

**Town of Goshen
Planning Board
Minutes of February 2, 2023**

Planning Board members present (quorum = 3): Kayla Frink (Chair), George Hebert (Vice-Chair), Steve Bursey, Derek Tremblay (Selectmen ex-officio), Sebastian Zyzdorf (alternate), and Alicea Bursey (alternate)

Meeting called to order at 7:00 p.m.

Due to recent lack of quorum at previous meetings, Chair Frink suggested that the Board vote to approve Sebastian Zyzdorf as a full member through the end of the term. She mentioned that he has registered to run for a full member position during the next election. Chair Frink also suggested voting in Alicea Bursey as an alternate so that she can be voted in as a member if quorum is not reached.

George Hebert motioned to approve Sebastian Zyzdorf as a full member until the end of the current term. Steve Bursey seconded the motion. All were in favor; motion passes.

George Hebert motioned to approve Alicea Bursey as an alternate member. Derek Tremblay seconded the motion. All were in favor; motion passes.

It was also mentioned that Steve Bursey's term will be expiring in March. He stated that he will not be able to run again due to his current work schedule conflicts.

Minor Subdivision (Mike Bartlett)

Chair Frink explained that Mr. Bartlett is seeking a two-lot minor subdivision on his property located at the bottom of NH Route 31 (Tax Map 202, Lot 26). Mr. Bartlett would like to take 5.7 acres out of the larger parcel, which would leave 32 acres remaining in the other parcel.

The Board reviewed the preliminary plat and Chair Frink pointed out that the road to access the lot had not be added to the plat but it has been requested to be added to the final plat. She also mentioned that a driveway permit from the State has been issued and an application for the subdivision has been received.

Chair Frink mentioned that she had not heard from Mr. Bartlett regarding Mr. Hall's review of the driveway access for Emergency Service access and that she would reach out to Mr. Bartlett. In addition, she added that Bruce Nadeau has requested to look at the plat to make sure all the test pit data is entered correctly.

Chair Frink suggested having the Public Hearing on March 2, 2023. The Board had no questions or concerns. The recording secretary will reach out to Mr. McCutcheon for the abutter list and she will go forward with the public notification and certified letter mailing for the Public Hearing.

George Hebert motioned to approve the minor subdivision application as complete and move forward to the Public Hearing on March 2, 2023. Steve Bursey seconded the motion. All were in favor; motion passes.

Review of Minutes (11/3/2022)

Derek Tremblay motioned to accept the meeting minutes of November 3, 2022 “as is”; George Hebert seconded the motion. All were in favor. Steve Burseley abstained

Other Business:

- **Upcoming Meetings:** Chair Frink updated the Board stating that the Recording Secretary has asked to withdraw from minute taking for the months of April and May due to other work conflicts. Chair Frink suggested that the Board hold one meeting a month during those months to accommodate her absence and asked if anyone would be willing to record the minutes during those months. Derek Tremblay volunteered to record the minutes. The Board agreed to only hold one meeting during those months unless immediate discussion from the Board was needed.

Derek Tremblay motioned to hold one meeting in April and one meeting in May on April 13, 2023 and May 4, 2023 and cancel the other meetings during those months. George Hebert seconded the motion. All were in favor; motion passes.

- **Subdivision Inquiry:** Ms. Judy Gonthier, who was unable to attend the meeting, spoke with Melissa Salinardi regarding a potential subdivision on her property on 796 Brook Road (Tax Map 205, Lot 013). Melissa explained to the Board that Ms. Gonthier owns a 7.8 acre lot that currently has a cement slab on one side of the lot and she would like to have an additional trailer be put in on a different side of the lot. The Board reviewed the tax map of the lot and noticed that a brook was running through the property. There were concerns that an additional septic would have to be acquired. The Board agreed that if Ms. Gonthier received septic approval for the additional trailer, then a subdivision application would have to be submitted. Melissa will respond to Ms. Gonthier with the Board’s suggestion. No further actions were taken at this time.
- The next meeting will be the third Thursday of the month – February 16, 2023.

Standing Upcoming items

- Route 31 subdivision (McCutcheon)
- Master Plan Review - Pending
- Solar/alternative energy RSA and town regulation discussion - Pending
- Rand Pond Beach Discussion for inclusion in Master Plan - Standing Item
- Member Discussion - Standing Item
- *Budget due December 1, 2023*
- *Annual report due January 1, 2024*
- *Annual audit of CIP (May/June)*

Steve Burseley made a motion to adjourn the meeting. George Hebert seconded the motion. All were in favor. Motion passes.

Meeting adjourned at 7:33 p.m.

Respectfully Submitted,
Melissa Salinardi
Recording Secretary