

**Town of Goshen
Planning Board
Minutes of April 21, 2022
FINAL**

Planning Board members present (quorum = 3): Alicea Bursey (Chair), Steve Bursey, Derek Tremblay (ex-officio to the Select Board), and Karyn Berriault (alternate)

Meeting called to order at 7:01 p.m.

Alicea Bursey motioned to have Karyn Berriault act as a full member during the meeting. Steve Bursey seconded the motion. All were in favor.

Review of Minutes (4/7/2022)

Steve Bursey motioned to accept the minutes of April 7, 2022 “as is”; Karen Berriault seconded the motion. All were in favor. Derek Tremblay not present.

Capital Improvement Plan (CIP) and CIP Letter to the Board of Selectmen - Update

Planning Board members completed the signing of the Capital Improvement Plan and the CIP letter to the Board of Selectman. Derek Tremblay as ex-officio to the Select Board will bring the signed plan and letter to the Board of Selectmen’s next meeting on April 25, 2022 for inclusion in the records.

A scan of the signed CIP letter and the signed CIP cover page will be added to the Town’s website.

Derek Tremblay arrived at 7:03 p.m.

Member Discussion

The Board discussed the requirements surrounding absence from the board meetings. Chair Bursey will reach out to George Hebert to see if he intends to continue his participation on the board. She will also reach out to alternate Fred Smith in regard to possibly extending his one-year term as alternate.

Alternate members are still needed for the Planning Board, this topic will remain a standing agenda item until filled. Anyone interested in becoming an alternate member of the Planning Board should stop by any of the Planning Board meetings at the first or third Thursday of the month at 7pm in the Goshen Town Hall. Applications for the alternate position can be found on the Planning Board webpage.

Hersey Pit (Update)

Chair Bursey reviewed the history of the Hersey Pit and explained that Mr. Tom Hersey recently requested copies of his plats. The copies of the plats were picked up by Mr. Hersey and paid for in full.

Although, Mr. Hersey has expressed in the past that he does not intend to excavate. Chair Bursey met with the Board of Selectmen at their April 11, 2022 meeting to bring them into the loop on the possible issue with the Hersey Pit and signed NH RA Intent to Excavate form. At that meeting Chair Bursey presented the options that the Planning Board had discussed.

Chair Bursey presented the email response from the NHMA and the Board questioned whether they should check with the state to see if Mr. Hersey’s pit is in fact grandfathered in and whether the pit would be exempt in

case Mr. Hersey decides to go forward with excavation work. The Board discussed writing a letter to Mr. Hersey to make him aware of the inquiry and the situation. Derek Tremblay expressed that he would like to see some transparency and honesty from Mr. Hersey. He feels that what is happening in the pit may be contrary to what he is actually telling the Boards. The Planning Board will draft an email and it will be sent to Mr. Hersey, with a copy being sent to the Code Enforcement Officer and the Board of Selectman.

Capital Improvement Plan – Review

The Planning Board discussed how they will approach the CIP audits. Going forward the board will now call the audits a review so as to more closely match the intent of the process. The Planning Board will work to make this process as low impact as possible for departments/committees/boards and has decided to contact departments/committees/boards regarding CIP needs and updates through emailing the heads/chairs/leads for a review of each department.

Derek Tremblay will check with the Board of Selectman to see if they would like to join the Budget Committee and Planning Board during a joint meeting to discuss next steps after the CIP review is completed.

Other Business

- **Brick Yard Road - Hopkins Property:** The Board discussed a particular parcel on Brick Yard Road that is unbuildable by state RSA as it currently stands. The property has recently been sold, and the Board would like to continue to be aware if any variances or permits are needed. This was a preliminary discussion, no actions were taken and no applications are before the Board at this time.
- **Joint Meeting to Discuss CIP Funding:** A joint meeting with the Budget Committee will take place to discuss funding for potential CIP projects. However, no date is scheduled at this time. This will remain a standing item.
- **Plat Copy Request:** A request came in from Mr. Knowlton for plat copies. They were copied and are waiting for Mr. Knowlton or representative to pick up and pay for them at the Town Hall.
- **Subdivision Inquiry:** An inquiry was brought before the Board regarding a property on Cross Road. No existing applications or building permits have been submitted. The Board will continue to monitor any activity that may occur.
- **Performance Review for Secretary:** The Board tabled this discussion for a future meeting.
- **Spreadsheet:** The Board tabled this discussion for a future meeting.
- **Wetland Permit:** The Board received a NHDES wetland permit this evening from Mr. Edward and Erin Keysor, 1844 Brook Rd. Ryan Hall, Emergency Services, has been notified and will follow up with Mr. Keysor. The Road Agent has also been informed that the application was received. No actions made by the Board.
- **Next Meeting:** The next meeting will be the first Thursday of the month – May 5, 2022.

Standing/Upcoming items

- Capital Improvement Plan
- Master Plan Review - Pending
- Solar/alternative energy RSA and town regulation discussion - Pending
- Rand Pond Beach Discussion for inclusion in Master Plan - Standing Item
- Member Discussion - Standing Item
- *Budget due December 1, 2022*
- *Annual report due February 1, 2023*
- *Annual audit of CIP (May/June)*
- *Joint meeting of Planning Board and Budget Committee to review CIP audit findings and plans (late summer)*

Steve Bursey made a motion to adjourn the meeting. Karyn Berriault seconded the motion. All were in favor. Motion passes.

Meeting adjourned at 7:53 p.m.

Respectfully Submitted,
Melissa Salinardi
Recording Secretary