



Monday, May 22, 2023

Board of Selectmen Minutes

In attendance: Dianne Craig (Selectmen), Alicea Bursey (Selectmen), Derek Tremblay (Selectmen) via phone-call, Shae Simino, Kirsten Hershey, Bruce Nadeau, Chief Ed Andersen, Barbara Paronto, Bonnie Belden, Ryan Hall, Melissa Salinardi

CALL TO ORDER

The Board called the meeting to order at 6:32pm.

PLEDGE OF ALLEGIANCE

ROAD AGENT UPDATE

- **Road Maintenance:** Shae Simino gave an update on the grading and rolling of the roads and reported that they are moving along with only three roads remaining.
- **Blue Trash Bags:** Shae shared that there was some interest from residents in obtaining blue trash bags for the use of picking up trash along the Goshen roadsides. He presented the Board with a plan to distribute bags upon request from residents and shared a notice that he will post in Town designated areas. Dianne Craig thought that it would be a good idea to include another pick-up location for bags at the Town Hall. Alicea Bursey agreed.

Shae mentioned that he would like people to indicate that they have read the notice by initialing a document that will be used for record keeping as well as indicating which road they intend to clean so he can keep track of where the trash will need to be picked up. Bonnie Belden mentioned that the Rand Pond Association generally cleans the roadside area between Rand Pond and Suna Restaurant and they will continue to maintain this stretch of road. The Board was in favor of having the Road Agent post the notice and distribute bags to residents when needed. Shae added that he intend to keep the bags available from now until Labor Day. The public notice will read as follows: *“Blue Trash Bags are for roadside pick-up by the Goshen Highway Department and will be picked up when filled. Please DO NOT fill with household waste. Bags are available at the Town Garage, Transfer Station, or Town Hall. We appreciate your assistance in keeping Goshen clean. The Goshen Highway Department.”*

Derek joined the meeting via phone call at 7:44 pm.

- **Tires:** Shae reported that the tires on the John Deere backhoe need to be replaced and he presented the Board with two estimates on two different tire options. A quote from Pete’s Tire for \$4,075.50 and another for \$7,120.63 was presented based on two different tire model styles. Dianne Craig asked if Shae had the money in his budget for this expense. Shae responded, “yes, he had planned to replace the tires and estimated roughly \$6,000.00 in his budget.” There was some discussion regarding when the tires were last replaced and it was determined that they had not been replaced at all during the duration of the seven year lease. After discussion, the Board agreed that it was not necessary to purchase the more expensive brand-named tire and that the \$4,075.50 tires would be the best option.

Alicea Bursey motined to purchase the John Deere backhoe BKT Bias tires from Pete's Tire for roughly \$4,075.50. Dianne Craig seconded the motion. Roll call vote: Dianne Craig-yes, Alicea Bursey-yes; Derek Tremblay-yes; motion carried (3-0).

- **Calcium Chloride:** Shae explained that a supplier for calcium chloride has been difficult to find for several reasons. He shared that an option would be to rent to own the equipment for spraying the roads and with this option, the liquid would have to be bought from the rental company for three years and each purchase would go towards the equipment cost. Dianne Craig asked if this process of spraying the roads has been done every year. Shae stated that the process has been done in the past but not consistently over the last few years as the material became harder to purchase. Shae explained the importance of using the calcium chloride or magnesium on the roads and explained the process and benefits of using the rent to own equipment. Dianne Craig asked if Shae considered looking into companies that would come and do the service for us verses the rent to own option. She suggested getting an estimate for someone elses service and doing a little more research. The Board agreed that they would like to have a little more information regarding different options before deciding the best approach.
- **Gunnison Lake:** Shae asked who maintained the road up to Gunnison Lake. Dianne Craig responded that it was maintained by the State. Shae mentioned that there was a resident with an access to the road and Alicea Bursey clarified, stating that the access was existing.
- **Rand Pond Boat Ramp:** Shae mentioned that he is going to reach out to NH DES to discuss what options he has for pulling material out of the water for better access for boat drops. He will wait to see if a permit is required before clearing the area from excess material.

