

Olive G. Pettis Library, Goshen, NH
Minutes of Trustees Meeting
September 15, 2015
FINAL

Roll call and approval of agenda:

All present: Jonathan Purick, Chairperson; Dorothy DeLucia, Vice Chairperson; Trisha LaBossiere, Treasurer; Cyndi Phillips, Librarian; Alaina Willson, Trustee; Bonnie Belden, Secretary; Susan Carpenter, Alternate Trustee; Lilyan Wright, Alternate Trustee

Jonathan called the meeting to order at 6:30 p.m. The agenda was approved.

BUSINESS:

- 1. Review minutes of August 18:** Alaina moved and Jonathan seconded that the minutes be accepted with the addition of Susan being given voting privileges due to Bonnie's absence. The minutes were approved.
- 2. Treasurer's report:** Trisha reported an update in the treasurer's report of August 18 with regard to additional summer reading camp expenses. Alaina moved and Bonnie seconded acceptance of the revised report. Motion passed. The current balance as of September 15 is \$3627.35. The miscellaneous account balance is \$7026.51. Dorothy moved and Alaina seconded acceptance of this month's treasurer's report. Motion passed.
- 3. Correspondence:** Cyndi requested that the secretary send thank you notes for some gifts and services provided to the library.
- 4. Librarian's Report:** The librarian reported the following:
 - Trick or Treat/Book bags: Mary Ann Dennis has made some festive Halloween bags that will be placed for sale in the library. Any proceeds will be shared with the library.
 - NH Humanities Council program Family, Memory, Place: This program is offered in recognition of Family History month in October. There will be two speakers who will discuss how we put together our family stories. It will be held on Saturday, Sept. 26, with a buffet at 6:00, followed by the program at 6:30. Trustees will provide the following items for the meal: Jonathan—eggplant parmigiana, Alaina—pumpkin bread, Susan—cookies, cheese and crackers, Dorothy—baked ziti, Bonnie—chicken enchiladas and coleslaw, Trisha—soup and apple squares, Cyndi and Lilyan--- drinks and etc.
 - Adult Enrichment Class on Family History: Cyndi wants to book Bobbi Slossar from the state library to show patrons how to navigate websites on Heritage Quest.com and Ancestry.com for family research. The date is to be determined, hopefully early in October.
 - Pumpkin Carving: This will be held on Wednesday, October 28 at 6:30. Participants should bring their own pumpkin and implements.
 - Abenaki History in NH: This will be held on Saturday, Oct. 24, and will follow the same schedule as 9/26. Details will be addressed at the next trustee meeting.
 - Adult Enrichment: Enrichment that follows the Abenaki presentation will be a Southern NH Drumming Council presentation.
 - Conference for Cyndi: Cyndi will be at a conference on Oct 25, 26, 27 (Sun.-Tues.). There will be a substitute on Tuesday.
 - Library Science Classes: Cyndi's library science program instructor will hold a class in Hookset on October 13, which will require library coverage. Two other classes are on Mondays, so will need no coverage.

- Children's desk: Trisha located a suitable wooden desk on Amazon to hold the donated computer to be placed in the children's area. Alaina moved that Cyndi be authorized to purchase the desk for about \$140 using miscellaneous funds. Bonnie seconded. Motion passed.
- Items needed: At a workshop at the NHLTA conference, Alaina learned of businesses that are generous in supporting non-profit organizations. We are in need of a 10-foot ladder, canopy and art cradle. It was agreed that we will write letters to request donations of these items. Cyndi will provide Bonnie with the information with which to do this.

5. OTHER BUSINESS:

- NHLTA 2015 Spring Conference Report Backs: Written reports have now been distributed of workshops attended by all trustees who were at the conference.
- Policy and Procedures: A sub-committee was formed (Trisha, Alaina and Susan) that will use the current best practices researched by Susan to develop a draft policy for the library. They will give an update at the next meeting.
- Security Camera: The town is getting security cameras for some of the public buildings and will include the library. Jonathan will inquire about where the town would place the camera. We'll then explore how to expand on this, if needed, to include a camera in the computer room.
- Library Roof: The town has put the roof out to bid, but it is unknown as to whether there has been any response. Jonathan will follow up on this.
- Painting Class: Alaina reported a follow-up on a potential adult enrichment session on painting. The instructor would do a class for a minimum of 6 people at a cost of \$35 per person. This could be a possibility for a winter program. Alaina will enquire about the instructor's availability in December.
- Satellite Library: Lilyan and Trisha reported a follow-up on this idea. Tippicanoe Campground has agreed with having a box of books for loan on a take one/leave one basis. Newport library finds no conflict with our providing a similar service to Northstar Campground. This will begin next spring.

6. Adjournment: The meeting was adjourned at 8:15. The next meeting is October 20, 2015 at 6:30.

Respectfully submitted,

Bonnie Belden,
Secretary