

**Olive G. Pettis Library, Goshen, NH**  
**Minutes of Trustees Meeting**  
**September 16, 2014**  
**FINAL**

**Roll call and approval of agenda:**

Present: Jonathan Purick, Chairperson; Trisha LaBossiere, Treasurer; Dorothy DeLucia, Vice Chairperson; Bonnie Belden, Secretary; Cyndi Phillips, Librarian  
Absent: Bea Jillette, Lilyan Wright, Alternate Trustees

Jonathan called the meeting to order at 6:30.  
No items were added to the agenda.

**BUSINESS:**

- 1. Review minutes of August 16:** Minutes were reviewed and adopted with no changes.
- 2. Treasurer's report:** Trisha reported that the balance is currently \$2647.94 in the main account. A number of checks have not yet cleared. There is concern that we are close to our budget limits for this fiscal year. Trisha will further investigate our encumbrances and project through until the end of our year, which is the end of March. The treasurer's report was accepted.
- 3. Correspondence:**
  - A thank-you note was sent to Jane Rastallis for the donation of a gift certificate to The Courthouse Restaurant for our Everything Blueberry contest.
  - An ad was placed in the Eagle-Times for Request for Proposals for painting the library and for new roofing.
- 4. Librarian's Report:**
  - Cyndi has received an application for substitute librarian.
  - October is NH History Month. Cyndi will put together a display from our books of local interest.
  - We have been accepted as one library in NH to receive and display works of art from the Republic of Georgia. There are about 80 pieces. They will come to us from 1/9/15 to 2/5/15.
  - Bea Jillette will be taking a leave of absence from her alternate trustee position.
  - Analysis of the library's weekly schedule shows that there is not good use of the library on Saturdays. Cyndi proposed a new schedule that will begin on September 30. The new hours will be: Tues., Wed., and Thurs., from 12:30-6:00 and Friday from 10:30-5:00.
  - Since the summer reading camp was not held, Cyndi would like to use the books and activities to have programs for children at intervals, possibly monthly. The programs will also include some training for the children about how to find these books in the library.
  - Cyndi would like to offer a special activity for adult enrichment every month. Possible topics might include painting with water colors, crocheting, family journaling, making greeting cards, felting, etc. These will begin in October.

- The teens will hold their last book sale of the season. It will be on Saturday, October 4, from 10:00-2:00.
  - October 18<sup>th</sup> will be scarecrow building. The theme will be historical characters. Families can build the scarecrow on site, or make it at home and bring it to be displayed.
  - Teens have expressed interest in having a get together at the town hall. It was discussed that this should not be a library function, but that parents should be informed of the teens' interest.
- 5. Humanities Council Program:** Cyndi will check in the next week for programs for us to have in January.
- 6. Painting and Roof for library building:**
- There was one response to the posted RFP and that person was hired for the job. Trustees examined the work that the painter has begun. Jonathan and Dorothy will meet with him tomorrow and discuss requirements for the job and a payment schedule.
  - There were no responses to the RFP for new roofing. One potential applicant is going to do some exploration about what is needed for the roofing.
- 7. Other business:** Trisha moved and Dorothy seconded that we go into a brief executive session.
- 8. Adjournment:** Following the brief executive session, the meeting was adjourned at 8:20. The next meeting will be on October 21 at 6:30.

Respectfully submitted,

Bonnie Belden,  
Secretary