Bruce Nadeau joined the meeting at 7:00 pm.

- **Professional Development:** Alicea Bursey asked if Shae had the opporunity to further his professional development and she offered her services in assisting him in finding training oportunites. Shae mentioned that he has a calendar with dates of training that he might be interested in taking. Alicea Bursey further asked if he was expecting turnover in his department. Shae stated that Mr. Lussier has not given an offical retirement date yet but that there has been some discussion that it will be given soon. Dianne Craig mentioned that if Mr. Lussier was intending to retire within the year, advertising for the position would have to begin soon. The Board encouraged Shae to have a offical date from Mr. Lussier by the next meeting in June. Alicea Bursey asked to keep professional development on the agenda for future meetings and discussion.
- **Road Agent Responsibilities:** Shae asked if he had the ability to hire or fire an employee. He added that he thought that it was the responsibility of the Selectmen to have the final say on these decisions. Dianne Craig and Alicea Bursey stated that it would be the role of the Selectmen to make the final decision but that they would like to have the Road Agent's opinion during the process.

APPOINTMENTS:

- **Fire Department – Chief Ryan Hall**

Chief Hall presented an estimated cost for a transmission repair on the Engine 2 Fire Truck. He explained that he was taking the truck in for a routine value replacement and a transmission issue presented itself. He mentioned that he was on his way to Pattens Auto & Truck business, however, they are not able to fix the transmission and the engine was later towed to Advanced Truck Group (ATG) in Lebanon, NH. The Board reviewed the estimate and Alicea Bursey asked if the transmission was already actively being built. Ryan Hall

stated, “no.” Dianne Craig wondered why Pattens was used if the original work on the Fire Engine after the damage from the 2021 flood was done by Reeds Trucking. Ryan Hall mentioned that there has been some customer service issues with Reeds and he decided to use a different company. Dianne Craig further asked if there had been any signs or problems that continued from the initial damage from the 2021 flood. Ryan Hall did not believe that the cause was related to the original damage done from the 2021 incident.

The Board suggested doing more research to determine if the current problem was in any way connected with the previous transmission repair. Dianne Craig asked if the funds were available in the Fire Departments budget. Ryan Hall said that funds were available in his budget and that there was also enough money to cover the cost in the Capital Reserve Funds if needed. The Board asked Ryan to contact ATG and see what could have been the cause for the current transmission to fail. The Board also asked Ryan if he would be willing to hold off on repairs until further investigation could be done. Dianne Craig mentioned that she would look at previous invoices to determine if all previous work was done correctly. Bruce Nadeau gave some input into what he believed could be the problem saying that there may have been an electrical error. He also mentioned that when the vehicles sit for long periods of time, excess strain on the transmission occurs which may have led to the transmission having additional problems. Bruce Nadeau voiced his concern that the transmission was just replaced and should not already have to be repaired. The Board will wait to give a response until the June 12th meeting.

Dianne Craig explained that the Town would like to apply for a grant for a generator for the Grange and the Fire Station. She asked Ryan Hall if he believed that both the Fire Station and the Grange should be on the same generator or two separate ones. Ryan Hall stated that he thought it made more sense to have one generator for both buildings. Bruce Nadeau stated that the Town would most likely be able to buy a larger generator for a cheaper cost than buying two smaller ones. Dianne Craig stated that she will work on filling out the application for one generator that can be large enough to support the Fire Station and the Grange.

Melissa Salinardi asked Ryan Hall to review an estimated bill and tank replacement proposal from Cintas Fire Safety. The proposal was for five replacement tanks for outdated equipment located at the Fire Station. Ryan Hall approved the estimate and replacement.

- **Library – Bonnie Belden**

Bonnie Belden gave an update on the Discovery Park Progress. She mentioned that the invoice for the tree removal work has been submitted and she hopes that the Town will be reimbursed in a timely manner. She shared next steps for the project which will include a wall from RediRock and work that will be done by the Forrester that has already been contracted. She added that an area will be leveled to make room for a gazebo and steps entering the trail will be defined. She estimates the next phase of work to be between \$20,000 and \$25,000. Dianne Craig asked if the Town can continue to expect to pay the cost first and then be reimbursed later. Bonnie Belden said, “yes.”

