



Monday, December 18, 2023

## Working Group - Board of Selectmen Minutes – FINAL

The Board entered the regular Selectmen's meeting at 6:14pm.

Attendance: Dianne Craig (chair), Alicea Bursey (selectman)

Guest (s): Shae Simino

### 1. Business

- a. **Follow-up Property Development Concerns (Answer ZBA Question & respond to Resident's Text)**
  - i. Alicea Bursey will follow up with the NHMA and State for additional guidance.
  - ii. A formal letter to the resident will be sent regarding questions sent to the Board.
- b. **Property Concern Follow-up (Cease and Desist Discussion)**
  - i. *At 7:10pm Alicea Bursey motioned to go into Non-Public Session under RSA 91-A:3, II (e), "Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against the public body or any subdivision thereof, or by or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled. Any application filed for tax abatement, pursuant to law, with any body or board shall not constitute a threatened or filed litigation against any public body for the purposes of this subparagraph." Dianne Craig seconded the motion. All were in favor-yes; motion carried 2-0.*
  - ii. *At 7:49pm Dianne Craig motioned to exit and seal minutes. All were in favor-yes; motion carried 2-0.*
- c. **Employee Performance Reviews**
  - i. The Board reviewed submitted reviews and discussed templates for other positions.
- d. **Handbook - Tabled**
- e. **Job Description Review (Code Enforcement Position)**
  - i. The Board had a discussion on the proposed position and reviewed position requirements.
- f. **Discuss Transfer Station Stickers - Tabled**
- g. **Snowmobile Gate Closure**
  - i. Alicea Bursey asked to have the gate shut at the first entrance to Gunnison Lake off of Washington Road due to the recent rains softening the road. This will be effective 12/19/2023.