

Olive G. Pettis Library
Board of Trustees
Minutes for December 29, 2022
DRAFT

This meeting was rescheduled from December 14, due to a lack of a quorum.

1. Call to Order

- Roll call/ Approval of Agenda: Present: Kim, Trisha, Bonnie; Absent: Carolyn, Alex; Discussion of Quilt Raffle was added to the agenda under Holiday Bazaar final report
- Review minutes of November 18: Moved to adopt as is: Trisha/Kim; passed 3-0
- Correspondence: Bonnie contacted 2 people who had ordered pavers for clarifications about inscription; contacted Rachel Ratay, about change of meeting and she was not available, but will come to January's meeting; contacted Del Cates of Pavelok regarding format and details for order submission

2. Reports

- Treasurer's report: Trisha reported on the budget, and gave an itemized account of all the month's expenses; current balance is \$13,977.65. Encumbrance of funds through March town meeting will be at January's meeting. Moved Bonnie/Kim; passed 3-0. Trisha gave us a copy of the Budget Committee schedule.
- Librarian's report: N/A Alex has vacation time this week. There was disappointment that there have been 2 months without reports.
- Friends of Library report (optional): N/A

3. Action Items/ Unfinished Business

- Holiday Bazaar/Cookie Walk: Final report: \$549 taken in for Discovery Park from Cookie Walk (\$255), raffle items (\$48), quilt raffle (\$10), 2 engraved pavers (\$200) and donations at kids' craft table (\$36).
- Quilt Raffle: Trisha printed tickets and distributed booklets of them for trustees to sell. Quilt has been appraised at \$1800.
- Collaboration with Historical Society re: Civil War Quilts; information about 2 quilt programs has been passed to Historical Committee
- Reorganized and reprinted Library Policies: Ongoing review through use in preparation for Lawyer review in 2023. No comments.

4. Ongoing/ grant funded projects

- Courtyard update: retaining wall to be installed in the spring, due to being out of stock
- LWCF update: passed through Governor and Executive Council on Dec.7 for release of federal funds; AmpliFund financial tracking program online for use
- Lighting project update: logo posted (ARSL), report due Feb.1'23: will do ceiling touch-up during January, then take pictures for report

- UPVTC: Final report submitted; copy available
- Grant application: HCCF: for \$2500 in matching funds (notification Jan.18); copy available
- Grant application: ARSL: basement upgrades and storage (notification Dec. 20); copy available (*Notification was received that this grant request was not funded.*)
- Grant application: ARSL: \$1000 for abacus for Discovery Park

5. New Business/ Upcoming Programs

- Egg-stravaganza: Date of April 1 set. May need to work around construction in park area.
- Rabies Clinic: Check with Town Office to see if it's possible to be open for registrations. Possible dates: Saturdays in March, April 15, 22, 29. Check with Lisa Colgan to see if she is able to come again.
- Nature Fest: Consider dates in June: 3, 10, 17, 24; collaborate with School Board for School Fair; check out Humanities Council offerings for program; start lining up exhibits: Sullivan County Conservation, 4H, NH Fish & Game, Newport HS agriculture program, taxidermist (?), others
- Book Sale: stand alone event; discussion about posting dates for book donations, possible book sale dates in May, July, September. No decision as yet.

6. Announcements: For Tuesday Update on Facebook:

- The first order for 30 pavers has been received and will be sent in for engraving! Thank you to all who have ordered so far!
- The library will begin to accept book donations from April 1-September 1!

7. Adjournment: Motion: Kim/Trisha. Passed 3-0

Next regular meeting—January 19, 2023 @ 6:00

Respectfully submitted,
Bonnie Belden, Chair