



Monday, September 12, 2022

Board of Selectmen Minutes

In attendance: Steve Smith (Chair), Dianne Craig (Selectmen), Derek Tremblay (Selectmen), Shae Simino, Alicea Burse, Melissa Salinardi

CALL TO ORDER

Steve Smith called the meeting to order at 6:30pm

PLEDGE OF ALLEGIANCE

Dianne Craig motioned to go into Non-Public Session under RSA 91-A:3 II (c). Steve Smith seconded the motion. Roll call vote: Steve Smith-yes; Dianne Craig-yes; Derek Tremblay-yes; all were in favor; motion carried (3-0).

NON-PUBLIC SESSION

A confidential matter was discussed that would adversely affect the reputation of any person other than a member of this board.

Steve Smith motioned to come out of non-public at 6:39 p.m. Dianne Craig seconded the motion. All were in favor-yes; motion carried (3-0).

Public session resumed at 6:40 p.m.

CONSENT AGENDA

Steve Smith motioned to accept the agenda and all documents that were signed by the Board. Derek Tremblay seconded the motion. All were in favor-yes; motion carried (3-0).

APPROVAL OF MINUTES

The minutes of August 8, 2022 and August 22, 2022 were tabled.

APPOINTMENTS

Shae Simino (Road Agent)

- Transfer Station Report: Shae Simino gave a report regarding a problem resident at the transfer station. The individual has been complaining about the cost of trash and has repeatedly thrown their personal trash into the dumpster and left without paying. The Board agreed that if an incident happens again, an invoice and letter can be sent to the individual. Dianne Craig mentioned that the individual may be volatile and bringing in police to deliver the letter may be the best approach. Shae will continue to monitor the situation and report to the Board of Selectmen if the issue does not get resolved.
- Comp Time: Shae asked for clarification regarding his comp time. Dianne Craig clarified stating that only eighty (80) hours can be rolled over from the previous year. Anything over the eighty (80) hours will be considered overtime and will be paid accordingly. The Board

discussed that there could be some flexibility with his time depending on the winter month work load.

- Budget: Shae asked for a updated budget for the highway department. Melissa Salinardi will get him a current expense and balance of his budget.
- Library Retaining Wall: Shae mentioned that he was asked by Bonnie Belden if the highway department could set the blocks for the retaining wall outside the Library. The project would have to be started after October 1st, however, due to a large amount of work and preparation for the winter months on the roads, Shae believed that it would be best to wait until spring to start this project. Steve Smith reached out to Bonnie Belden during the meeting to ask if the project could be delayed until spring. Bonnie responded and said that she is concerned about erosion, however, the project could wait until the highway department had more time. Shae suggested putting a gravel pile at the top of the area where the blocks would need to be set so that water can be diverted from the area until the highway department has time to set the blocks.
- New Hire: Shae mentioned that Joel Lussier has expressed that he would like to retire next year, 2023, around November. Shae asked if it would be possible to put something in the budget that could allow for an additional six (6) months of pay for a new hire training period so that a more fluid transition can occur. The training period would start in May or June depending on when Joel decides to retire. The Board suggested putting a line in his budget specifically for this use and present it to the Budget Committee when the budget is decided, however, it is not guaranteed that it will be added to the budget. Alicea Bursey added that if an explanation of why the line item is needed is explained there is more of a chance that voters would vote to approve especially if the cost is temporary.
- Equipment Update: Shae mentioned that the 2008 Chevy pickup can be put on an auctions website so it can be sold. He asked if it should be put in a local paper too, however, the Board did not want to put it in a local paper because of additional cost. Steve Smith mentioned Municibid which is a free resource to towns. He will send the link to Shae for him to look into. Shae also mentioned that the Town's roller is not working and he will need a new one to accomplish his current tasks. He reached out to Hersey and Equipment East for quotes and presented them to the Board. Dianne Craig asked if any other towns rent out their equipment for other towns to use. Shae believes that, yes, some towns will rent out their equipment and some may even rent out on an hourly basis. However, it may not be sustainable if the town that was being rented from needed to use their equipment in the middle of a Goshen project, Goshen would be responsible for returning the equipment immediately. Hersey's rental cost was the lower of the two researched and would be a whole month rental. Alicea Bursey cautioned the Board about entering into an agreement with a business that already has had compliance issues with the Town. Dianne Craig asked when the roller would be needed and Shae stated, "as soon as possible." Dianne Craig asked if there was a rental agreement that could be reviewed and also who would be responsible for the equipment if damages occurred. The Board would like to look at Hersey's rental agreement and they would like Shae to have a conversation with Mr. Hersey to address some of these questions.
- Lempster Coach Road Bridge over Babb Brook: It had come to Shae's attention that someone had filled in an area by the damaged bridge over Babb Brook on Lempster Coach Road with rocks. The area was filled in wide enough for a 4wheeler or possibly a side by side. Though on a Class VI Highway, the bridge is still being considered by FEMA for repairs and no area around the bridge should have been tampered with. Dianne Craig expressed her concern that someone had blocked the running stream that contains wild brook trout. The Board agreed that the problem was not something that could be addressed by the authority of the Board of Selectmen. They asked Shae to reach out to the NHDES and make them aware of the problem.

