



Monday, January 8, 2024

Board of Selectmen Minutes – FINAL APPROVED

In attendance: Dianne Craig (Selectmen), Alicea Bursey (Selectmen), Sandra Sonnichsen, Shae Simino, Melissa Salinardi

CALL TO ORDER

The Board called the meeting to order at 6:06 pm.

APPOINTMENTS – None

APPROVAL OF MINUTES

• Minutes of December 11th:

No changes were suggested.

Dianne Craig motioned to approve the Regular Meeting Minutes of December 11, 2023 “as is”. Alicea Bursey seconded the motion. All were in favor-yes; motion carried, 2-0.

• Minutes of the Working Session, December 18th:

No changes were suggested.

Alicea Bursey motioned to approve the Working Session Minutes of December 18, 2023 “as is”. Dianne Craig seconded the motion. All were in favor-yes; motion carried, 2-0.

• Minutes of the Public Hearing, December 18th:

No changes were suggested.

Alicea Bursey motioned to approve the Public Hearing Minutes of December 18, 2023 “as is”. Dianne Craig seconded the motion. All were in favor-yes; motion carried, 2-0.

PUBLIC COMMENTS:

None

ROAD AGENT UPDATE

• **Granite State Clean Fleets Grant:** The Board discussed the Granite State Clean Fleets Grant. Although, the Town has not been awarded the grant at this time, a grant agreement, certificate of authority, and certificate of insurance is needed before final approval can be given. The Board discussed the timeline of the grant process and what the financial requirements would be from the Town. If the Town received the grant, there would be a requirement to put funds down before reimbursement would be given. Dianne Craig suggested using the unfund balance as well as what is already established for a new Highway truck in the Capital Reserve Funds resulting in no increase to taxes. She added that a warrant article would be needed if the Board agrees to present this at Town meeting. If the Town does not receive the grant, the warrant article would not be

necessary but if the Town does receive the grant, the warrant article will allow the Town to move forward with the grant process. The Board agreed to draft a warrant article to be added to the 2024 proposed budget.

Alicea Bursey motioned to grant Dianne Craig of the Town of Goshen to enter into a Granite State Clean Fleets Grant Agreement with the NH Department of Environmental Services, Air Resources Division, which is a reimbursement project only, and voted that Dianne Craig is duly authorized to enter into said agreement on behalf of the Town of Goshen, NH and is further authorized to execute any documents which may, in their judgement, be desirable or necessary to effect the purpose of this vote. Dianne Craig seconded the motion. All were in favor-yes; motion carried, 2-0.

The Board will go forward with the submission of all documents and the drafting of the warrant article for the upcoming 2024 Town meeting.

- **Lempster Coach Bridge:** Shae mentioned that the Lempster Coach Road may not be in the best condition to transport material for the upcoming bridge repair. He wondered if the Lempster Coach Road on the Lempster side was declared an emergency lane and whether Goshen had permission to be on the Lempster side of the road. He also wondered if Lempster may be willing to help build up the deteriorated side of the road by supplying material or equipment. Dianne Craig stated that she did not think Lempster needed to contribute funds as this project has been an ongoing Goshen project. She added that in the past, Kevin Bevilacqua had gone to Lempster and asked permission for Goshen to use Lempster side of the road. She suggested reaching out to the Lempster Board of Selectmen to ask permission for Goshen to use the Lempster side and also to find out if the Lempster Coach Road on the Lempster side has been declared an emergency lane. Alicea Bursey agreed that communication through the Selectboards should take place. The Board asked Melissa Salinardi to reach out to the Lempster Board of Selectmen by email.
- **Rands Pond Road:** Shae shared that the turn around driveway that has been previously used by the Highway department on Rands Pond Road has new owners and is now not usable. He added that he spoke with another property owner on the other side of the road and was given permission to turn around in their driveway; however, the location of the new driveway is much narrower and turning the Highway vehicle in this tight space has been difficult. Shae stated that the owner would be willing to take trees down for more room and Shae suggested that the Town consider assisting in this expense. Dianne Craig asked if this was an issue for the Fire Department as well. The Board agreed that the Highway Department could not take the trees down themselves and that the cutting of the trees would need to be a third party vendor. The Board was unsure if this was necessary and asked Shae to gather more information and speak with Ryan Hall, Fire Chief, to determine if this was an issue for the Fire Department as well. No actions were made at this time.

