

**Town of Goshen  
Planning Board  
Minutes of June 1, 2023  
FINAL APPROVED**

**Planning Board members present (quorum = 3):** Kayla Frink (Chair), Sebastian Zyzdorf (Vice-Chair), Philip Stasulli, Alicea Bursey (ex-officio to the Select Board)

**Guests:** Shae Simino

**Meeting called to order at 7:00 p.m.**

**Review of Minutes (5/18/2023)**

*Sebastian Zyzdorf motioned to accept the minutes of May 18, 2023 ‘as is’; Philip Stasulli seconded the motion. All were in favor, 3 yes, 1 abstained.*

*Philip Stasulli motioned to approve Alicea Bursey as an active member for the current meeting. Sebastian Zyzdorf seconded the motion. All were in favor; motion passes.*

**Property Runoff (Pheasant Runn Development)**

The Board discussed their findings regarding recent runoff from a lot in the Pheasant Runn Development located off Brook Road. The Board previously discussed the matter at the previous meeting and continued their discussion. The Board reviewed the original subdivision map and information provided in Tax Map files. They spoke with Shae Simino, Goshen Road Agent, to hear his review after his inspection after the damage had taken place. The Board discussed the placement of catch basins, materials used, and drainage issues.

Kayla Frink and Philip Stasulli stated that after their on-site inspection, they could not see any drainage basins along the Pheasant Runn Road. The Board had concerns regarding the type of material that was used for the construction of the road on Tax Map and Lot 412-022-002 as well as concern regarding the lack of drainage basins.

After consideration, the Planning Board determined that some of the concerns presented to the Board were not Planning Board concerns but rather civil matters. The Board would like to draft a letter to be sent to abutters of the property to make them aware of the situation. Although no action was made from the Board, they would like to keep the topic open for discussion if more questions are made. The Board also determined to reach out to NHDES and NHDOT to discuss the Town’s position and responsibility of the impact to the State maintained road. The Board will draft a letter and then ask Town council to review the letter. No further actions were made at this time.

**Capital Improvement Plan (CIP)**

The Board discussed the procedure for the Capital Improvement Plan. Alicea Bursey explained that the CIP was completed last year in 2022, however, it would be beneficial for the Board to review it every year. She suggested sending emails to the department heads to get an updated list

of potential projects that they would like to see in the future. She also mentioned that the Master Plan is coming up as well and that she had been advised to do the Master Plan in sections as it can become quite costly.

### **Member Discussion (ongoing)**

Alternate members are still needed for the Planning Board, this topic will remain a standing agenda item until filled. Anyone interested in becoming an alternate member of the Planning Board should stop by any of the Planning Board meetings at the first or third Thursday of the month at 7pm in the Goshen Town Hall. Applications for the alternate position can be found on the Planning Board webpage.

### **Other Business**

- **Next Meeting:** The next meeting will be the third Thursday of the month – June 15, 2023

### **Standing/Upcoming items**

- Master Plan Review - Pending
- Capital Improvement Plan
- Solar/alternative energy RSA and town regulation discussion - Pending
- Rand Pond Beach Discussion for inclusion in Master Plan - Standing Item
- Member Discussion - Standing Item
- *Budget due December 1, 2023*
- *Annual report due January 1, 2024*
- *Annual audit of CIP (May/June)*

*Sebastian Zyzdorf made a motion to adjourn the meeting. Philip Stasulli seconded the motion. All were in favor 4-0. Motion passes.*

**Meeting adjourned at 8:21 p.m.**

Respectfully Submitted,  
Melissa Salinardi  
Recording Secretary