

**Town of Goshen
Planning Board
Minutes of October 5, 2023
FINAL APPROVED**

Planning Board members present (quorum = 3): Kayla Frink (Chair), Sebastian Zyzdorz (Vice-Chair), Philip Stasulli, Alicea Bursey (ex-officio to the Select Board)

Guest (s): Shaun Carroll, Jr.

Annual Pit Inspection – Anderson Pit (off Route 10)

The Planning Board met at the Town Hall and traveled to the Anderson Pit for their annual pit inspection at 5:55 p.m.

Mr. Shaun Carroll, Jr. traveled to the Andersen Pit with the Planning Board to conduct a tour of the excavation site. The Board traveled throughout the Pit and took note that the Pit continues to be clean and orderly with only authorized equipment onsite. Mr. Carroll pointed out that the loader has been fitted with a white noise back-up beeper that minimizes noise from the machine. The Board also observed that the fuel storage area is clean and in good order with the proper emergency spill kit available.

Mr. Carroll pointed out the areas of the Pit that have been reclaimed and what the projected plan is for Phase III. He projected that the first phase of Phase III will be to log the area, which he hopes will begin by the end of the year.

Mr. Carroll drove the Board through the traffic route of the trucks and showed the different tiers and types of soils that are being extracted.

The Board had no questions or concerns. They found the Andersen Pit to be in good working order with no issues.

Inspection of Davis Pit (off Lear Hill Road)

The Planning Board also toured the Davis Pit. Mr. Carroll shared that there is only a small amount of material left in the Pit. He explained that the road to enter the upper level of the pit is not available anymore and that they have dropped the previous road area down by 10 feet.

The Board observed that the site continues to be clean and orderly. No equipment was onsite at the time of the inspection and the Pit is not currently in use due to the road access limitations. The Board found no areas of concern in the Davis Pit.

The Board agreed to accept the findings of both the Anderson Pit and Davis Pit.

The Board reconvened at the Town Hall to conduct the business portion of the meeting at 6:50 p.m.

Planning Board members present (quorum = 3): Kayla Frink (Chair), Sebastian Zyzdorf (Vice-Chair), Philip Stasulli, Alicea Bursey (ex-officio to the Select Board)

Guest (s): Shaun Carroll, Jr., James McCormick

Meeting was called to order at 7:00 p.m.

Sebastian Zyzdorf motioned to make Alicea Bursey an active member as ex-officio to the Select Board for the meeting. Philip Stasulli seconded the motion. All were in favor-yes (4-0).

Review of Minutes (9/21/2023)

Sebastian Zyzdorf motioned to accept the minutes of September 21, 2023 'as is'; Philip Stasulli seconded the motion. All were in favor-yes (3-0). Alicea Bursey abstained.

Public Hearing

Anderson Pit Excavation Permit Renewal – Newport Sand & Gravel

The Board invited Mr. Shaun Carroll, Jr. of Newport Sand & Gravel to present the permit renewal application and proposed maps of the Anderson Pit, phase 2. Mr. Carroll pointed out the difference on the Phases on the map and explained that Newport Sand & Gravel follows the State regulations that state that new plans must be submitted every five years. He also mentioned that MSHA has very specific regulations which apply to the Pits and Newport Sand & Gravel work hard to comply to these standards.

Philip Stasulli asked if a new map would have to be submitted if the final contours did not match the proposed plans. Mr. Carroll stated that a new map would have to be submitted and that the State would not sign off on the plan unless there was proof of vegetation. He added that when closeout occurs, the State and the Town will have the ability to inspect the Pit.

Mr. Carroll explained that Phase 2 is almost complete and he hopes to closeout by next year and begin work on Phase 3 soon. He pointed out information in the packet regarding the closeout process.

Mr. Carroll asked Mr. McCormick if he had any concerns with the Pit as a direct abutter and whether he could hear the back-up beeper on the loader. Mr. McCormick did not have any concerns and was pleased with the operations of the Pit. He also added that he has not had any concerns regarding the back-up beeper noise. He stated that he rarely hears it and is not a problem for him.

Mr. Carroll mentioned that there has been some previous concerns with the use of jack brakes, however, he has spent some time listening for the issue and has not heard any use of jack brakes recently. He mentioned that if he is aware of any concerns or complaints from residents, he tries to address them right away. He added that he has addressed a concern regarding the speed of the trucks and continues to monitor these issues. Mr. McCormick added that he also did not hear any excessive use of jack brakes.

There was some discussion about the use of Town funds and the history of the Pits in the Town of Goshen. Additional discussion was had regarding bonding and ideas of where bonding could be useful for the Town.

Chair Frink opened the floor for public comments or concerns – none were made.

Chair Frink opened the floor for Board member comments or concerns – none were made.

Chair Frink closed the Public Hearing section of the meeting.

Sebastian Zyzdorf motioned to accept and approve the renewal application for the Excavation Permit of the Andersen Pit, Phase 2. Philip Stasulli seconded the motion. All were in favor-yes (4-0).

One copy of the renewal will go to the Conservation Commission. The Board will sign the renewed excavation permit during the next meeting. The Board received the check for the total amount due of \$333.10 (ck #223867).

Chair Frink reminded the applicant of the 30-day appeal period and noted that Newport Sand & Gravel will be notified by the Board if there are any appeals.

Property Runoff (Pheasant Runn Development)

Chair Frink mentioned that she has not heard back from the NHMA. The Board would like to wait until the NHMA legal team has reviewed their concerns before any decisions are made. No actions were made at this time.

Capital Improvement Plan (CIP)

The Board noted that only the Highway Department, Transfer Station and the Library presented their Capital Improvement Plans. No other responses were received from the other departments. The Board will send out a curtesy reminder email to the other departments to see if any other requests are made. The Board will review the current requests during the next meeting. No actions were made at this time.

Member Discussion (ongoing)

Bob Bell mentioned that he was interested in pursuing a position on the Planning Board as an alternate member. Chair Frink mentioned that he is also a member of the Zoning Board and would like to have more time to review the RSA regarding membership and alternates before accepting Mr. Bell into the position. The Board agreed to wait and discuss the Mr. Bell's position as a possible alternate at a future meeting.

Additional alternate members are still needed for the Planning Board, this topic will remain a standing agenda item until filled. Anyone interested in becoming an alternate member of the Planning Board should stop by any of the Planning Board meetings at the first or third Thursday of the month at 7pm in the Goshen Town Hall. Applications for the alternate position can be found on the Planning Board webpage.

Other Business

- **Upcoming Meetings:** The next meeting will be the third Thursday of the month – October 19, 2023.
- **Budget Discussion:** The Board discussed the budget that is due by November 1st to the Board of Selectmen and Alicea Bursey mentioned that the Board may want to reach out to the Upper Valley Lake Sunapee Planning Commission to see what costs may be incurred when renewing the master plan which is projected to be reviewed next year.
- **Regulation Changes (Culvert Installment Agreement):** The Board discussed making changes to the regulations and decided to wait to bring the changes before a public hearing until more changes were proposed.

Standing/Upcoming items

- Master Plan Review - Pending
- Capital Improvement Plan
- Rand Pond Beach Discussion for inclusion in Master Plan - Standing Item
- Member Discussion - Standing Item
- *Budget due November 1, 2023*
- *Annual report due January 1, 2024*
- *Annual audit of CIP (May/June)*

Sebastian Zyzdorf made a motion to adjourn the meeting. Philip Stasulli seconded the motion. All were in favor-yes; motion carried, 4-0.

Meeting adjourned at 8:25 p.m.

Respectfully Submitted,
Melissa Salinardi
Recording Secretary