

**Olive G. Pettis Library, Goshen, NH**  
**Minutes of Trustees Meeting**  
**May 21, 2013**  
**FINAL**

**1. Roll call and approval of agenda**

All present: Don Bailey, Chairperson; Jonathan Purick, Vice-chairperson; Tracey Bevilacqua, Trustee; Steve Belden, Treasurer; Lilyan Wright, Alternate Trustee; Bea Jillette, Alternate Trustee; Cynthia Phillips, Librarian; Bonnie Belden, Secretary

**BUSINESS:**

**2. Review minutes of April 15:** Minutes were adopted with no changes.

**3. Treasurer's report:** The current balance is \$4913.65. There has been no change in the miscellaneous funds account since last month. So far, we seem to be on track as far as spending in each of our line items. There was discussion about implementing the pay raise for the librarian that we had recommended for the 2013 budget. In spite of the fact that \$1000 was cut from our budget by the budget committee, we agreed that the raise was a priority for us. Steve moved that the raise be implemented retroactive to the pay period following Town Meeting. Tracy seconded. The motion passed. The treasurer's report was accepted.

**4. Correspondence:** There was no correspondence reported.

**5. Election of Officers:** The following slate of officers was presented: Don Bailey, Chairperson; Jonathan Purick, Vice-chairperson; Bonnie Belden, Secretary; Steve Belden, Treasurer. Bonnie moved and Steve seconded. The motion passed.

**6. Librarian's report:**

- Cyndi commented that her passion about the library is working with the children.
- The Conservation Committee and Historical Society are using the library for meetings.
- There will be a Webinar on Wed., June 12 at 2:30-4:00 on the topic "How teen services increase library value and community impact." Approval was given to purchase the Webinar.
- Every year in September, on Librarians' Day, a group of librarians from NH go to Washington D.C. for the day. This year it is on Thursday, Sept. 12. Cyndi would like to go and would like someone to go with her.
- The teens are doing their book sale on this Saturday, May 25.
- The mid-day book discussion group is up to 7 members. A second group is forming for an evening discussion group. The books to be discussed next month will be a choice of Horse Heaven, Lobster Chronicles or Buddha in the Attic.
- Summer camp is August 5 through August 9. The fee will be \$30 per child, with reduced rates for families of 4 or more.
- There will be a book sale and tag sale on Saturday, July 6, in conjunction with the fire department's barbecue.
- Cyndi is still waiting to hear from Kevin Gardner to speak on NH stone walls.

## **Other Business:**

- 7. Operational Policy change:** There was a follow-up discussion from last month on the section entitled "Selection of Books and Materials," and whether requiring a selection committee for the purchase of library materials is needed. There was general agreement that it isn't very practical or necessary and that the librarian has the expertise to select these items. Since there are further references to the committee throughout this section in the policy, Don will review the entire section and make recommendations about revisions for next time.
- 8. Recommendations on purchase of furniture:**
  - Tracy and Brianne Bevilacqua found floor lamps that fit the library style and budget at Walmart. Trustees gave them the go-ahead to get the lamps. These will be purchased with money raised through last fall's mailing.
  - Steve researched vacuum cleaners. There are many options, but opinion is divided about which model would be best. Steve and Jonathan will check on Craig's List as another alternative for a good used or refurbished model.
- 9. Upcoming programs:**
  - Lilyan Wright will do a presentation on her trip to Cambodia/Laos on June 8 at 6:30. The program will be held at the town hall. Trustees will help with set up beginning at 4:30. Trustees will provide refreshments as follows: Lilyan: chips, Don: cookies; Bea: lemonade, Steve: crackers, Tracy: sparkling water, Bonnie: chocolate
- 10. Fees and fines:** Records need to be kept for all fees and fines collected, according to Terry Knowles, Attorney General. This information was gained at the NHLTA conference yesterday. One way to get around the record keeping would be to not charge these fees and to ask for donations instead. We'll discuss this further next month.
- 11. Adjournment:** The meeting adjourned at 8:30. The next meeting will be on June 18.

Respectfully submitted,

Bonnie Belden  
Secretary