

**Zoning Board
Goshen, NH
Minutes of October 12, 2022
FINAL**

Attendance (*quorum* = 3): Alicea Bursey (Chair), Ray Porter (Vice-Chair), and Judy Martz

Meeting called to order at 6:29pm

Guest (s): Mike Tremblay

Building Permit

Mr. Mike Tremblay, Lempster Coach Road, came before the Board to ask if he needed permission from the ZBA for a building permit request to build a garage. The Zoning Board reviewed the building permit and determined that the building permit did not need additional permission other than building inspector/code enforcement review. Mr. Tremblay will drop off his building permit application to Mr. Bruce Nadeau for further review. No further actions were made, and Mr. Tremblay left the meeting.

Minute Review

Ray Porter motioned to accept the meeting minutes from September 14, 2022 ‘as is’. Judy Martz seconded the motion. All were in favor, minutes approved.

Land Use Law and Regulation Review

The Board reviewed the legislative update webinar presented by New Hampshire Municipal Association (NHMA) and Office of Planning and Development (OPD), specifically discussing, HB1661 and HB1021. The Board discussed the regulation changes and their potential impacts including the new timeline which states that the Zoning Board has 90 days upon receiving the application to make a decision. The new regulations also state that a fee schedule should be clearly defined and centrally located. It was also mentioned that land use board members can now obtain certification, although it is not required.

The Board discussed how this might change the Board’s review of the application process and how there is a potential for “panic decisions” in the attempts to remain within the new timeframe. The Board shared their concerns in regard to the suggestion made by the NHMA to seek town council assistance to address potential problems and notices of decisions; they agreed that it could become expensive for the Town. Ms. Martz stated that the Board will have to be careful not to set negative precedents for the future.

Additional questions were asked, such as what would happen if quorum is not met. Chair Bursey mentioned that if a decision needed to be made and the Zoning Board was unable to make the decision, most likely the decision would fall to the Board of Selectmen to finalize the decision.

Membership Discussion - Update

Additional alternates and board members are needed for the Zoning Board of Adjustments. If anyone is interested in becoming a member, please stop by a meeting on the second Wednesday of any month. This will remain a standing item until filled.

Other Business

- **Property Issue (Follow-up):** Chair Bursey followed up with Mr. Denton via phone. He was made aware of the Board's previous discussion. No further actions were made.
- **Budget:** The Board reviewed the budget and discussed proposed changes. Chair Bursey proposed an increase to the secretary line, a decrease to the office supplies/postage, and a decrease in laptop/software/antivirus. The final suggested budget for the Zoning Board is one thousand five hundred and thirty dollars (\$1,530.00). The Board agreed with the changes. Chair Bursey will send the proposed 2023 budget to the Board of Selectmen's Administrative Assistant.
- **Performance Review for Secretary:** A sample was presented. The goal of the review is to evaluate, retain, and determine raises. The board discussed this and will take it home and look it over and bring it back at the next meeting with performance review comments for discussion at the next meeting.
- **RSA 91A (Non-Public Session):** Chair Bursey presented the issue that came up at a previous meeting to the Board of Selectmen regarding a potential RSA 91A discussion. To be compliant, Chair Bursey created an SOP. Ray Porter has experience with the RSA 91A law and has had some recent conversation with Selectmen Smith. Mr. Porter will review the SOP and give recommendations/edits to the Zoning Board.
- **Broadband Feedback:** Mr. Porter shared his most recent experience with Fiber sign-up at his home. He shared that overall the installation went well, however, within 24 hours of having the new system, the system has gone down. After several attempts at contacting the customer service team and after several non-helpful discussions with different customer service representatives, he continues to not have full service. He expressed frustration with the customer service representatives that he spoke with and was unsure when the problem would be resolved. Chair Bursey suggested waiting an additional 24 hours to see if the problem resolves as indicated by the representative and then she will reach out to Mr. McIver from Consolidated Communications to discuss the customer service issue.
- **Transfer Station:** Judy Martz provided additional information regarding Lempster's Transfer Station operation. She shared some of their practices and added that some Town's would be interested in having a conversation of sharing employees if the Board of Selectmen decides to move in that direction. She mentioned that she believes the current ticket system is a good practice and Ray Porter agreed with her. Judy will continue to research information including information of Goshen's transfer station practices. Additional information will be discussed during a future meeting.
- The next regular meeting will be the second Wednesday of November - November 9, 2022.

Standing Items:

- Transfer Station
- The Board would like to review the areas where septic design guidelines are posted.
- Broadband Internet Discussion - Update
- Bike Path Discussion - Pending
- Member Discussion - seeking alternates and full-time members – Ongoing
- *Budgets will be due 12/1/2022*

- *Annual report is due 2/1/2023*

Judy Martz made a motion to adjourn. Ray Porter seconded the motion. All were in favor; motion carried.

The meeting adjourned at 8:37pm

Respectfully Submitted,
Melissa Salinardi
Recording Secretary