

**Town of Goshen  
Planning Board  
Minutes of November 4, 2021  
FINAL APPROVED**

**Planning Board members present (quorum = 3):** Alicea Bursey (Chair), George Hebert (Vice-Chair), Kayla Frink, and Steve Bursey

**Meeting called to order at 7:00 p.m.**

**Review of Amended Minutes (10/7/21)**

*Kayla Frink motioned to accept the minutes of October 7, 2021 “as is”; Steve Bursey seconded the motion. All were in favor.*

**Review of Minutes (9/9/21)**

*Steve Bursey motioned to accept the Special Meeting minutes of September 9, 2021 with the footnote and amended clause as referenced in the October 7, 2021 Minutes; Kayla Frink seconded the motion. All were in favor. George Hebert abstained.*

**Minutes (10/21/21)**

*George Hebert motioned to accept the minutes of October 21, 2021 “as is”; Kayla Frink seconded the motion. All were in favor. Steve Bursey abstained.*

**Special Meeting - Saturday, November 6, 2021**

*Kayla Frink motioned to CANCEL the Special Meeting on Saturday, November 6, 2021; George Hebert second the motion. All were in favor.*

**Request for Letter of Support**

Chair Bursey presented the request from Bonnie Belden, who is working for the Board of Selectman, and is seeking a letter of support for a Land and Water Conservation Fund grant that she is writing. The grant would potentially bring in fifty thousand dollars (\$50,000) to the Town of Goshen toward the creation of the discovery trail and family area that the Library Trustees are working on.

The board discussed the request and concluded that although the members of the board may support this project as residents, the Planning Board could not take a formal vote of support and write the requested letter. The board felt that a letter of support could be viewed as or imply an approval of land use decision that has not actually occurred.

George Hebert mentioned that the UNH Cooperative may be able to assist Bonnie Belden in this matter. As this grant is time sensitive, Mr. Hebert will contact them and connect them with Bonnie Belden directly.

**Planning Board Budget**

The board discussed the Planning Board budget. There are no substantial changes that need to be made. Chair Bursey suggested that additional money be included in the proposed 2022 budget for a computer, printer, and

appropriate software (virus and office) for current and future secretary use. Chair Bursey noted that currently and for the last several years, the board has been lucky that the Secretary has provided their own computer but in the past the board has provided the computer. Additionally, Chair Bursey noted that should there be a change in staffing in the future there is no guarantee that a new Secretary will be able to provide their computer.

The board agreed to budget an additional two thousand dollars (\$2,000) for this project. The budget will be submitted by December 15, 2021 and it will then be reviewed by the Budget Committee during the first few months of the 2022 year.

### **Capital Improvement Plan**

The board discussed the proposed CIP. Discussion was had regarding growth management which includes population growth, land use and lot sizes, etc. It was determined that text should be included in the CIP that would address a need for an impact fee study, hazard mitigation, and also encourage future boards to manage change proactively. The board also agreed to include text in the CIP, specifically indicating that the hazard mitigation plan supports future boards looking into a potential erosion study along route 10, and the replacement or fixing of culverts and bridges. No actions were made at this time.

### **Member Discussion (ongoing)**

Alternate members are still needed for the Planning Board, this topic will remain a standing agenda item until filled. Anyone interested in becoming an alternate member of the Planning Board should stop by any of the Planning Board meetings at the first or third Thursday of the month at 7pm in the Goshen Town Hall. Applications for the alternate position can be found on the Planning Board webpage.

### **Other Business**

- The next meeting will be the third Thursday of the month – November 18, 2021.
- The Special Meeting on Saturday, November 6, 2021 at 8am has been CANCELLED.
- **Solar/Alternate Energy Discussion:** George Hebert presented the board with solar energy information. The board will review and discuss during a future meeting.

### **Standing/Upcoming items**

- Capital Improvement Plan
- Solar/alternative energy RSA and town regulation discussion - pending
- Member Discussion - Standing Item

***Steve Bursey made a motion to adjourn the meeting. Kayla Frink seconded the motion. All were in favor. Motion passes.***

**Meeting adjourned at 7:25 p.m.**

Respectfully Submitted,

Melissa Salinardi  
Recording Secretary