

**Town of Goshen  
Planning Board  
Minutes of May 19, 2022  
FINAL**

**Planning Board members present (quorum = 3):** Alicea Bursey (Chair), Kayla Frink (Vice-Chair), Steve Bursey, and George Hebert

**Meeting called to order at 7:00p.m.**

**Review of Minutes (5/5/2022)**

*Steve Bursey motioned to accept the minutes of May 5, 2022 “as is”; George Hebert seconded the motion. All were in favor. Derek Tremblay and Kayla Frink abstained.*

Steve Bursey left the meeting at 7:01pm.

**Capital Improvement Review**

The Board drafted language for the Capital Improvement Plan review email that will be going out to the Department Heads. The letters will go out electronically to the Fire, Police, Library, Road Agent and Board of Selectman.

The Board also noted that the ADA requirements for the library parking lot that was brought to the Board’s attention by Steve Smith no longer requires consideration by the Planning Board. No actions were taken.

**Purchasing Policy**

Chair Bursey will send the policy to Board members who requested it.

**Hersey Pit (Update)**

The certified letter was mailed out and received by Mr. Hersey. No additional information is known at this time, the Board will follow-up and provide an update during a future meeting.

**Brickyard Road - Driveway Access**

Chair Bursey email Mr. Thomas Farrar regarding his request for an access road for his property on Brickyard Road. He responded through text message and email, see below. Chair Bursey will reach out to Mr. Farrar and let him know that right of ways are maintained by the State and he should reach out to the State for further information. He may consult wording in his deed or on his plat for addition guidance.

**Member Discussion**

The Board discussed advertising for member and alternate positions. They decided to advertise on Facebook that the Board is looking for residents who might be interested either as an alternate or a full-time member. This announcement will be advertised on town and non-town Facebook pages.

If anyone is interested in becoming a member, please stop by a meeting on the first or third Thursdays of any month.

**Subdivision/ Lot Line Adjustment**

Alan Greenhalgh submitted an application for a lot line adjustment, however, his message to the board Chair

was that this would be a subdivision. The board reviewed the application for lot line adjustment/annexation for two parcels. The annexation/lot line adjustment is proposed as follows: parcel B is being annexed from tax map 206 lot 1.1, to tax map 203, lot 24.1 and parcel C is being annexed from tax map 203, lot 25, to tax map 203, lot 24.1. The board reviewed the abutter list. The board wants to see a plat with the proposed lines. Chair Bursey will follow up with Mr. Greenhalgh. and invite Mr. Greenhalgh and his surveyor to the next meeting.

#### **Other Business**

- **Budget:** The Board discussed pausing the purchase of the computer for a couple of months.
- **Performance Review for Secretary:** The Board tabled this discussion for a future meeting.
- **Spreadsheet:** The Board tabled this discussion for a future meeting.
- **Next Meeting:** The next meeting will be the first Thursday of the month – June 2, 2022.

#### **Standing/Upcoming items**

- Capital Improvement Plan Review
- Master Plan Review - Pending
- Solar/alternative energy RSA and town regulation discussion - Pending
- Rand Pond Beach Discussion for inclusion in Master Plan - Standing Item
- Member Discussion - Standing Item
- *Budget due December 1, 2022*
- *Annual report due February 1, 2023*
- *Annual audit of CIP (May/June)*
- *Joint meeting of Planning Board and Budget Committee to review CIP audit findings and plans (late summer)*

***George Hebert made a motion to adjourn the meeting. Kayla Frink seconded the motion. All were in favor. Motion passes. Steve Bursey was not present.***

**Meeting adjourned at 7:56 p.m.**

Respectfully Submitted,  
Melissa Salinardi  
Recording Secretary

19:29



iMessage  
Wed, May 4, 09:50

Hello, this is the Chair of the Goshen Planning Board. I work in an area with unreliable cell service. If you could send me your email address, I'll send you the details about your right of way on Brickyard Road

[Thomasferrera78@gmail.com](mailto:Thomasferrera78@gmail.com)  
thanks

Thu, May 5, 08:27

I have the paperwork from the lawyer and John's lawyer about the right away the easement I got the paperwork even for the road permit road time and I want access If that helps you a little bit thank you

That would be very helpful. Could you email it to [planningboard@goshennh.org](mailto:planningboard@goshennh.org)?

Also, the Planning Board will be



iMessage



19:29



got the paperwork even for the road permit road time and I want access If that helps you a little bit thank you

That would be very helpful. Could you email it to [planningboard@goshennh.org](mailto:planningboard@goshennh.org)?

Also, the Planning Board will be discussing this tonight at the town hall at 7pm. It is a meeting open to the public and you are welcome to join. If you cannot join, minutes will be available on the Goshen Planning Board website early next week. And I'll too be following up via email with you directly.

Thu, May 12, 09:59

Hi this is Tom Ferrera I talk to you about access road on Brickyard Road and I told you I had papers from the lawyer stating the easement and it states on there there's already a right away I didn't have the



iMessage



19:29



directly.

Thu, May 12, 09:59

Hi this is Tom Ferrera I talk to you about access road on Brickyard Road and I told you I had papers from the lawyer stating the easement and it states on there there's already a right away I didn't have the paper on hand I've been partners with my son he had the paperwork so my point is do I still need to get a permit because I talked to the Road Agent Kevin he was lost that's why I had me call you so I'm just up in the air not knowing what to do I can take pictures of the paperwork and forward it to you if that helps thank you let me know if you find out if I need to thanks

Hello, yes, photos of the papers are fine to send. And also I sent you an email from the Planning Board with



iMessage





19:30



of the paperwork and I will  
to you if that helps thank you  
let me know if you find out if I  
need to thanks

Hello, yes, photos of the papers  
are fine to send. And also I  
sent you an email from the  
Planning Board with  
information. Did you receive  
that?

Delivered

I have been looking I don't have  
to go through all my emails  
thank you for getting back so  
quick

Yes I just got your message it  
was sent 15 hours ago I'm not  
putting a driveway in what I  
want is an access road which is  
already one there in place right  
now right along the  
snowmobile trail and the other  
thing is I need to get back to  
the sea and clean up the woods  
because the guy made a mess  
cutting all the trees



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