

OLIVE G PETTIS LIBRARY
TRUSTEE MEETING

6/16/2020

Final

This meeting was held by remote access

1. Call to Order

- 6:07 start
- Present: Bonnie, Trisha, Cyndi, Eryc
- Discussed what is needed to cover tonight: Opening, trail, Library position Job Policies and procedures
- Minutes accepted 5/19 Trisha/Eryc
- Janelle Dawson's letter of resignation due to moving accepted with regret
- Trustee vacancy

2. Reports:

- Treasurer's report
 - Trisha ordered childrens rug pay by check.
 - Treasurer's report accepted Bonnie/Eryc. Will re-send.
- Librarian's report.
 - Change meetings for interviews. First at 2:30, Next at 3:30.
 - Need to be there early to discuss before interviews
 - Other candidate waiting on school info.
 - Trisha and Cyndi worked hard and rearranged parts of the library for much better organization and viewing - much more open feel. Cyndi donating two chairs to add or replace existing.

Summer reading and some other programs are still "up in the air" - no plans yet. No remote meeting with Librarians - meeting organizer was applying for grants.

Trisha was asked about a book sale. Cyndi reported other libraries are doing sales, most books already quarantined in boxes, putting out gloves and hand sanitizer, and patrons asked to use library provided bags, not their own. Trisha may be able to order bags.

Amy Lapin (Library Director/liason gove. office) Gov. clear that any business/industry is not mandatory and libraries have no timelines, MAY open to public at 50% on June 15. NHLB stands by statement issued on 5/27. Expecting each library gov. body and staff will develop their own method to share with public.

Our policy: Knock, wait for reply, hand sanitizer, masks, limit to half hour. 3 patrons. use dropbox to return items. Patrons can call for curbside pickups.

Sgnage discussed. Trisha has some signs.

Cyndi suggested open Tuesday 23rd to reopen library. Soft Opening, keep current

Booksale outdoors, same protective requirements. Enough tents for spacing. July 18th. Grizwalds will help.

- Goshen SAU Report

Reviewing contract w/Newport, making determination. Also publically requested 140K reimbursement of overcharges, over 3 years.

3. Action Items/Unfinished Business

- Outdoor Space

Call it "trail" Activity Trail? Learning Trail? Trisha and Bonnie met w/Zoning board, went fine. Diane Selectmen was there. Zoned for tourists. Insurance will not change. Come back to planning board July 2nd, 3 areas to address for board. 1. handicapped access, look further, sound rational for not having that part of the trail accessible. Bonnie found it in ADA. 2 notify all abutters to find out how they feel. Bonnie wrote to all of them. 3. Driveway. Check into how parking would be addressed. Mark Caron took pictures with drone, forwarded to Ron.

Cyndi questioned moving shed. Ron recommended moving shed and make courtyard behind library would extend past where shed was for continuity. Ron found a spot for a good fit. Back corner of library (far back corner towards Gunderson's house beyond bulkhead with room for door to open. Measured - will fit).

Bruce Nadeau told Bonnie about a drainage problem, that would need 50' behind town hall. She let Ron know, and it wasn't a problem.

Contracts w/Ron has clause that states we need to be clear about priorities so he can plan accordingly, no last minute changes. Have until end of June.

Priorities for Outdoor area: Agreed with document. Trisha talked to Carroll Concrete, he said he'd be supportive towards our project. Clear where we started, underbrush and deadwood behind library and then move to the left where tree is leaning (loose parts play area). Need OK to remove trees with X on them, "permission" from Selectboard.

Handicap accessibility, there are exceptions for trails. Instead providing area for wheelchair accessible (Courtyard). Courtyard sanctuary-style area landscaping/gardens/fountain. To make wheelchair accessible and stroller accessible, need some sort of solid/hard service. Bluestone. Grid. Pavers. Cement.

Entrance: Too wide. Should be brought in narrower and a little lower than sides. Some

kind of opening, a real entrance, instead of parking. Signage.
Kim asked Jesse West to cut trees (local cutter) free.

Discussion on green area between town hall and library. Picnic tables, benches, fence

- Review Library Job Desc for policies and procedures. Several changes suggested. Document passed with changes. Tricia/Eryc
- Historical update: need pictures, sending me. UPdate and send. Arial views as well.
- Bonnie to do draft for reopening.
- Meet 2pm tomorrow at library for discussions before interviews

4. Adjournment

Respectfully Submitted,
Eryc Courmac, Secretary
Olive Pettis Library Trustees.