- Signs: Road signs had been ordered but have not been received yet and Shae was wondering about their status. Dianne Craig has called several times and is still waiting for answers. She will continue to monitor the situation.
- Winter Prep: Shae presented his winter prep list to the Board which included, fixing both gravel and black top pot holes, leveling roads out, grading, ordering salt by Halloween, removing low hanging branches, and ordering sand.
- Time Reporting/Travel: Shae asked if during the winter months when a storm is predicted, if he could bring the Town's plow truck home to his house so that he can leave home and immediately start plowing when he reaches the Goshen roads. Dianne Craig would only like to see the truck being taken home when a storm occurs, not everyday during the winter months. It was suggested that the insurance company be contacted to see what the Town's policy says for general liabilities and whether the Town's policy would cover the road agent while traveling from his home to the Town.
- Another Form of Payment: Shae asked if a debit card was ever considered for the Town. He mentioned that there may be some vendors that may not set up an account with the Town and he asked what should be done if that happens. Dianne Craig stated that the debit card or credit card idea is not legal for the Town. She suggested using vendors that have accounts with the Town first. It was also suggested that a petty cash box could be set up for emergency funds for the highway department.
- A Home Class: Shae asked if on Tuesday 9/13 he could take his online class at home instead of at the Town Hall, since the Town Hall would be used for the election. The Board said he may.

Alicea Bursey:

- Class VI Road Policy: Steve Smith read the response that he received from the NHMA regarding the Class VI Road policy. The Board of Selectmen would have the authority to accept and grant permits with exceptions on a case-by-case basis. Alicea Bursey mentioned that the waiver for Ms. Tammy DeFoe would still have to be signed by the Board.

Steve Smith motioned to amend the 2010 Board of Selectmen policy of the Class VI private road to include a line stating, "The Goshen Board of Selectmen may grant an exception of this policy if specific circumstances warrant such an exception." The Board agreed to the amendments.

The building permit was also questioned. Alicea questioned what would happen if an additional structure was then built on a previously approved Class VI Highway. She cautioned that with BOS exceptions, there may be a way for residents to get around other Board's decisions. Steve said it would fall on the Building Inspector to uphold the policies. Alicea asked if another amendment could be added to the revised policy to ensure no additional buildings could be built or tore down on Class VI properties that have already been granted prior approval without additional review. No conclusive verbiage was formulated to a satisfactory standard and no additional amendment was included at this time.

Steve Smith motioned to accept the revised Board of Selectmen policy for Buildings on Class VI Highways and Private Roads. Derek Tremblay seconded the motion. All were in favor-yes; motion carried (3-0).

