

**Town of Goshen  
Planning Board  
Minutes of August 18, 2022  
FINAL**

**Planning Board members present (quorum = 3):** Alicea Bursey (Chair), Kayla Frink (Vice-Chair), Derek Tremblay, Steve Bursey, Sebastian Zyzdorf (Alternate)

**Meeting called to order at 7:03p.m.**

*Kayla Frink motioned to have Sebastian Zyzdorf act as a full member during the meeting. Alicea Bursey seconded the motion. All were in favor.*

**Review of Minutes (7/21/2022)**

*Kayla Frink motioned to accept the joint meeting minutes of July 21, 2022 “as is”; Alicea Bursey seconded the motion. All were in favor. Derek Tremblay and Sebastian Zyzdorf abstained.*

**Review of Minutes (8/4/2022)**

One change was suggested. Under Other Business, Complaint, the line that reads, “Kayla Frink mentioned that she knows the Carrolls personally and would like to hear their side of things before making any decisions,” will be changed to, “Kayla Frink mentioned that she knows the Carrolls and would like Mr. Carroll to be present during a meeting to hear and address the complaint.”

*Kayla Frink motioned to accept the minutes of August 4, 2022 “as amended”; Derek Tremblay seconded the motion. All were in favor. Steve Bursey and Sebastian Zyzdorf abstained.*

**Lot Line Adjustment/Annexation**

The Board reviewed the application and supporting documentation. The Recording Secretary sent out abutter certification letters, posted public notices and posted a classified ad in the Eagle Times. The Public Hearing is scheduled for September 1, 2022, at 7:00 p.m.

**Subdivision (Morris)**

The Board discussed a subdivision request on DeRoe Road which is a Class VI Road. This is a preliminary review and will require a Class VI waiver from the Board of Selectmen as well as a Subdivision approval from the Planning Board. The Selectmen are currently reviewing the Class VI waiver policy and decided during their last meeting that they were going to review the policy in greater detail. The Class VI permit form was edited and approved at an earlier Select Board meeting. Due to new land use laws that will go into effect within the next few weeks and that the application timeframe of the subdivision has begun, the Planning Board will ask the Morris’s if the Planning Board can have an extension on this application. Chair Bursey will reach out to the Ms. Morris. No further actions were made at this time.

**Member Discussion**

An alternate member position has been filled, but if anyone else is interested in becoming an alternate member of the Planning Board they should stop by any of the Planning Board meetings at the first or third Thursday of the month at 7pm in the Goshen Town Hall. Applications for the alternate position can be found on the Planning Board webpage.

## Other Business

- **September 15th Meeting:** The September 15th meeting is scheduled to be an informative session with Mr. Shaun Carroll, Jr. of Newport Sand and Gravel. Chair Bursey suggested that the Board conduct their annual Pit site visit during this meeting. The Board agreed and decided to begin their meeting at the Town Hall at 7:00 p.m. and then do their annual on-site inspection of the Anderson and Davis Pit's. Pit inspections are regular meetings with a quorum and the public can attend the visits. This date is tentative depending on Mr. Carroll's schedule. Chair Bursey will reach out to him to confirm the date.
- **September 1st Meeting:** The Recording Secretary will not be present during the September 1st meeting. Chair Bursey will take minutes during the meeting and Vice-chair Kayla Frink will Chair the meeting.
- **Law and Regulation Changes:** Chair Bursey presented some legislative updates to the Board that would directly affect all land use boards. Specifically, HB1661 and HB1021. The Board discussed the regulation changes, their potential impacts, and areas where changes may need to occur. The Chair also shared that there is a testing and certification site now available for Planning Board and Zoning Board members to test and obtain certification. The testing and certification are not required, and details will be shared when the notes from the webinar are shared.

The Board also discussed the possibility of having a joint meeting with the Zoning Board for training purposes. This training would be a joint session to review the webinar recording of the overview of the changes under HB 1661 and 1021. However, due to scheduling conflicts the Planning Board decided to watch the webinar individually and will discuss any questions or concerns they may have during a future meeting.

- **Performance Review for Secretary:** The Board tabled this discussion for a future meeting.
- **Spreadsheet:** The Board tabled this discussion for a future meeting.
- **Next Meeting:** The next meeting will be the first Thursday of the month – September 1, 2022.

## Standing/Upcoming items

- Route 31 subdivision (McCutcheon)
- Capital Improvement Plan Review
- Master Plan Review - Pending
- Solar/alternative energy RSA and town regulation discussion - Pending
- Rand Pond Beach Discussion for inclusion in Master Plan - Standing Item
- Member Discussion - Standing Item
- *Budget due December 1, 2022*
- *Annual report due February 1, 2023*
- *Annual audit of CIP (May/June)*

***Sebastian Zyzdorf made a motion to adjourn the meeting. Kayla Frink seconded the motion. All were in favor. Motion passes.***

**Meeting adjourned at 8:00 p.m.**

Respectfully Submitted,  
Melissa Salinardi  
Recording Secretary