

**Olive G. Pettis Library, Goshen, NH**  
**Minutes of Trustees Meeting**  
**November 17, 2015**  
**Final**

**Roll call and approval of agenda:**

All present: Jonathan Purick, Chairperson; Dorothy DeLucia, Vice Chairperson; Trisha LaBossiere, Treasurer; Alaina Willson, Trustee; Cyndi Phillips, Librarian; Lilyan Wright, Alternate Trustee; Susan Carpenter, Alternate Trustee; Bonnie Belden, Secretary

Jonathan called the meeting to order at 6:30 p.m. Next year's budget was added to the agenda.

**BUSINESS:**

- 1. Review minutes of October 20:** Alaina moved and Trisha seconded acceptance of the minutes. Minutes passed with no changes.
- 2. Treasurer's report:** Alaina moved and Bonnie seconded acceptance of the treasurer's report. Balance is \$3462.98. There will be a need to encumber a portion of the remaining funds for use for necessary expenses from January through March, 2016. The treasurer's report was accepted.
- 3. Correspondence:** Bonnie reported that thank you notes were sent to the following people: Bethany Smith for helping with the presentation on genealogy; EssCor for the exceptional work that was done removing viruses from the computers by the technician; Mary Ephraim for a donated table. A message was also emailed to the representative from Junior Literary Guild declining membership.
- 4. Librarian's report:**
  - Thanksgiving hours: The library will close at 4:00 on Wednesday, November 25<sup>th</sup> and be closed all day on Thanksgiving and on Friday following Thanksgiving. It will reopen on Tuesday, December 1<sup>st</sup>.
  - Christmas holiday: The library will close at 4:00 on the Wednesday, December 23<sup>d</sup>; and be closed from Thursday the 24<sup>th</sup> and on Christmas Day. It will be open for regular hours on Tuesday, December 29<sup>th</sup>-Thursday, the 31<sup>st</sup>. The library will be closed on Friday, January 1<sup>st</sup>, closed for the usual weekend hours and reopen on Tuesday, January 5<sup>th</sup>.
  - Build a Snowman enrichment: There will be an adult enrichment on building a snowman using a log on Wednesday evening, Dec. 2 at 6:30. This will be at the library. Trisha will instruct the session.
  - Painting class: Patti from Blended Palette Studios in Sunapee will do an enrichment painting class for adults on Wednesday, December 9 at 6:30 at the Goshen Town Hall. The fee for this is \$35 per person and participants must register by Thanksgiving.
  - Cookie Walk, Book Sale and Crafts for Kids will be held on Saturday, December 12<sup>th</sup>. This will be set up in the town hall on the previous day. Start time will be at 10:30. Donations of cookies is appreciated. Trisha and Cyndi will wrap the cookies and decide on crafts for kids. There is a need for trustees and/or volunteers to help cover 5 different stations.
  - Digging into Abenaki History: About 30 attended this NH Humanities presentation, on Saturday, November 7<sup>th</sup>, including some new people. The presentation was interesting and enjoyable. A pot luck dinner with a Native American theme was enjoyed before the presentation.
  - NHHC for 2016: Trustees should look online and make suggestions within the next 14 days (through to December 1) for programs for 2016. There was one suggestion for a presentation on Sarah Josepha Hale.

- Conference: Cyndi recently attended an American Librarians Association (ALA) conference that featured many interesting suggestions and ideas. One was a workshop on sensory story times, which Cyndi would like to implement in 2016.
- Art Exhibit: The library will host another traveling art exhibit from Kierkestan in Russia. This will be coming in January and stay through the end of February, when it will be forwarded to Connecticut.
- Pumpkin Carving: An enrichment session on pumpkin carving was held on Wed., October 28 at 6:30 at Town Hall. Attendance was low due to bad weather on that evening.
- Painting classes: Goshen resident Grace Ellis would like to offer free water color classes at her home for a nominal fee of \$5, which would be donated to the library. This will be advertised through the library website after the holidays.

## 5. OTHER BUSINESS:

- Budget: Trisha had earlier sent 3 options for a budget for next year for us to review. It was agreed to submit the budget that included additional hours for the librarian to compensate her for the time she spends on programs and enrichment beyond the regular library hours. Following the discussion, Dorothy made a motion and Jonathan seconded that we present a budget that includes a 27-hour work week for the librarian. Motion passed.
- Policy and Procedures: No additional progress has been made on developing a policy for library volunteers.
- New Library Hours: Cyndi suggested that the library adopt new hours for the library after the holidays. The hours would be: Monday, 3:30-6:00; Tuesday, Wednesday and Thursday, 9:30-12:00 and 3:30-6:00; Friday, 9:30-12:00; and 9-1 on last Saturday of the month. Jonathan moved and Alaina seconded acceptance of the new hours. Motion passed. The new hours will be effective on Jan. 4, 2016.
- Winter hours for trustee meetings: During the winter months trustees will meet at 6:00, effective in December.

**6. Adjournment:** The meeting was adjourned at 8:20. The next meeting is December 15, 2015 at 6:00.

Respectfully submitted,

Bonnie Belden,  
Secretary