



Monday, January 23, 2023

Board of Selectmen Minutes

In attendance: Steve Smith (Chair), Derek Tremblay (Selectmen), Dianne Craig, (Selectmen attended the meeting by phone), Melissa Salinardi, Tom Dombroski,

CALL TO ORDER

Steve Smith called the meeting to order at 6:08pm.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

One change was suggested by Dianne Craig

Steve Smith motioned to accept the minutes of January 9, 2023 'as amended'. Derek Tremblay seconded the motion. All were in favor-yes; motion carried (3-0).

PUBLIC COMMENTS

Tom Dombrowski

Tom Dombroski, representing John and Erica Caron, approached the Board to discuss the updated report of a proposed project at the Caron's property at 163 East Mummy Road. He explained that the Zoning Board reviewed the original town minutes and compared them with the state right of way source records and found them to be matching. This comparison proved the discontinuation of the road around 1898. Steve Smith asked if finding this information clarified that the road was now classified as a private road. Tom Dombroski said, "yes, it is a private road."

Dianne Craig asked for an update from the Zoning Board. Melissa Salinardi responded by saying that the Zoning Board is in the process of contacting legal counsel regarding an additional concern about the discontinued road, however, at the Selectmen level, the waiver to build on a class VI/private road was still necessary. She added that the Zoning Board recommended that Mr. Dombroski go forward with acquiring the waiver. She also added that after some research, it was determined that the driveway permit had already been paid for by the Caron's and the Zoning Board recommended not returning the driveway permit fee as the Caron's will still need to provide an updated driveway permit to the Town.

The Board had no more questions and signed the waiver to build on the class VI/private road.

APPOINTMENTS

Shae Simino (Road Agent)

- **Highway Update:** Shae Simino was out on the roads plowing. He was not present to give updates.

COMMUNICATIONS

Administrative Assistant

- **MOU:** Melissa Salinardi updated the Board that the MOU with the School Board has been signed and the School Board has moved in to the Grange. She added that Tammy Russell,

custodian, has added hours into her weekly cleaning to accommodate the upkeep of the Grange.

- **Sale of Town Owned Property:** No new information to report at this time.
- **Road Complaint:** A resident complaint was brought before the Board on January 18, 2023 via email regarding the highway departments maintenance of Rand Pond Road. Specifically, the use of excess sanding on the already bare road and the use of chains on the fully loaded dump truck and its harm to the road. The resident asked the Board to investigate his claims and speak with the Highway department regarding the issues he brought forward. Steve Smith mentioned that Shae Simino spoke to him right after the resident made the complaint and he told Steve that he had asked Joel Lussier to sand because the roads were icy. Steve added that he would like to wait to discuss the issue further until Shae can be present.
- **Contract Signing:** Melissa presented the Board with updated annual contracts to review and sign for the CAI Technologies, Alta CPA, and Wilcox & Barton Landfill and Groundwater Monitoring Service. The Board reviewed them and signed. Derek Tremblay wondered if there were other companies that might be available for the landfill and groundwater monitoring service as the current cost was quite high. He asked if Melissa could look into other companies and get some other quotes for the future. Steve Smith and Dianne Craig agreed that there might be a better company out there and other quotes should be researched.

Board of Selectmen

None

OLD BUSINESS

- **Handbook:** Derek Tremblay set up the projector for the Board to review the tentative employee handbook. He asked the Board to give him changes as he went through the document.

The Board went through page by page and made corrections throughout the handbook. Some of the items that were addressed by the Board were the grandfathered employee clause, employee classification, volunteers, payroll deductions, accrued comp hours for specific positions, earned time pay, overtime compensation, holiday pay and state approved holidays according to RSA 288:1, meal period and breaks according to RSA 275:30-a, vacation time (which will need approval by the Board of Selectmen), medical leave, paternal leave, insurance policies, retirement policy, attendance, violations, smoking areas, performance reviews, exit reviews, etc.

Derek Tremblay will send the updated handbook to the Board for a final review. No further discussion.

Shae Simino entered the meeting at 8:07 pm.

Dianne Craig left the meeting at 8:08 pm.

Steve Smith asked Shae how he was doing and how the roads were looking. Shae stated that he had been out cleaning the roads since 3:00 am, and he was tired, but that the roads were looking good.

NEW BUSINESS

None

STANDING ITEMS

Pre-Construction Meeting (Lempster Coach Bridge)

UVLSRPC

Grange Update

Mt Sunapee Advisory Commission Update

Library Grant Update

Monthly Budget Review

Veterans Monument Repair

Flag Poles at Cemetery

Planning Board Update

Other Items

Derek Tremblay motioned to adjourn. Steve Smith seconded the motion. All were in favor-yes; motion carried (2-0).

The meeting adjourned at 8:09 p.m.

The next regular meeting of the Board of Selectmen is scheduled **February 13, 2023 at 6:30 p.m.**

Respectfully submitted by Melissa Salinardi