

**Town of Goshen
Planning Board
Minutes of September 21, 2023**

Planning Board members present (quorum = 3): Kayla Frink (Chair), Sebastian Zyzdorf (Vice-Chair), Philip Stasulli, Alicea Bursey (ex-officio to the Select Board)

Guest (s): Shae Simino (Road Agent)

Meeting called to order at 7:00 p.m.

Review of Minutes (9/7/2023)

Sebastian Zyzdorf motioned to accept the minutes of August 3, 2023 'as is'; Philip Stasulli seconded the motion. All were in favor-yes (3-0). Alicea Bursey abstained.

Capital Improvement Plan (CIP)

Shae Simino (Road Agent) presented his proposed CIP. He proposed a purchase of a 7ton roller and showed a sample of cost of one online. He explained that he normally packs the roads down twice a year or more depending on road conditions. Estimated costs would be 60k used, 90k for a new roller. Currently the Town rents at \$3,500 twice a year for a total of \$7,000 each year.

Shae continued by proposing a reconstruction of Lear Hill Road. He provided an estimated quote based on a proposal submitted from United Construction of roughly \$250,000 to \$270,000. Three 30 yard dumpsters for the Transfer Station were mentioned. Shae stated that this would remove the cost of rentals which averages \$2,400. Rental cost sheet was submitted. Total cost for new bins is roughly \$9,750 per container (brand new). Currently the container rental is \$100 a month per container.

Shae also proposed the repaving of Sholes Road. Average cost for pavement is \$175,000 per mile. Phillip Stasulli followed cost of quote to ensure it was an acceptable cost. The Road Agents goal is to bring paved roads back up to safety standard.

Upgrading the Garage facility was also proposed. The Garage is deteriorating and has had to undergo DIY temporary fixes. A larger facility with proper storage to ensure proper equipment care is needed. Current conditions prove difficult, if backhoe needs to be repaired the trucks must be parked outside which can be difficult depending on the weather.

Shae gave a brief update on equipment that the town has: 2017 backhoe, 1989 722 grader, 2 plow trucks (02 and 20), roller (double drum) it is currently broken, wood chipper. Kayla Frink asked if selling the old roller would assist in the cost of new roller. Shae replied, yes. Shae continued listing Town equipment which included a excavator 72b (no door, no front window) must be towed everywhere and added that he is also proposing looking into getting a wheeled excavator - 20 ton trailer.

Alicea Bursey stated that the excavator being towed requires a CDL for the driver. Shae

mentioned that he has not looked into cost of new excavator due to the excavator still operating. Alicea Bursey stated that the town could acquire a bond to bundle equipment to pay off at once over a period of time. The Board discussed the process of bonding. Shae mentioned that if the Town had proper equipment, we could cut labor costs and complete more road maintenance in a shorter period of time.

It was mentioned that the Board of Selectmen have discussed and are aware of some of the equipment and road needs in past meetings.

Alicea Bursey stated that Judy Martz was working on a Transfer Station project and suggested that the Road Agent reaches out to see if funding is possible through her efforts.

Culvert Installation Agreement

Alicea Bursey presented the Culvert Installation Agreement that was created by the Road Agent and edited by the Board of Selectmen. The agreement discusses culvert installation for residents to be done by the Town based on the Road Agents discretion and the residents need.

Alicea mentioned that the regulations do not mention the changes or the agreement and will need to be changed during a Public Hearing. The Board discussed the process of obtaining the agreement and how residents would qualify for this type of installation. Copies of the agreement are available from the Road Agent. A resident can reach out to Road Agent to discuss the potential need for this type of culvert installation and the Road Agent and highway department would review the case and determine if it meets the criteria. The Planning Board will then review the document submitted by the Road Agent before work begins. It was also mentioned that this agreement is only available on town roads, and not applicable for state roads such as Route 31.

The Board began to speak on the possible issue of holding checks from residents. May appear as holding for too long to get a “stale” check. Residents may show concern on work not being completed after having paid “X” amount at a prior time. Board discussed solutions for Road Agent to find a way that makes the best sense for all residents.

Property Runoff (Pheasant Runn Development)

The Board continued their discussion on the Pheasant Runn Development runoff from the undeveloped lot on Pheasant Runn Road (Tax Map and Lot 412-022-002) as well as the maintenance and construction of the Pheasant Runn Road.

The Board reviewed the letter to Mr. Mark Brunelle. Discussion of Pheasant Run development continued and the Board questioned how it began without proper permitting as well as how the final subdivision was approved when a Declaration of Revocation was submitted. A suggestion was made to reach out to NHMA at Legalinquires@nhmunicipal.org, to discuss what has been completed by the town so far to address the issue.

This topic was tabled until the next meeting to ensure the Board has completed more due diligence.

Member Discussion (ongoing)

Additional alternate members are still needed for the Planning Board, this topic will remain a standing agenda item until filled. Anyone interested in becoming an alternate member of the Planning Board should stop by any of the Planning Board meetings at the first or third Thursday of the month at 7pm in the Goshen Town Hall. Applications for the alternate position can be found on the Planning Board webpage.

Other Business

- **Upcoming Meetings:** The next meeting will be the first Thursday of the month – October 5, 2023.
- **Anderson Pit Excavation Permit Renewal:** The Public Hearing to review the Anderson Pit, Phase 2, Excavation permit renewal will be held on October 5, 2023 at the Town Hall at 7:00 p.m. All certified mail to abutters has been sent, the hearing notice has been posted in Town designated locations and the classified ad has been run in the Eagle Times on September 16th.
- **Pit Inspection:** The Board will conduct their annual Pit Inspection of the Davis and Anderson pits on October 5, 2023 at 6:00 p.m. The Board will meet at the Town Hall and travel to the sites for the inspection.

Standing/Upcoming items

- Annual Pit Inspection (Oct. 5th).
- Public Hearing – Anderson Pit, Phase 2, Excavation Permit Renewal (Oct. 5th).
- Master Plan Review - Pending
- Capital Improvement Plan
- Rand Pond Beach Discussion for inclusion in Master Plan - Standing Item
- Member Discussion - Standing Item
- *Budget due December 1, 2023*
- *Annual report due January 1, 2024*
- *Annual audit of CIP (May/June)*

Philip Stasulli made a motion to adjourn the meeting. Sebastian Zyzdorf seconded the motion. All were in favor-yes; motion carried, 4-0.

Meeting adjourned at 8:19 p.m.

Respectfully Submitted,
Sebastian Zyzdorf