

**Town of Goshen  
Planning Board  
Minutes of March 17, 2016  
FINAL**

**Planning Board Members Present:** Doug O'Clair (Chair), Alicea Bursey (Vice-Chair), Fred Smith, and Chip Ball (Selectman Representative).

**Meeting called to order at 7:03 p.m.**

**Review of February Meeting Minutes**

**Fred Smith motioned to accept the minutes from February 4, 2016. Alicea Bursey seconded the motion. All in favor, minutes approved "as is".**

**Mount Sunapee**

Chair O'Clair gave a brief update on the status of the Mount Sunapee Expansion Program.

**Election of Officers**

Doug O'Clair made the board aware that due to his role as a selectman, he no longer is permitted to serve as Chair of the Planning Board.

**Alicea Bursey was nominated for Chair by Fred Smith. Chip Ball seconded the motion. All were in favor, Alicea Bursey will now act as Chair for the Planning Board.**

**Alicea Bursey nominated Doug O'Clair for the position of Vice-Chair. Fred Smith seconded the motion. All were in favor, Doug O'Clair will serve as Vice-Chair of the Planning Board.**

**PLANNING BOARD MEMBERSHIP**

The Planning Board is currently looking for a new member who can serve a one to two year term. An advertisement and application process will begin for a new member of the Planning Board. The advertisement will be written and displayed in three central areas of the town (Goshen Store, Post Office, Town Hall, and possibly the Library if a community board is available), as well as on the towns website.

**Building Regulations Review**

The Building Regulation Codes were discussed and the following changes will be made:

- In section 51, Culverts, the following wording from Section 5-8 of the Driveway Permit Application will be added: It will now read,

Current Wording	Proposed New Wording
<p><b><u>5.1 Culverts</u></b>  <b>In any case where a new driveway or roadway could interfere with drainage on town roads, culvert installation and necessary grading may be required of property owner concerned.</b></p>	<p><b><u>5.1 Culverts</u></b>  <b>In any case where a new driveway or roadway could interfere with drainage on town roads, culvert installation and necessary grading may be required of property owner concerned.</b></p> <p>As a condition of the permit, the required culvert (s) will be maintained by the town. The driveway is the responsibility of the property owner and will be kept in good repair at the expense of the property owner.</p> <p>Replacement of damaged or dysfunctional culvert (s) will be the expense of the property owner. The property owner will be responsible for providing payment in full within 30 calendar days of the completion of the installation. If the property owner fails to pay for he installation within 30 calendar days, the property owner will be assessed the charges thru a lien on their respective property.</p> <p>If the property owner receives notice that the culvert needs replacing or repair, the property owner has 30 calendar days to respond to the town in writing as to how the issues will be addressed. After 30 calendar days the Goshen Road Agent will begin the replacement/repair work as deemed necessary.</p>

- In section 3a, Occupancy Permit, the phrase “see section B2 of Zoning Ordinance,” will be added the the end the section.

**Other Business**

- Jeff Volkens would like to change his subdivision from two pieces of land back to one via a lot line adjustment. The board concluded that he would have to redo the paperwork and present it to the board for approval. Doug O’Clair will communicate this information to Mr. Volkens.

- The next meeting will be held on the first Thursday of the month - April 7, 2016.

**Doug O'Clair motioned to adjourn the meeting; Fred Smith seconded the motion, all were in favor. Meeting adjourned at 7: 26 p.m.**

Respectfully Submitted,

Melissa Salinardi  
Recording Secretary