ADMINISTRATIVE ASSISTANT UPDATE

- **Distinguished Elder Position:** The walking cane designated for the “oldest citizen in Goshen” has been returned to the Town and needs to be passed on to the next oldest citizen in Goshen. A few names were suggested and will be confirmed by the Administrative Assistant. The Board discussed the possibility of presenting the walking cane during Town meeting once the designated person has been confirmed.
- **Library Update:** Melissa reported that a signed contract agreement with the contractor for the Library basement repair project, as stated in the 2023 warrant article, was received from Bonnie Belden.
- **Contract Signing:** The Board signed a renewal contract agreement with the currently used mapping company, CAI Technologies. No concerns were made.

NEW BUSINESS

- **Employee Compensation:**

Dianne Craig requested to go into non-public session to discuss an employee matter.

Dianne Craig motioned to go into Non-Public Session under RSA 91-A:3, II (a), "the dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted." Alicea Bursey seconded the motion. All were in favor-yes; motion carried, 2-0.

The Board entered non-public session at 7:48 p.m.

An employee matter was discussed.

The Board invited ShaeDel Simino into the Non-Public Session at 8:09 pm.

Dianne Craig motioned to come out of the Non-Public Session at 8:27p.m. Alicea Bursey seconded the motion. All were in favor-yes; motion carried, 2-0.

A conversation regarding time management was discussed. The Board agreed to assign different Board members for immediate contact to both the Road Agent and the Administrative Assistant for time-off requests and other immediate actions.

- **PD Gun Policy:** Based on a recent invoice the Board was curious to know what the PD Gun Purchasing Policy was for Goshen. Dianne Craig will reach out to Chief Andersen and provide information to the Board.
- **2024 BOS Meeting Schedule:** The Board reviewed thier schedules for upcoming meetings. The January and February Board of Selectmen meetings are as follows: January 15th – Work Session; January 22nd – Regular Meeting; January 23rd – Election Day, tentative Work Session; February 5th – Work Session; February 12th – Regular Meeting; February 26th – Regular Meeting.

BOARD OF SELECTMEN UPDATES

- **FEMA:** Dianne Craig reported that Goshen will receive a new agent within the next few weeks. She also stated that a quarterly report is due and will be submitted by herself and the Administrative Assistant. No other updates were given.

NEW BUSINESS

- **Backpack Program:** Alicea Bursey shared that resident, Sebastian Zydzdorf, is looking for a drop-off location for donation of items to underprivileged families. The Board thought that the School Board may want to also be involved. No actions were made at this time. Alicea Bursey will gather more information regarding the program.

OLD BUSINESS

- **Handbook:** Will be discussed during a future work session.
- **Performance Reviews:** Will be discussed during a future work session.

- **Property Concern/ZBA Inquiry:** Alicea Bursey shared her conversation with NHMA in regards to multi-family homes and building codes. The Board agreed to pass the information along to the ZBA and the meet with the Building Code Enforcer during the January 15th work session to discuss next steps.
- **Property Concern (Cease and Desist):** This item is on hold until the spring.
- **Budget Review:** The Board reviewed the end of the year budget report and noted a few lines that needed addressing. The Administrative Assistant will review the budget and make the appropriate changes.

STANDING ITEMS

- **Veterans Monument Repair** – No updates at this time.
- **Planning Board Update** – No updates at this time.

Alicea Bursey motioned to adjourn. Dianne Craig seconded the motion. All were in favor-yes; motion carried, 2-0.

The meeting adjourned at 9:37 p.m.

Respectfully submitted by Melissa Salinardi

**INVALID MINUTES DUE TO AN RSA 91-A:2, II VIOLATION
REFER TO MINUTES OF MARCH 15, 2024**