

**Zoning Board  
Goshen, NH  
Minutes of November 9, 2022  
Goshen Town Hall**

**Attendance** (*quorum* = 3): Alicea Bursey (Chair), Ray Porter (Vice-Chair), and Judy Martz

Meeting called to order at 6:59 pm.

**Minute Review**

*Alicea Bursey motioned to accept the meeting minutes from October 12, 2022 'as is'. Ray Porter seconded the motion. All were in favor, minutes approved. Bruce Nadeau abstained.*

**Member Discussion – Update**

Additional alternates and board members are needed for the Zoning Board of Adjustments. If anyone is interested in becoming a member, please stop by at a meeting on the second Wednesday of any month. This will remain a standing item until filled.

**Other Business**

- **Home Business (Email Correspondence):** Kerryann Donnelly contacted the Board through email asking if there was anything she needed to complete for a home-based business. The Board reviewed her request and agreed that she did not need any signed documentation from the Board. The board considers this matter closed.
- **Variance or Special Exception Request (Email Correspondence):** Erica Caron of 163 East Mummery Road contacted the Board requesting an audience to discuss the potential of a variance or special exception at her property. She has contacted Mr. Patrick Dombroski to represent her as the surveyor and she will plan to attend the December 14<sup>th</sup> meeting.
- **Performance Review for Secretary:** The goal of the review is to evaluate, retain, and determine raises. Ray Porter submitted his review. The remaining Board members will work towards submitting their review at a later time.
- **Broadband Feedback:** Chair Bursey has emailed the Consolidated Communications representative and had not heard back.
- **Transfer Station:** No additional information was discussed. This item was tabled until a future meeting.
- **RSA 91 Document:** Ray Porter discussed the RSA 91 Document that Chair Bursey had asked him to review. He reviewed some of the important things to note when speaking about right-to-know laws. He mentioned that it is a good idea that the Board have guidelines to follow for

non-public versus public sessions. He mentioned that note sharing from one board to another cannot happen as the note would be subject to public record. He mentioned that if meetings are being recorded, the recording is completely public record and the public has the right to record the board during a meeting at any time if they so choose. Anything that happens when the board has reached quorum is public record and can be requested under the rights-to-know law. Chair Bursey stated that recordings must be preserved in a manner where they are easily accessible to the public and Ray Porter added that minutes are something that should be kept forever and recordings should be kept at least until minutes have been transcribed into print version. Ray added that the words in the guideline should be careful to not speak about a necessary list of agenda items that require a board to enter into non-public as this is inaccurate. He explained that there is no required reason for a board to enter into non-public, however, the state allows certain reasons if the boards decide they have a need for a non-public session. He added that when speaking about a public employee, the employee should be offered a non-public session, however, the employee has the right to choose a public session if so desired. The Board will continue to review RSA 91, Right-to Know laws.

- **Budget:** Chair Bursey mentioned that the Board of Selectmen has sent out an email to department heads requesting the boards minimize spending for the rest of the year in hopes to not overspend the budget. Judy Martz commented saying that Goshen is most likely not the only town that this has happened to and Chair Bursey responded by saying that “no, probably not, but something like this hasn’t happened in Goshen for a while.” Judy asked if there was anything that could be done at the state level. The Board was unsure, but decided that it was not the Zoning Boards concern to find a solution. The Board discussed some of the potential financial burdens that have or will affect the town, including health code enforcement issues with civil matters that may become more of a problem for the town. The Board discussed the Town’s budget shortfall and spoke about delaying any expenditures where possible.
- **Drainage Issue on Rand Pond Road:** Ray Porter gave an update on the drainage issue on Rand Pond Road that he presented to the Board of Selectmen and the new road agent. He stated that the Shae Simino came to look at the area and he made some very knowledgeable and professional suggestions for fixing the issue. Ray found Shae to be very helpful and was happy with the outcome of the meeting.
- The next regular meeting will be the second Wednesday of December – December 14, 2022.

#### **Standing Items:**

- Transfer Station
- The Board would like to review the areas where septic design guidelines are posted.
- Broadband Internet Update
- Bike Path Discussion – Pending
- Member Discussion – seeking alternates and full-time members (Ongoing)
- *Budgets will be due 12/1/2022*
- *Annual report is due 2/1/2023*

***Bruce Nadeau made a motion to adjourn. Alicea Bursey seconded the motion. All were in favor; motion carried.***

The meeting adjourned at 7:47 pm.

Respectfully Submitted,  
Melissa Salinardi  
Recording Secretary

FINAL