

**Town of Goshen
Planning Board
Minutes of April 11, 2024
FINAL APPROVED**

Planning Board members present (quorum = 3): Sebastian Zyzdorf (Chair), Kayla Frink (Vice-Chair), Philip Stasulli, Derek Tremblay (ex-officio to the Select Board), Jonathan Tremblay (new member)

Guest (s): Alicea Bursey (Selectmen Representative)

Meeting was called to order at 7:01 p.m.

Election of Officers

Kayla Frink made a motion to elect Sebastian Zyzdorf as Chair of the Planning Board. Philip Stasulli seconded the motion.

The Board discussed the chair position. Kayla Frink stated that she would like to step down from the position due to personal reasons and believes that Sebastian Zyzdorf is ready for the position. Derek Tremblay thanked Kayla Frink for stepping into the position over the last few years.

VOTE: All were in favor, 5-0. Sebastian Zyzdorf will be Chair of the Planning Board.

Derek Tremblay made a motion to elect Kayla Frink as Vice-Chair of the Planning Board. Philip Stasulli seconded the motion. All were in favor, 5-0.

Jonathan Tremblay introduced himself to the Board and was introduced to the Board members.

Davis Pit Excavation Permit Renewal – Newport Sand & Gravel

The 30-day appeal period has ended. The Board received no questions or concerns.

The Board signed the Davis Pit Excavation Permit Renewal and will send the signed copies to Mr. Shaun Carroll. The Board considers this item closed.

Alicea Bursey left the meeting at 7:10 p.m. and no further joint Board of Selectmen and Planning Board business was discussed.

Review of Minutes (2/1/24)

The Board had no edits.

Derek Tremblay motioned to accept the minutes of February 1, 2024 ‘as is’; Philip Stasulli seconded the motion. All were in favor-yes; motion carried, 3-0. Sebastian Zyzdorf and Jonathan Tremblay abstained.

Review of Minutes (3/7/2024)

Alicea Burse made one edit to last paragraph of the first section. The Board agreed to her suggested edit.

Kayla Frink motioned to accept the minutes of March 7, 2024 ‘as amended’; Philip Stasulli seconded the motion. All were in favor-yes; motion carried, 2-0. Sebastian Zyzdorf, Derek Tremblay and Jonathan Tremblay abstained.

Member Discussion (ongoing)

Additional alternate members and full-time members are still needed for the Planning Board, this topic will remain a standing agenda item until filled. Anyone interested in becoming an alternate member or well full-time member of the Planning Board should stop by any of the Planning Board meetings at the first or third Thursday of the month at 7pm in the Goshen Town Hall. Applications for the alternate position can be found on the Planning Board webpage.

Other Business

- **Email Correspondence:** The Recording Secretary presented an email that was sent to the Board regarding a property on Province Road. The undeveloped lot is for sale and the owner was inquiring about applications. The email was responded to and the individual was invited to discuss the development further at a Board meeting, however; at this time no application for development has been submitted and the owner has not responded to the email.
- **Master Plan:** There are no new updates at this time. Chair Zyzdorf will follow-up with the Upper Valley Lake Sunapee Regional Planning Commission to determine the next steps of the Master Plan process.
- **Upcoming Meetings:**
Derek Tremblay motioned to cancel the second Thursday meeting in April (April 18, 2024). Kayla Frink seconded the motion. All were in favor, 5-0.

Derek Tremblay motioned to cancel the first Thursday meeting in May (May 2, 2024). Kayla Frink seconded the motion. All were in favor, 5-0.

The next meeting of the Planning Board will be the second Thursday in May – May 16, 2024.

- **Capital Improvement Plan (CIP):** The Board tabled the review of the CIP until the next meeting.

Standing/Upcoming items

- Master Plan Review - Pending
- Capital Improvement Plan
- Regulation Changes – Culvert Maintenance (Pending)
- Permit Renewal Period – Discussion to be had in the Summer/Fall 2024
- Rand Pond Beach Discussion for inclusion in Master Plan - Standing Item
- Member Discussion - Standing Item

- *Budget due November 1, 2024*
- *Annual report due January 1, 2025*
- *Annual audit of CIP (May/June)*
- *Annual review of the Master Plan CRF (November 1, 2024)*

Kayla Frink made a motion to adjourn the meeting. Philip Stasulli seconded the motion. All were in favor-yes; motion carried, 5-0.

Meeting adjourned at 7:33 p.m.

Respectfully Submitted,
Melissa Salinardi
Recording Secretary