

Olive G. Pettis Library Board of Trustees

Draft Minutes for March 17, 2022

1. Call to Order

Introductions and official welcome to new Library Manager Alexandra Hess, and new Trustee-Elects Carolyn Styles and Kim McInnis

*Note: Trustee-Elects will be sworn in on Saturday March 19, due to delayed Town Meeting.

*Note: Alex Hess is permanent Library Manager as of March 8, 2022.

- Roll call: Bonnie, Trisha, Eryc, Kim, Carolyn, Alex
- Addition/approval of agenda Trisha/Eryc 3/0
Items added: Flag, computer for librarian, trustee emails, Trustee conference
- Review minutes of February 17 Trisha/Eryc 3/0
- Correspondence N/A

2. Reports

- Treasurer's report \$2,891.55 Eryc/Bonnie 3/0
- Librarian's comments: Updated FB, added events, will be posting daily. Activating Instagram page (Password issues). Need new Trustee photos. Cleared out desk, new desk in place. March programs planned and promoted. Spoke to ALA help desk to transfer membership. Prep beginning for April programs.

3. Action Items/ Unfinished Business

- Rabies Clinic - Still searching - no Vets available (7 checked--staffing issues). Consider after April, or weekday evenings. Check w/clerk - waive late fee if clinic is scheduled late.
- LWCF grant update - Passed State level, State is helping to prepare our grant application to move to Federal level. \$75K, requires matching.
- Lighting project - Grant of \$5k for elec. upgrades and lighting fixtures. Lighting diagram attached. Suggested: Open house after lighting is done (make Agenda Item).
- Courtyard planning - Required buffer zone between Discovery Trail and Library. Will be our ADA accessible site. Some Discovery Trail items must be in Courtyard. Need to find ground cover with regard to septic tanks. Look at Brown's Marina (rocks w/covering). Septic Installer recommended loose pavers.
- Eggstravaganza! April 9 Egg Hunt, games, activities. Need to stuff eggs. Two crafts needed (Tie Die and egg carton bunnies). Start at 10 am; prep at 8am. Town Hall to be reserved. Meet to stuff eggs April 1st 5pm.
- Book Sale (May—set date/open donations) May 28th 10am-1pm. Consider for Open House day. Consider Logo tote bags.
- Nature Fest - Possible June 25th. Discussed booths, attendees, projects and reading.

- Librarian replacement Computer Purchase refurbished PC & monitor \$485
Trisha/Bonnie 3/0
- Trustee Email: Make Goshen.org email for all Trustee positions. Chair, Vice Chair, Treasurer, Secretary, Trustee, Alt Trustee1, Alt Trustee2.
- Flag - Got a call from a local Veteran. Flag falling apart. Took it down. Need to replace. Another Veteran picked up old flag for proper disposal.
- NH Library Trustees Conference Tuesday May 10th. If interested in attending, pick session from each Time Slot, let Trisha know by April 15th.

4. New Business

- *Review library Policies for Children (on April 21)
- For next meeting, read “Access to Library Resources and Services for Minors,” adopted by the ALA Council in 1972 and revised in June, 2019

5. Announcements

Happy St. Patrick’s Day! Biodh la maith agaibh!

6. Adjournment: 8:00pm Trisha/Eryc 3/0

Next meeting—April 21, 2022 @ 6:00-8:00