

Olive G. Pettis Library
Board of Trustees

Draft Minutes for November 18, 2021

1. Call to Order 6pm

- Roll call and approval of agenda (Bonnie, Trisha, Eryc, Shelby, Wanda)
- Review minutes of October 21 Trisha/Eryc 3/0
- Correspondence Bonnie
- Thank you letters sent for Race donations .to Village Sports, Bubba's, Tuckers, Balthesars, Full Belly Deli, Anchorage, Miriam and Roland Roy, Michelle and BobRoy.

2. Reports

- Treasurer's report \$12,949.74 Bonnie/Eryc 3/0
- Librarian's report Shelby
- Grants: Shelby is virtually attending CLiF presentation next week. NH Humanities Mini (few things to finalize before reimbursement). Dec.1st. ARPA round 1 approved.
- Ancestry & Heritage Quest - not enough staff at state library for training. Shelby to keep Trustees informed regarding pricing. Last year \$100 each.
- Policy and procedures questions - Regarding checking out without ID but recognized is ok without ID. Look into keychains cards.
- Overdue books: No fees, but stick with the bill after 3 weeks to replace book or pay for it. Use Library World to send late notice to email.
- Facebook stats: reached and likes down, engagements up.
- Program Stats: a bit slow overall. See attachment report for details.

-Final reports: Trunk or Treat, Haunted Trail Excellent turnout. TorT 65 kids
Haunted Trail 65 est.(total 120 for day)

Sick day Nov. 24th. Wednesday. If Bonnie's not available, close. Dec. 22 close at noon vs 1pm.

Holiday Schedule Close 12/24, 12/25, 12/31, 1/1/22.

-Updates on upcoming events: Bazaar 4 booths so far. Setup 9am-10am, Public 10am-2pm. Vendors supply own table.

3. Action Items/ Unfinished Business

- Friends of Library Update: Provided notes from first Friends meeting. Add missing names of attendees to notes. See attached notes for info.
- 2021 Budget discussion - Discussed budget line by line with handouts.
- Trustee updates
 - Holiday Bazaar - Decorate town hall weekend after Thanksgiving. Need Key Thursday Dec. 2nd. Be there 9pm. Setup night before. Need more advertising for Cookies. Email reminders for Trustees.
 - Annual report (important accomplishments, etc.) Tell Bonnie if anyone thinks of anything.

-Community Area Grant considerations:

- a. Christine Fillmore contacted, will get ack to us regarding
- b. Stewardship.
- c. Dombroskis are working on survey plus park area clearly delineated, dividing lot into two (protected and town).
- d. Playground Contract has been paid up and closed.
- e. No budget yet.
- f. Appears where shed was we'll have to designate as reserved park parking somehow.

-Nadine Alonzo (Brook Rd. Inn) - has a lot of old books, consider donation for book sale.

-90 Goshen Public School students.

-media page fix-up for "Community Space" news, and updates.

4. New Business

- By-Laws and Policies: Library Manager Yearly Review *Revision*
(1st reading discussion) Some changes discussed (grammar/punctuation).

Adjourn 8:25pm Eryc/Trisha 3/0

Next meeting—December 16 @ 6:00-8:00

Recording Secretary:

Eryc B. Courmac