

Olive G. Pettis Library  
Board of Trustees

Minutes for February 17, 2022

1. Call to Order 6:00pm

- Roll call and approval of agenda  
Present: Bonnie, Trisha, Eryc, Shelby, Kim
- Review minutes of January 20 Trisha/Eryc 3/0
- Correspondence N/A

2. Reports

- Treasurer's report \$6,519.13 Eryc/Bonnie 3/0
- Librarian's report Handout submitted
  - Suggested policy update (per state) to have residents update library card every 3 years.
  - Facebook Stats up.
  - Program attendance is on the low side, but still being attended.
  - Substitute Procedures binder updated.
  - Trustee phone numbers for substitute, questions/contacts.
  - Masks encouraged, required for indoor programs.
  - Last day for Librarian is March 5th, Saturday.

3. Action Items/ Unfinished Business

- Hiring progress/ schedule interviews
  - Resumes: one person requiring clarification re: location; tentative interview schedule set
- Rabies Clinic: Compassion, Claremont Animal, Wendell, Spring Valley, Kearsarge Valley all called - no support (staff). Also will try Pleasant Lake.
- Spring Egg Hunt - Date set for Saturday 4/9. Need to fill eggs, then place on trail. Need refreshment, craft, games. Eggstravaganza!
- Fidium installation update - Done and successful. Need new Librarian PC.
- Fire signal malfunction update - Appears to be ok w/Fidium install.
- Posting for Bids for electrical work - List of wants. Close March 30, 2022.
- LWCF grant update - Made it through round one, heading for Federal. Name will be: "Discovery Trail - Natural Play and Learn".

4. New Business

- Review Personnel Policies: II. #7 and IV. #3 -- (2<sup>nd</sup> reading and approval) Trisha/Eryc 3/0
- Review Handout "Access to Library Resources and Services for Minors: An Interpretation of the Library Bill of Rights." by the American Libraries Association Council, amended June 25, 2019

5. Announcements

*Annual School Board Meeting March 5, 10 a.m. @ Lempster Community School  
Vote on March 8!*

6. Adjournment 7:55pm Trisha/Eryc 3/0

Respectfully Submitted by:

***Eryc B. Courmac***

Recording Secretary

Next meeting—March 17, 2022 @ 6:00-8:00