



Monday, December 4, 2023

Board of Selectmen Working Session Minutes - FINAL

Attendees: Dianne Craig, Derek Tremblay, Alicea Bursey

Guest (s): Chris Smith

1. Business

a. Employee Compensation

- i. Dianne Craig made a motion to go into executive session to discuss an employee matter at 6:07pm citing RSA 91-A:3(a and c). Derek Tremblay, seconded. All were in favor, motion passed.
- ii. Derek Tremblay made a motion to exit executive session at 6:14pm and seal the minutes. Dianne Craig seconded the motion. All were in favor, motion passed.

b. Property Update – Cease and Desist (Pending)

- i. Alicea Bursey made a motion to go into executive session citing RSA 91-A:3e. Derek Tremblay seconded the motion. All were in favor, the motion passed.
- ii. Alicea Bursey made a motion to exit the executive session and seal the minutes. Derek Tremblay seconded; all were in favor. Motion passed.

c. Follow-up on Property Development Concerns (Text)

- i. Discussions will continue at the 12/18/23 meeting.

d. Center Road Bridge and Lempster Coach Road Bridge

- i. The Board discussed the situation of the two bridges and clarifying their emergency lane status. The BOS needs to have a public hearing to address bridge Class VI and funding. Fire Chief needs to attend meeting and abutters need to be notified. A public hearing will be held on December 18, 2023.

e. Mausoleum Update

- i. The Board reviewed the Cemetery Commission's letter not approving of the Mausoleum request and supported their findings.

f. Transfer Station Holiday Hours

- i. The transfer station will be closed on Sunday, December 24, 2023. All other hours of operation remain unchanged.

g. Employee Performance Reviews

- i. The Dianne Craig will follow up with the Secretary to schedule performance reviews in January and to confirm Transfer Stations reviews have been written.

h. Handbook - Tabled

i. Job Description Review (Code Enforcement Position)-Tabled

j. Computers

- i. Going forward office 365 will be purchased for the Transfer Station and Fire Department. Both will need to have this reflected in their annual budgets in the future.

Derek Tremblay left at 6:37pm.

Dianne Craig made a motion to adjourn at 8:30pm. Alicea Bursey seconded the motion. All were in favor, meeting adjourned.