

**Olive G. Pettis Library, Goshen, NH**  
**Minutes of Trustees Meeting**  
**November 19, 2013**  
**FINAL**

**1. Roll call and approval of agenda**

- Present: Don Bailey, Chairperson; Steve Belden, Treasurer; Tracey Bevilacqua, Trustee; Cynthia Phillips, Librarian; Bonnie Belden, Secretary
- Absent: Jonathan Purick, Vice Chairperson; Lilyan Wright, Alternate Trustee; Bea Jillette, Alternate Trustee
- The meeting was called to order at 6:00 p.m. The agenda was approved.

**BUSINESS:**

**2. Review minutes of October 15:** Minutes were adopted with no changes.

**3. Treasurer's report:** The current balance is \$3365.45. The miscellaneous account balance is the same, at \$4322.22. The treasurer's report was accepted.

**4. Correspondence:** A thank you was sent to Julie Colby, director of the Colebrook library to thank her for the donation of three hardcover books. An acceptance was sent to the Libri Foundation for the grant for children's books.

**5. Library procedures:** Since Lilyan is absent, this will be tabled until next time.

**6. Update on activities and programs:**

- Two movie nights were held, one on Halloween and one on Veteran's Day. Two short movies for children will be shown on either Nov. 22 or 25. A December movie will also be held sometime in December, tentatively Dec. 20<sup>th</sup>.
- A teen book club began, which will meet on a Saturday each month, the date to be determined. Six students will participate, with boys reading one book and girls reading another.
- The daytime adult reading group continues.
- The knitting group continues.
- The preschool story time will begin on Friday, Nov. 22 at 11:00 a.m. Future dates will be determined at that time.
- Kevin Gardner's "Discovering Stone Walls" presentation on October 20 was well attended by about 40 people. A potluck dinner was enjoyed by attendees.
- The annual scarecrow building was held on October 26. Thirteen storybook character scarecrows were built on the town lawn by children and families. Participants enjoyed apple cider and donuts after building their scarecrows.
- The Children's Literacy Foundation's (CLiF) fall presentation, which was part of our CLiF grant, was held on Monday, November 18 at Goshen-Lempster School. Duncan McDougal showed the children the books that will be at our library and read a story to a K-4 group and a different one to a grades 5-8 group. Cyndi invited both Goshen and Lempster children to come to the library to attend our programs and to borrow the new books. We were able to bring all of the books back to the library with us. Don and Bonnie attended the event with Cyndi.

- 7. December holiday program:** The holiday event will be held on Saturday, Dec. 14 at 10:00. It will include a cookie walk, raffle, collection of food for people and animals, story time for children and visit from Santa. Tracy will contact people to bake and to make the raffle baskets. The donated raffle baskets are due by December 3. Children will be able to select a book in return for bringing a food donation. Santa *may* arrive via a mini horse pulling a trailer.
- 8. Schedule for cleaning library:** A volunteer will resume cleaning the library beginning in December.
- 9. Preparing our budget for 2014:** A subcommittee will meet to draft a budget for next year. Don, Tracy, Steve and Bonnie expressed interest in working on this. We discussed priorities for this budget, which involves including a number of items that are beyond our control.
- 10. Miscellaneous:**
  - Cyndi attended two conferences for librarians in October. One was the NHLA CHILIS, which dealt much with the expectations of the educational Common Core Standards with regard to nonfiction and the implication for librarians. The other was NHLA READS, which was not as helpful.
  - Cyndi and Bonnie went to the State Library and met with Bobbi Slossar regarding joining the state's downloadable books consortium. The contract has been drafted for us. We will be the 203<sup>rd</sup> library of 233 in NH to join the consortium. We plan to begin to use this right away and then to have a bigger kickoff at a later time, most likely around March. This is a 2014 subscription, with payment due at the beginning of next year.
  - While at the State Library, Bonnie talked briefly with Bobbi about e-rates. Bobbie gave contact information for USAC (Universal Service Administrative Company) and said that they are very helpful in the application process.
  - The library will be closed from Wednesday, the 27<sup>th</sup> through the 30<sup>th</sup> for the Thanksgiving break. It will reopen on Tuesday, December 3.
  - A letter will be sent to the Goshen-Lempster school board members stating that we will be willing to post notice of school board meetings or public information meetings. We will need 3 business days notice in advance to do this.
- 11. Adjournment:** The meeting adjourned at 8:00. The next meeting will be on December 17 at 6:00.

Respectfully submitted,

Bonnie Belden  
Secretary