The Board reviewed the Class VI waiver application for Tammy Morris on DeRoe Road. Steve revised the application to remove past Selectmen's names. The revised listing was signed and the Board approved Ms. Morris' application.

Planning Board Update

DeRoe Road: The Board signed the edited building permit application for Ms. DeRoe.

Alternate for Meetings: Alicea asked if the Board had thought of any person that could fill in as an alternate during the Planning Board meetings. The Board did not have any names to present at the moment. Alicea stated that she contacted NHMA to ask for clarification on their most recent regulation regarding alternates, however, she has not had a response yet. Derek Tremblay mentioned that he will try and attend meetings when possible.

Attendance for Meetings: Alicea addressed the issue of lack of attendance from the Selectmen ex-officio at the Planning Board meetings. She remarked that it was unfair to the other board members who do attend regularly while the ex-officio has missed nearly half of the meetings in the past year. She further remarked that she attends roughly sixty (60) meetings a year and would like to see more participation from the ex-officio so that her involvement might be less. Alicea feels that his lack of attendance has now become a problem that needs to be addressed. Derek, who is the Selectmen's ex-officio to the Planning Board, stated that he attends meetings whenever he can and that he is not the only member of the Planning Board who has missed meetings. Derek apologized several times and commended her for her dedication and appreciates what she is doing for the Town and believes that because of her involvement, Town business is not being compromised. Derek added that he did not think the issue was going to be fixed during this meeting and he did not appreciate the pressure that was being put on him. Derek abruptly left the meeting at 8:22 p.m.

Steve requested Alicea find the RSA explaining the role of the Selectmen in relationship with the Planning Board. Alicea emailed the Board the RSA (RSA 673:2 II. a). Steve noted the RSA states the Selectmen shall designate one selectmen or administrative official of the town as an ex-officio member, but the RSA never states if that designee must attend all meetings. He says the Selectmen and Derek are not in violation. Discussion also transpired regarding if an appointee must be a resident of the Town. Alicea will contact NHMA for further guidance.

PUBLIC COMMENTS

None

COMMUNICATIONS

Administrative Assistant: Melissa Salinardi gave an update of her day-to-day tasks and upcoming training activities that she will be attending.

Board of Selectmen: Nothing new to report.

OLD BUSINESS

FEMA update: Dianne Craig reported that additional questions have been asked and responses have been given. The bridges are being reviewed and some monies will be returned to the Town for road work.

Town Rental Agreement: This item was tabled.

New Employment Policy: This item was tabled.

COVID / ARPA funds: Melissa reported that paperwork that was supposed to be submitted several months ago, had not been submitted and she was still researching how to fix the issue. As soon as the documents are submitted, the Board can discuss how the Town should use the COVID funds.

Cease and Desist: Steve Smith reported that Chief Anderson noted Mark Stadtmiller was completing the tasks that he was directed to do. The Board is hopefully that a cease and desist will not be required.

NEW BUSINESS

NH Primary 9/13/22: The Board will be present during the primary election on 9/13. Due to quorum, minutes will be posted if business is discussed, per recommendation of NHMA.

Upper Valley Lake Sunapee Regional Planning Commission: This item will be reviewed by the Planning Board and the Zoning Board.

SB 401 Grants / Highway Block Grant: The Board briefly discussed the block grants for highway and will research if any monies were received. A public hearing notice will be posted when the Board has more information.

STANDING ITEMS

Pre-Construction Meeting (Lempster Coach Bridge)
UVLSRPC
Grange Update
Mt Sunapee Advisory Commission Update
Library Grant Update
Monthly Budget Review
Veterans Monument Repair
Flag Poles at Cemetery
Other Items

ADJOURNMENT

The next regular meeting of the Board of Selectmen is scheduled **September 26, 2022 at 6:30 p.m.**

Steve Smith motioned to adjourn the meeting. Dianne Craig seconded the motion. All were in favor-yes; motion carried (2-0).

The meeting adjourned at 8:43 p.m.

Respectfully submitted by Melissa Salinardi