

**Town of Goshen
Planning Board
Minutes of December 21, 2023
FINAL APPROVED**

Planning Board members present (quorum = 3): Sebastian Zyzdorf (Vice-Chair), Philip Stasulli, Derek Tremblay (ex-officio to the Select Board)

Guest (s): None

Meeting was called to order at 7:00 p.m.

Review of Minutes (11/16/2023)

Derek Tremblay motioned to accept the minutes of November 16, 2023 ‘as is’; Philip Stasulli seconded the motion. All were in favor-yes; motion carried, 2-0. Sebastian Zyzdorf abstained.

Non-Quorum minutes of December 7, 2023 were reviewed but no vote is needed on non-quorum minutes.

Derek Tremblay thanked Philip Stasulli and Kayla Frink for being willing to have discussion with Mr. Mark Brunelle at the last meeting.

Property Runoff (Pheasant Runn Development)

Philip Stasulli gave a brief summary of the non-quorum meeting with Mr. Mark Brunelle and Ms. Lisa Hitchcock. Derek Tremblay suggested finalizing discussion when both members who attended the non-quorum meeting can be present. The Board had no further questions or concerns at this time.

Annual Report

The Board reviewed the edited version of the annual report. Derek Tremblay suggested adding an additional note to mention the Board’s recommendation to add funds to the Master Plan Capital Reserve Fund for future expenses. All Board members agreed. The recording secretary will submit the document for the Town report ‘as amended’.

Capital Improvement Plan (CIP)

The Board tabled the review of the CIP until the next meeting.

Member Discussion (ongoing)

Additional alternate members are still needed for the Planning Board, this topic will remain a standing agenda item until filled. Anyone interested in becoming an alternate member of the Planning Board should stop by any of the Planning Board meetings at the first or third Thursday of the month at 7pm in the Goshen Town Hall. Applications for the alternate position can be found on the Planning Board webpage.

Other Business

- **Upcoming Meetings:**

Philip Stasulli motioned to cancel the first meeting in January, January 4, 2024. Derek Tremblay seconded the motion. All were in favor-yes; motion carried, 3-0.

The next meeting will be the third Thursday of the month – January 18, 2024.

Standing/Upcoming items

- Master Plan Review - Pending
- Capital Improvement Plan
- Regulation Changes – Culvert Maintenance (Pending)
- Rand Pond Beach Discussion for inclusion in Master Plan - Standing Item
- Member Discussion - Standing Item
- *Budget due November 1, 2024*
- *Annual report due January 1, 2024*
- *Annual audit of CIP (May/June)*
- *Annual review of the Master Plan CRF (November 1, 2024)*

Philip Stasulli made a motion to adjourn the meeting. Derek Tremblay seconded the motion. All were in favor-yes; motion carried, 3-0.

Meeting adjourned at 7:18 p.m.

Respectfully Submitted,
Melissa Salinardi
Recording Secretary