let them know that a decision has been made for winter sand purchase.

- **Transfer Station Hours:** Shae Simino revisited the possibility of keeping the Wednesday summer hours of the Transfer Station the same during the summer months. Normally, the hours during the summer change; however, after recent observations and limited use during the adjusted hours Shae believes that the change to the hours is not necessary. Dianne Craig did not think it was a good idea to change the Transfer Station hours until more data was collected. She suggested changing the hours back to the winter hours after Labor Day instead of October 1st and then adding a warrant article to be voted on during Town meeting for the additional change to the hours. Alicea Bursey agreed with Dianne Craig and added that she would like to see data collected during the summer months which can then be presented to the voters in March of 2025.
- **Additional Updates:** Alicea Bursey asked if there was any follow-up with the spraying of calcium chloride on the roads. Shae stated that he was still looking into options but that if the Selectmen wanted to reach out to the Lempster Selectmen, they may be willing to assist Goshen with application.

Shae invited the Selectmen to view a freight liner truck that may be a possible option for the new truck. The vehicle will be at the Town Garage on Wednesday at 9:30 a.m.

OLD BUSINESS (continued)

- **Personnel Matter:**

The Board explained that they would like to update Dianne Craig on the previous non-public session that happened during the May 6th meeting.

Derek Tremblay motioned to go into Non-Public Session under RSA 91-A:3, II (c), “Matters that, if discussed in public, would adversely affect the reputation of someone other than a member of the public body. However, if that person requests it, the meeting must be public. Such matters include any application for assistance or tax abatement, or waiver of fees or fines based on poverty or inability to pay.” Dianne Craig seconded the motion. All were in favor-yes; motion carried, 3-0.

The Board invited Melissa Salinardi to join the non-public session.

The Board entered non-public session at 7:40 p.m.

A personnel matter was discussed.

Alicea Burse motioned to come out of the Non-Public Session at 8:00 p.m. *Derek Tremblay* seconded the motion. All were in favor-yes; motion carried, 3-0.

Alicea Burse motioned to seal the minutes indefinitely as it would adversely affect the reputation of any person other than a member of this board and it would render a proposed action ineffective. *Derek Tremblay* seconded the motion. All were in favor-yes; motion carried, 3-0.

Derek Tremblay stated that the Board has decided to take some time to review all the materials that the Moen's presented to them and continue the discussion during a future meeting.

Derek Tremblay left the meeting at 8:06 p.m.

The Board heard from *Chris* and *Sherri Moen* regarding a personnel complaint.

Chris and *Sherri Moen* left the meeting at 8:31 p.m.

The Board discussed the agenda for the upcoming meetings. An applicant interview for the Code Enforcement Position was discussed and the Board asked *Melissa* to invite the individual to one of the upcoming meetings.

STANDING ITEMS (These standing items may not have been discussed during the current meeting).

- **Monthly Budget Review**
- **Veterans Monument Repair**
- **Planning Board Update (confirm Board member attendance):** No new updates.
- **Brickyard Road Bridge**
- **Abandoned Property**

Alicea Burse motioned to adjourn. *Dianne Craig* seconded the motion. All were in favor-yes; motion carried, 2-0.

The meeting adjourned at 9:09pm

Respectfully submitted by *Melissa Salinardi*