Bonnie Belden continued her update and mentioned that the slide development is on temporary hold as a waiver may be needed because it does not meet the grant standard for being built in America and by American products. She will continue to research other possibilities.

She mentioned that Mr. Alan Greenhalgh has given permission for clean-up crews, contractors, to access to the area via his property to the right of the trail area. His permission has been granted as follows: *“I hereby give permission for contractors, volunteers, and Goshen Highway Department to use the access to Goshen*

Discovery Park from my property, 22 Mill Village Road, North, for the duration of the project. With exception to the following dates, December 22nd through January 2nd.”

Bonnie Belden mentioned that the picnic tables that were built for the project did not meet the grant standard for building, therefore, one has been donated to the Town and the other will be sold by the Library to help with the cost of the lumber. She stated that the new source of lumber will be from Pine Tree Lumber in Lempster, NH.

She remarked that pavers have been ordered and she has gotten permission from Fire Chief, Ryan Hall to store the pavers behind the Fire Station until the Highway Department can construct the wall. The Board asked Melissa Salinardi to reach out to Mr. Hall and ask him if the location is still acceptable.

The Board discussed the Partnership Agreement and made a few edits. Dianne Craig stated that she would like to see spaces added for all three members of the Selectmen to sign the document. Bonnie Belden will make corrections and the Board will sign at a later meeting.

Chief Ed Anderson joined the meeting at 7:35 pm.

APPROVAL OF MINUTES

- **Minutes of April 24th:**

Dianne Craig motioned to accept the minutes of April 24, 2023 ‘as is’. Derek Tremblay seconded the motion. All were in favor-Dianne Craig, Derek Tremblay- yes, Alicea Bursey-abstained; motion carried (2-1 abstained).

- **Minutes of May 8th:**

Alicea Bursey motioned to accept the minutes of May 8, 2023 ‘as is’. Dianne Craig seconded the motion. All were in favor-yes; motion carried (3-0).

- **Minutes of May 10th:**

Dianne Craig motioned to accept the minutes of May 10, 2023 ‘as is’. Alicea Bursey seconded the motion. All were in favor-Dianne Craig, Alicea Bursey-yes, Derek Tremblay-abstained; motion carried (2-1 abstained).

APPOINTMENTS CONTINUED

- **Chief Ed Andersen – Update of Property Issue**

Chief Ed Andersen requested to go into non-public session to discuss a property concern on Brook Road.

Dianne Craig motioned to go into Non-Public Session under RSA 91-A:3, II (e), “consideration of lawsuits threatened in writing or filed against the body or one of its members.” Alicea Bursey seconded the motion. Roll call vote: Dianne Craig-yes; Alicea Bursey-yes; Derek Tremblay-yes; all were in favor; motion carried (3-0).

The Board invited Bruce Nadeau, and Kirsten Hershey to join the non-public session.

The Board entered non-public session at 7:55 p.m.

A property matter was discussed.

Dianne Craig motioned to come out of the Non-Public Session at 8:11 p.m. Alicea Bursey seconded the motion. Roll call vote: Dianne Craig-yes; Alicea Bursey-yes; Derek Tremblay-yes; all were in favor; motion carried (3-0).

Dianne Craig motioned to seal the minutes indefinitely as it would adversely affect the reputation of any person other than a member of this board and it would render a proposed action ineffective. Alicea Bursey seconded the motion. Roll call vote: Dianne Craig-yes; Alicea Bursey-yes; Derek Tremblay-yes; all were in favor; motion carried (3-0).

