

**Town of Goshen
Planning Board
Minutes of August 3, 2023
FINAL APPROVED**

Planning Board members present (quorum = 3): Kayla Frink (Chair), Sebastian Zyzdorf (Vice-Chair), Philip Stasulli, George Hebert, Derek Tremblay (ex-officio to the Select Board)

Guest (s): Bob Bell, Bruce Nadeau

Meeting called to order at 7:01 p.m.

Property Runoff (Pheasant Runn Development)

The Board reviewed an additional mylar that showed the original subdivision plans and driveway plans presented by Mr. Bob Bell. Mr. Bruce Nadeau, Building Inspector, also presented his report of the washout concerns that the Board has been reviewing on the un-developed lot on Pheasant Runn Road (Tax Map and Lot 412-022-002).

Bruce Nadeau explained to the Board that he believes that this issue is a two-part problem. The first problem being the washout of the road on the un-developed lot onto Mr. Bell's property which is a civil issue between the property owners. The second issue is that the original Pheasant Runn Road was not built according to the original plans. Mr. Nadeau further explained that he believes that the Planning Board can address the issue of the driveway not being constructed properly, more specifically, the lack of a fire pond and catch basins. Mr. Nadeau explained that the NHDES has already been contacted to address the washouts on Mr. Bell's property.

The Board discussed Mr. Nadeau's suggestions and were unsure whether the Planning Board truly had jurisdiction over this issue. The members felt that because the road is a private road they may not be able to assist further. The Board also referenced the letter from the Town attorney which indicated that the Planning Board's jurisdiction would be limited in this matter. However, Mr. Nadeau thought that the Board should at least send a letter to the contractor and ask if the individual could fix the road to meet the original requirements mentioned on the mylar that is recorded with the registry of deeds.

After additional discussion, the Board is going to consider writing a letter to the contractor asking him to come before the Board to review the site plan and ask him to fix anything that has not been done according to the plan. The Board will also search for more information regarding this matter in the Town files. Once the Board has had a chance to review the information needed, they will determine if a letter to the contractor is necessary.

Review of Minutes (7/20/2023)

Philip Stasulli motioned to accept the minutes of July 20, 2023 'as is'; Sebastian Zyzdorf seconded the motion. All were in favor-yes. George Hebert abstained.

Capital Improvement Plan (CIP)

The Board reviewed the email that will be sent out to the department heads regarding new CIP requests and projects. The email will be sent out by the secretary and the department heads will be encouraged to submit any requests they may have before October 2, 2023 and the department head members will be welcomed to discuss any questions or concerns with the Planning Board during one of their upcoming meetings. No further actions were made at this time.

Member Discussion (ongoing)

Alternate members are still needed for the Planning Board, this topic will remain a standing agenda item until filled. Anyone interested in becoming an alternate member of the Planning Board should stop by any of the Planning Board meetings at the first or third Thursday of the month at 7pm in the Goshen Town Hall. Applications for the alternate position can be found on the Planning Board webpage.

Other Business

- **Upcoming Meetings:** The next meeting will be the first Thursday of the month – September 7, 2023.

Standing/Upcoming items

- Master Plan Review - Pending
- Capital Improvement Plan
- Solar/alternative energy RSA and town regulation discussion - Pending
- Rand Pond Beach Discussion for inclusion in Master Plan - Standing Item
- Member Discussion - Standing Item
- *Budget due December 1, 2023*
- *Annual report due January 1, 2024*
- *Annual audit of CIP (May/June)*

Derek Tremblay made a motion to adjourn the meeting. Philip Stasulli seconded the motion. All were in favor-yes; motion carried, 5-0.

Meeting adjourned at 8:05 p.m.

Respectfully Submitted,
Melissa Salinardi
Recording Secretary