

**Town of Goshen
Planning Board
Minutes of January 6, 2022
FINAL**

Planning Board members present (quorum = 3): Alicea Bursey (Chair), George Hebert (Vice-Chair), Derek Tremblay (Select Board *Ex-Officio*), Kayla Frink, and Steve Bursey

Meeting called to order at 7:02 p.m.

Review of Minutes (12/2/21)

Steve Bursey motioned to accept the minutes of December 2, 2021 “as is”; George Hebert seconded the motion. All were in favor, Kayla Frink abstained.

Review of Minutes (12/16/21)

Steve Bursey motioned to accept the minutes of December 16, 2021 “as is”; Kayla Frink seconded the motion. All were in favor, Derek Tremblay abstained.

Public Hearing - Capital Improvement Plan

The Board reviewed the current draft of the Capital Improvement Plan (CIP). There was significant discussion about how to hold boards and committees more accountable to me deadlines for budget submissions, which included Mr. Tremblay inquiring about the possibility of a warrant article to increase boards and committees’ participation in the budgeting process. The Board decided to add an additional suggestion to the CIP with wording that encourages boards and committees to consider the economic health of the Town and be timely in their submissions but also to work on budgeting for reserves and consideration of bonding for larger purchases and projects.

Revisions were added to the CIP during the meeting.

Kayla Frink motioned to send the Capital Improvement Plan to the Budget Committee for their review; George Hebert seconded the motion. All were in favor.

Chair Bursey will send the CIP to the Budget Committee for their review.

Knowlton Subdivision (256 Center Road)

Jim Knowlton and Heather Johnson from Keller Williams reached out to the Planning Board to ask about the process for building duplexes and workforce housing on their lots at 256 Center Road. Chair Bursey provided regulations on building to Heather Johnson and clarified that a workforce housing request was not submitted during the subdivision process which was approved in 2019 and further asked if they were now submitting a workforce housing request. Heather Johnson clarified that may have been an error and that they would like to build duplexes on the lots.

The Board further discussed Knowlton’s idea of building duplexes on the lots which was not inline with what had been discussed during subdivision process. A possible need for a lot line adjust was also brought up and discussed. Lastly, the email from Heather Johnson indicated that they would be conducting test pits for septic, data which had already been provided.

Given the confusion over information already submitted and plans discussed now, the Board would like a meeting with a member of the Knowlton Team or an application before them to provide further guidance.

Chair Bursey will follow up with Heather Johnson to set up a meeting or obtain an application so that the Board can provide more detailed answers.

Master Plan

There was a discussion on beginning the Master Plan process. Mr. Tremblay is willing to serve as a key point of contact for the future Master Plan committee. Chair Bursey will connect with Upper Valley Lake Sunapee Regional Planning Commission to discuss the next steps and get advice on how to advertise for and setup the Master Plan committee.

Member Discussion (ongoing)

Alternate members are still needed for the Planning Board, this topic will remain a standing agenda item until filled. Anyone interested in becoming an alternate member of the Planning Board should stop by any of the Planning Board meetings at the first or third Thursday of the month at 7pm in the Goshen Town Hall. Applications for the alternate position can be found on the Planning Board webpage.

Other Business

- The next meeting will be the first Thursday of the month – January 20, 2022.
- **Solar/Alternate Energy Discussion:** The board will review and discuss during a future meeting.

Standing/Upcoming items

- Capital Improvement Plan - Public Hearing
- Solar/alternative energy RSA and town regulation discussion - pending
- Member Discussion - Standing Item

Kayla Frink made a motion to adjourn the meeting. Steve Bursey seconded the motion. All were in favor. Motion passes.

Meeting adjourned at 8:04 p.m.

Respectfully Submitted,
Alicea Bursey, Chair