PUBLIC COMMENTS

None

ADMINISTRATIVE ASSISTANT UPDATE

- **Rental Form/Gunnison Lake:** Melissa Salinardi asked the Board whether they would like to have two separate forms for renting or requesting use of Town property. She advised some edits to the current Town Hall rental agreement and stated that a separate permit should be designed for the use of the Gunnison Lake area for weddings or other occasions. Dianne Craig stated that she thinks the Board should review the cost to rent the Town Hall and maybe add additional fees for things like toilet paper, paper towels, custodian fees, trash removal, etc. Alicea Bursey voiced her concern and stated that higher fees would ensure more accountability and she agreed that there should be some changes made. The Board will continue to modify the rental agreements.
- **Grange Work:** Melissa reported that she has been trying to get estimates for some final work to be done at the Grange. She has been in communication with one contractor and has received an estimate, however, is having a difficult time getting multiple estimates. She explained that the grant that was received for the Grange has some remaining funds that must be used before September 30, 2023. She added that if the work is not complete, the Town will forfeit those funds. The Board agreed that the funds should be used and asked Melissa to continue searching for another estimate and gave her a few more contractors to contact. Derek Tremblay mentioned that this might be an occasion for the Board to agree to bypass the purchasing policy and hire the one contractor if more estimates cannot be received. Melissa will reach out to the other contractors and then update the Board at the next meeting.
- **Safe Streets and Roads for All (SS4A):** The Board reviewed the Safe Streets and Roads for All Grant and determined if the grant was something the Town should pursue. Dianne Craig mentioned that there might be funds available through the grant for a speed limit sign or something to help enforce speed through the center of town. Derek Tremblay mentioned that bike lanes would not be an option to pursue as the road through Goshen is a state road. Alicea Bursey read aloud the items that can be pursued. After additional discussion, the Board agreed to send the letter of support and start the process of submitting documentation to participate in the grant.

Dianne Craig motioned to send a support letter and submit documentation for the Safe Streets and Roads for All Grant Program. Alicea Bursey seconded the motion. Roll call vote: Dianne Craig-yes; Alicea Bursey-yes; Derek Tremblay-yes; motion carried (3-0).

The Board also discussed the current situation of large trucks speeding through the center of Town. Specifically, the gravel trucks that have been going in and out of the Andersen Pit. Dianne Craig suggested sending a letter to Newport Sand and Gravel and Cory Pattens Auto & Trucking to ask if they could tell their drivers to slow down while driving through Goshen. Melissa will draft a letter for the Board to sign.

NEW BUSINESS

None

BOARD OF SELECTMEN

- **FEMA:** Dianne Craig gave a quick update on FEMA and stated that no meeting had taken place last week but that she would be meeting with the FEMA representative on Tuesday, May 23rd.
- **Conservation Commission:** Dianne Craig gave an update and stated that she attended a meeting along with former member, Sandra Sonnichsen and two current committee members on Wednesday, May 17th. The group discussed the responsibilities of the Conservation Commission and also discussed the need for more members as two members have stepped down from their positions. Dianne Craig mentioned that Lydia Hawkes is interested in joining the committee. The Board agreed to invite Ms. Hawes to the next Selectmen meeting to discuss her future involvement with the Conservation Commission.

OLD BUSINESS

Handbook: This item was tabled until a future meeting.

Planning Board Update: Derek Tremblay gave a brief update on the last Planning Board meeting and stated that he believes the new members on the Planning Board seem to be well qualified and willing to learn and assist in Planning Board matters. He reported that the Planning Board has been made aware of the Pheasant Runn development run-off situation that was discussed during the last Selectmen meeting and the Planning Board will continue to discuss it at their upcoming meeting. Dianne Craig made mention to the fact that a state driveway permit was required if the driveway was being paved to a state road and asked if Derek could share that information with the Planning Board.

STANDING ITEMS

Monthly Budget Review – last meeting of the month – summary from the secretary.

Veterans Monument Repair

Flag Poles at Cemetery

Planning Board Update

Professional Development - Ongoing

Deputy Emergency Management Position

Other Items

Alicea Bursey motioned to adjourn. Dianne Craig seconded the motion. Roll call vote: Dianne Craig-yes, Alicea Bursey-yes, Derek Tremblay-yes; motion carried (3-0).

The meeting adjourned at 9:05 p.m.

The next regular meeting of the Board of Selectmen is scheduled **June 12, 2023 at 6:30 p.m.**

Respectfully submitted by Melissa Salinardi