

**Town of Goshen
Planning Board
Minutes of March 18, 2021
FINAL APPROVED**

Planning Board members present (quorum = 3): Alicea Bursey (Chair), Steve Bursey, Kayla Frink (New Member), and Fred Smith (Alternate)

Guest (s): Patrick Dombroski

Meeting called to order at 7:01p.m.

Election of Officers

The town voting of new board members occurred on March 9, 2021 with the Town Meeting occurring on March 13, 2021. As of this evening, the Select Board has not had a regular meeting to determine their *Ex-Officio* representative to the Planning Board. Additionally, a newly elected member was unable to attend this evening's meeting. As such, the Board felt it would be best to delay voting of officers until at least the *Ex-Officio* has been selected.

The election of officers will take place at the next meeting.

Chair Bursey welcomed, new member, Kayla Frink to the board and provided her with a brief outline of how the meetings tend to run and her role as a member.

Review of Minutes (11/19/2020)

The board discussed the draft minutes of November 19, 2020.

The following motion was taken during the December 3, 2020 meeting; Bruce Nadeau motioned to accept the Minutes of November 19, 2020 "as is"; Steve Bursey seconded the motion. Alicea Bursey and Fred Smith abstained from voting as they were not present at the last meeting. The motion does not pass, draft minutes will remain posted.

The minutes will remain in draft form until the three members of the board who attended the meeting are available for vote or the board determines otherwise.

Review of Minutes (3/4/2021)

The Planning Board will review the joint PB/ZBA minutes of March 4, 2021 when all members of the board who attended are available for voting.

Subdivision Review (111 Brickyard Road)

Patrick Dombroski presented a preliminary map for a minor subdivision on behalf of David Bly. Mr. Bly intends to subdivide the land located on 111 Brickyard Road (Tax Map 206, Lot 18-2). Mr. Dombroski explained that the intent is to have a two-lot subdivision, one lot containing six acres and the other with seven acres.

The board reviewed the plat and found no issues with the potential subdivision. They noted that the road frontage and lot size minimums have been met according to regulations, the slope/grade of the property is not an issue, and there are no issues with setbacks from the property lines as proposed. Before approval from the

board can be determined, a driveway permit, septic design, and subdivision application must be submitted. No vote or action was taken during this meeting.

Meeting Changes - Rescheduling (April, May, and June 2021)

Chair Bursey discussed with the other members of the board a possible rescheduling of the meetings for a few months due to schedule conflicts. The board discussed the scheduling options including the minimum number of meetings required by RSA. The Board decided to change the regular meeting day from the first and third Thursdays of the month to the first and third Wednesdays of the month, effective April 1, 2021 until June 30, 2021.

Steve Bursey motioned to reschedule the meetings to the first and third Wednesdays of the month starting April 1, 2021 until June 30, 2021. Kayla Frink seconded the motion. All were in favor.

The meetings will return to the first and third Thursdays of the month beginning July 1, 2021.

Project Review - Heselton (Province Rd)

This project has been submitted to the Code Enforcement and Building Inspector, Bruce Nadeau. No further actions from the Planning Board are necessary at this time.

Lot Line Adjustment (George Grant, Messer Road)

The board will hold a public hearing for consideration of Mr. Grant's application for a lot line adjustment on Wednesday, March 24 at 7pm. All public notices have been posted, a classified ad in the Eagle Times has been displayed, and all abutter notifications have been sent.

The applicant has reached out to Chair Bursey and mentioned that he may withdraw his request. If the request is withdrawn, the public hearing will be cancelled.

Member Discussion (ongoing)

Alternate members are still needed for the Planning Board, this topic will remain a standing agenda item until filled. Anyone interested in becoming an alternate member of the Planning Board should stop by any of the Planning Board meetings at the first or third Thursday of the month at 7pm in the Goshen Town Hall. Applications for the alternate position can be found on the Planning Board webpage.

Other Business

- The next meeting will be the first Wednesday of the month – April 7, 2021.
- **Solar/alternative energy:** The board will discuss this topic after the March vote.
- **Capital Improvement Plan - Update:** The board will discuss updates to the CIP during a future meeting.
- **Broadband Update:** The vote to move forward with the upgrading of Broadband Internet in the town has passed during the town meeting. The next step will be for the town to apply to the bond bank for funding.
- **Request for Copies:** Mr. John Hooper reached out to Chair Bursey requesting copies of his recent annexation and variance completed in 2020 at 190 Rand Pond Road. Copies will be made by recording secretary, no further actions from the board were made.

Standing items

- Capital Improvement Plan - Update
- Lot Line Adjustment - Public Hearing (Grant)

- Minor Subdivision - David Bly
- Solar/alternative energy RSA and town regulation discussion
- Member Discussion - Standing Item

Steve Bursey made a motioned to adjourn the meeting. Kayla Frink seconded the motion. All were in favor. Motion passes.

Meeting adjourned at 7:40p.m.

Respectfully Submitted,

Melissa Salinardi
Recording Secretary