

**Town of Goshen
Planning Board
Minutes of April 7, 2021**

Planning Board members present (quorum = 3): Alicea Bursey (Chair), George Hebert (Vice-Chair), Steve Bursey, Kayla Frink, Derek Tremblay (Board of Selectman, Ex-Officio) and Fred Smith (Alternate)

Meeting called to order at 7:01p.m.

Review of Minutes (11/19/2020)

The board discussed the draft minutes of November 19, 2020.

The following motion was taken during the December 3, 2020 meeting; Bruce Nadeau motioned to accept the Minutes of November 19, 2020 “as is”; Steve Bursey seconded the motion. Alicea Bursey and Fred Smith abstained from voting as they were not present at the last meeting. The motion does not pass, draft minutes will remain posted.

The minutes will be approved as is and a note will be added into the November 19, 2020 minutes stating, “approved ‘as is’ on April 7, 2021 without quorum of original voting members present.”

George Hebert motioned to accept the minutes of November 19, 2020 with a notation stating, “approved ‘as is’ on April 7, 2021 without quorum of original voting members present” added to the end of the minutes. Steve Bursey seconded the motion. All were in favor.

Review of Minutes (3/4/2021)

The Planning Board reviewed the joint PB/ZBA meeting minutes of March 4, 2021.

Though an alternate and not voted into the meeting this evening, Fred Smith was present at the March 4, 2021 meeting. Chair Bursey asked Mr. Smith if had thoughts, edits, or concerns regarding the minutes. Mr. Smith had no concerns.

Kayla Frink motioned to accept the joint PB/ZBA meeting minutes of March 4, 2021 “as is”; Steve Bursey seconded the motion. Derek Tremblay abstained from voting.

Review of Minutes (3/18/2021)

The Planning Board reviewed the March 18, 2021 minutes.

Kayla Frink motioned to accept the minutes of March 18, 2021 “as is”; George Hebert seconded the motion. Derek Tremblay abstained from voting.

Election of Officers

After recent Town meeting and Select Board elections, Derek Tremblay will now serve as the Selectmen’s ex-officio representative to the Planning Board for 2021. Chair Bursey welcomed Mr. Tremblay to the board and provided him with a brief outline of how the meetings run and his role as ex-officio.

George Hebert made a motion to appoint Alicea Bursey as Chair of the Planning Board. Steve Bursey seconded the motion. All were in favor, Alicea Bursey will act as Chair of the Planning Board.

Kayla Frink made a motion to appoint George Hebert as Vice-Chair of the Planning Board. Steve Bursey seconded the motion. All were in favor. George Hebert will act as Vice-Chair of the Planning Board.

Subdivision Review (111 Brickyard Road)

Patrick Dombroski submitted an updated plat to Chair Bursey for a minor subdivision on behalf of David Bly. Mr. Bly intends to subdivide the land located on 111 Brickyard Road (Tax Map 206, Lot 18-2). The intent is to have a two-lot subdivision, one lot containing six acres and the other with seven acres.

The board reviewed the plat and had one question regarding a DES construction number on lot 1. Chair Bursey will reach out to Mr. Dombroski for clarification.

A driveway permit application and check for the driveway application fee was submitted (#8370, \$35.00). The driveway permit application will be brought to the Town Hall for the Road Agent to review. Additionally, a subdivision application and check for application fee was submitted (#8371, \$115.00). The board reviewed the abutter list, subdivision application, and plat; they found no issues with any of the material submitted. A public hearing has been added to the agenda for May 5, 2021. The Recording Secretary will notify abutters, post public notices in town designated locations and online, and have a notice posted in the Eagle Times no later than April 14, 2021. No vote or action was taken during this meeting.

Chair Bursey will notify the Conservation Commission Chair of the pending subdivision.

Davis Pit Excavation Permit Renewal - Newport Sand & Gravel

Chair Bursey received the Davis Pit Excavation renewal application on Tuesday, April 6, 2021. The board reviewed the material submitted which included the application, previous excavation permit, maps, and abutter list. The board noticed that a few updates were needed to the abutter list and Chair Bursey will reach out to Mr. Frasier for an updated list. The board had no further questions or concerns.

The board will invite Newport Sand & Gravel to present their application for a preliminary review during the April 21, 2021 meeting. No actions were made at this time.

Lot Line Adjustment (George Grant, Messer Road)

The applicant had reached out to Chair Bursey and withdrew his request for a lot line adjustment. The public hearing that was scheduled for March 24, 2021 was cancelled. However, certified mail to the abutters and a classified ad in the Eagle Times had already been processed, therefore, Mr. Grant will be asked to pay the remainder of his balance for the lot line adjustment. A check for \$100 was already received, Mr. Grant will be invoiced for the remaining amount. No further actions were made.

Member Discussion (ongoing)

Alternate members are still needed for the Planning Board, this topic will remain a standing agenda item until filled. Anyone interested in becoming an alternate member of the Planning Board should stop by any of the Planning Board meetings at the first or third Wednesday (April, May, and June) or the first or third Thursday (July forward) of the month at 7pm in the Goshen Town Hall. Applications for the alternate position can be found on the Planning Board webpage.

Other Business

- The next meeting will be the third Wednesday of the month – April 21, 2021.

- **Solar/alternative energy:** The board will discuss this topic during an upcoming meeting.
- **Capital Improvement Plan - Update:** The board will discuss updates to the CIP during a future meeting.
- **Request for Copies:** Mr. John Hooper reached out to Chair Bursey requesting copies of his recent annexation and variance completed in 2020 at 190 Rand Pond Road. Copies have been made and provided to Mr. Hooper, no further actions from the board were made.
- **Anderson Pit - Phase III:** The 30-day appeal period has ended. The board has not received any complaints or concerns from abutters or otherwise. The board considers this topic now closed.

Standing items

- Public Hearing (Minor Subdivision) - David Bly
- Permit Renewal - Davis Pit (Newport Sand & Gravel)
- Solar/alternative energy RSA and town regulation discussion
- Capital Improvement Plan - Pending
- Member Discussion - Standing Item

Kayla Frink made a motioned to adjourn the meeting. Steve Bursey seconded the motion. All were in favor. Motion passes.

Meeting adjourned at 7:59 p.m.

Respectfully Submitted,

Melissa Salinardi
Recording Secretary