



Booking Date: _____
Sec. Deposit: \$100 Pd. _____
Rental Fee: \$50 per day Pd. _____

**Town of Goshen
Town Hall & Town Property Rental Agreement**

This Agreement between the TOWN of Goshen, NH and _____
Name of Responsible Party

Of _____
Mailing Address

Telephone Number: _____, on behalf of _____,
Name of Group or Organization

hereinafter referred to as the USER.

For an event known as: _____
Name of Event

For the use of:

<input type="checkbox"/>	Goshen Town Hall
<input type="checkbox"/>	Other

1. The USER agrees to pay a security deposit of One-hundred (\$100.00) Dollars, required with this application, to reserve the Town Property referred to above. The security deposit will be refunded to the USER, after the event, if all terms and conditions of this Agreement are met. Events sponsored by the School District and/or Town are exempt from this security deposit and any rental fee.

2. The USER agrees to pay Fifty (\$50.00) Dollars per day rental fee for the use of an individual Town Property. The rental fee will not be refunded to the USER if the USER's scheduled event is canceled less than seven (7) days before the event. The rental fee of Fifty (\$50.00) Dollars, made payable to the "Town of Goshen", is due ten (10) days prior to the scheduled event.

3. The person agreeing to this is responsible for any and all damages that may occur during the time that the building is being used by them.

4. There shall be no smoking, vaping and no alcohol in the building at any time.

5. No weapons are allowed in the building.

5. The USER will be responsible for all event participants. The TOWN will not be held responsible.

6. It is the responsibility of the USER to see that all trash is picked up, rubbish containers are emptied and trash removed from whatever Town property is being rented by the USER on the same day.

7. Additional cleaning fees may be applied if significant damage or neglect occur.

This agreement is in effect from _____ to _____
Booking Date & Time Expected Departed Time

USER Signature (Agent for group or Organization)

Signature of Select Board Chair or Designee

Date

Date

USER/Responsible Party's Phone Number