

Olive G. Pettis Library
Board of Trustees
Special Meeting for Policies

August 31, 2022

DRAFT MINUTES

1. Call to Order @ 6:10
Present: Carolyn, Trisha, Bonnie (Quorum)
2. The meeting was dedicated to the revision and/or creation of new Library Policies for the following areas:
 - 2nd reading of Policy regarding Collection Development (formerly Selection of Books and Materials). Bonnie moved to adopt; Carolyn 2nd; passed 3-0
 - 2nd reading of Policy on Reconsideration of Library Materials form. Carolyn moved adoption; Trisha 2nd, passed 3-0
 - 2nd reading of amendment to Library Manager Job Description and Contract regarding adding clarifying language to the Contract. Bonnie moved to adopt change to contract; Trisha 2nd; passed 3-0
 - A policy for Inter-Library Loan (ILL) was drafted. It will be reviewed again at the next meeting.
 - The Table of Contents for the By-Laws and Policies Manual was reviewed and sequence was discussed. This will be reviewed again, and the By-Laws and Policies Manual will be reformatted and reorganized.
 - Prizes for the upcoming Western NH Trail Race on September 10 were discussed.

The meeting was adjourned at 7:45.

Respectfully Submitted,

Bonnie Belden, Chair