

Olive G. Pettis Library, Goshen, NH
Minutes of Trustees Meeting
February 16, 2016

Roll call and approval of agenda:

Present: Jonathan Purick, Chairperson; Dorothy DeLucia, Vice Chairperson; Trisha LaBossiere, Treasurer; Cyndi Phillips, Librarian; Alaina Willson, Trustee; Susan Carpenter, Alternate Trustee; Bonnie Belden, Secretary
Absent: Lilyan Wright, Alternate Trustee

Jonathan called the meeting to order at 6:00 p.m. Two items were added to the agenda: budget and AWE Learning.

BUSINESS:

- 1. Review minutes of January 19:** Alaina moved and Trisha seconded accepting the minutes. Minutes passed with no changes.
- 2. Treasurer's report:** Trisha reported that the present balance is \$1862.67. A ladder was purchased for \$200 so that we can change the library lightbulbs. Last summer, we had written to Home Depot asking for a donation of a ladder. We instead received a \$25 gift certificate. It was decided to pay for the ladder from Miscellaneous Funds, since our regular budget is very tight right now, until after we start to get the 2016 allocation. Alaina moved and Dorothy seconded acceptance of the Treasurer's Report. Motion passed.
- 3. Correspondence:** Bonnie reported that she has sent letters to all eight of the chairs of the town committees asking for information that will be included in our "Welcome to Goshen" brochure. A representative from Awe Learning, which is a computer-assisted after school learning program contacted Bonnie as a follow up in response to an online email request for information. The representative will send more information through the mail. She also gave us a list of libraries where we can see the product in use, including Sunapee and Keene and will consult with her colleagues concerning possible grant opportunities or corporate funding for us.
- 4. Librarian's report:**
 - Art Exhibit: Letters were received from the offices of Maggie Hassan, Annie Kuster, Kelly Ayotte and Jeanne Shaheen for recognition of the international exhibit. Cyndi will do a video of the Krygystan, Newport and Lempster children's art works that will be set to music and be on the library website. The Krygystan exhibit moves to Connecticut next. There was discussion about who would transport it, but no decision was made.
 - Palace Theater: The Palace Theater in Manchester has extended an invitation to teachers and library staff to attend a live production at 33% off ticket price. There are specific dates on which to take advantage of this offer. Interest was expressed in attending a show by the librarian and some trustees. The offer is not transferrable to other parties.
 - Preschool Story Time: Since the present story time, on Friday mornings, is a conflict for some attendees, other options are still being considered. It is difficult to meet the needs of all patrons. There was discussion about moving to Thursdays at 3:00, but no decision was made.

- Ancestry.com and Heritage Quest statistics: Statistics on the use of the websites for which the library holds licenses for free public use showed that there have been 122 searches made. This is since the introductory workshop was taught by the Cyndi Phillips and Beth Smith in October. When participants go through the library website, they can access these sites free of charge.
- New Books: A variety of books have been obtained, both some free ones (discards) from other libraries and several were purchased at a demonstration of books focused on teaching children a message. The books are for a range of ages, from children through adults.
- Security Cameras: The trustees are concerned about the indicated placement of the security cameras in the library and the fact that we won't have a monitor in the library. Jonathan will set up a time when we can talk to the selectmen about this.
- Annual report: The report has been completed. Next year we'll do the annual report at the same time that we work on the following year's budget.
- New Hampshire Humanities: Grant money is still available for programs.

5. OTHER BUSINESS:

- Policies and Procedures: The subcommittee (Trisha, Susan and Alaina) drafted a policy for youth volunteers based on the US DOL Child Labor Bulletin. Trustees were in agreement with the policy and appreciative of the committee's work on it. The committee will next do a policy for adults. Then we'll seek legal counsel before adding these to our present policies.
- Rabies Clinic: The date for this year's clinic will be Saturday, March 26th, from 10:00 until noon. Lilyan, Dorothy, Steve Belden and Don Bailey will work at the clinic. The town hall will be open for pet registrations.
- Easter Egg Hunt: It was decided to hold this also on March 26th, 10:30-12:00, along with the Rabies Clinic. Trisha will organize the hunt and games and be assisted by Cyndi, Alaina, Susan and Bonnie.
- Welcome to Goshen Packet: The subcommittee (Lilyan, Bonnie and Dorothy) has begun to put together a pamphlet based on a format that is used by Newport. They are currently gathering information and pictures to be included in the brochure.
- Upcoming Events:
 - Weaving class—Feb. 17 and 24, 6-8
 - Applique quilt square class—March 23 and 30, 6-8
 - Local quilters' display---month of March
- Town Meeting: All budgets, including the library's will go before the town on Saturday, March 12.

6. Adjournment: The meeting was adjourned at 8:10. There will be a short meeting on Thursday, March 10 at 6:00. The next full meeting will be on March 15, 2016 at 6:00.

Respectfully submitted,

Bonnie Belden,
Secretary